

# HAVERHILL TOWN COUNCIL

## FINANCE COMMITTEE

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council Finance Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, on Tuesday 15<sup>th</sup> November 2016 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION:	Chair: Town Mayor	D Roach
	Town Councillors:	J Burns
		A Bramwell
		A Brown
		M Byrne
		P Hanlon
		I McLatchy
		B Robbins
		C Turner

**This Meeting is open to the Press and Public**

### **AGENDA**

1. **Welcome**
2. **Apologies for Absence**  
Please notify the office by 5.00 p.m. on the day of the meeting if you are unable to attend.
3. **Declarations of Pecuniary Interest and requests for Dispensations**  
Members to declare any interests they may have on the agenda and agree any dispensations to stay.
4. **Minutes of the Last Meeting**  
To approve the minutes of the meeting held 13<sup>th</sup> September 2016.
5. **Matters Arising**  
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 13<sup>th</sup> September 2016.
  - a) Customer survey – Hartseats Café.
  - b) Historic Debt write-off
6. **Public Forum**  
For the public to speak on matters within the remit of the Finance Committee.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR  
Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

**7. Report from the Responsible Financial Officer**

Haverhill Town Council budget report to 30<sup>th</sup> September 2016

- a. Narrative to Budget Report
- b. Budget Report
- c. Bank Reconciliation
- d. Payments
- e. Debtors and Creditors – Approve write off of Historic Debt
- f. General Report

Report to follow

**8 2017/18 Budget – First Draft**

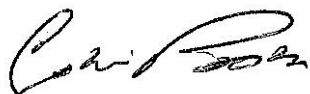
To consider the first draft budget for the 2017/18 financial year. A subsequent second draft will go to Full Council on 13<sup>th</sup> December and a third draft to Finance Committee on 12<sup>th</sup> January. The final approval of a budget for 2017/18 and subsequent approval of the precept will be made by full council on 24<sup>th</sup> January 2017.

Draft to follow

**8. Date of Next Meeting**

12<sup>th</sup> January 2017

**9. Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 10<sup>th</sup> November 2016