

HAVERHILL TOWN COUNCIL

FINANCE COMMITTEE

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council Finance Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, on Monday 22nd October 2018 commencing at 7:30pm for the purpose of transacting the following business:

| | | |
|----------------------|--------------------------|-------------------|
| CONSTITUTION: | Chair: Town Mayor | A Brown |
| | Town Councillors: | J Burns |
| | | A Bramwell |
| | | M Byrne |
| | | P Fox |
| | | Q Fox |
| | | P Hanlon |
| | | B Robbins |
| | | L Smith |
| | | C Turner |

This Meeting is open to the Press and Public

AGENDA

1. **Welcome**
2. **Apologies for Absence**
Please notify the office by 5.00 p.m. on the day of the meeting if you are unable to attend.
3. **Declarations of Pecuniary Interest and requests for Dispensations**
Members to declare any interests they may have on the agenda and agree any dispensations to stay.
4. **Minutes of the Last Meeting**
To approve the minutes of the meeting held 24th July 2018.
5. **Actions Arising**
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 24th July 2018.
6. **Public Forum**
For the public to speak on matters within the remit of the Finance Committee.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR
Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

7. Report from the Responsible Financial Officer

Haverhill Town Council budget report to 30th September 2018

Narrative to Budget Report

Budget Report

Bank Reconciliation

Payments

Debtors and Creditors

General Report

Report to follow.

8. Petty Cash

To consider temporarily increasing petty cash held by the Assistant Town Clerk to £250 from £200.

To consider in accordance with FR 6.21 approving the submission of an application for a council credit card to enable the Clerk to make minor purchases on behalf of the Council.

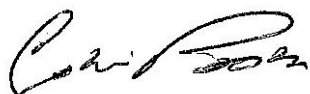
9. Banking

To consider opening a bank account with Barclays Bank.

10. Date of Next Meeting

TUESDAY 22nd January 2019

11. Closure



Colin Poole

Haverhill Town Clerk

Date: 16th October 2018