

Tuesday 23rd January 2007
in The Studio, Haverhill Arts Centre, High Street
Commencing at 7.53 p.m.



Haverhill
Town Council

Bevan House, Camps Road
Haverhill
Suffolk CB9 8HF

Telephone: 01440 712858
Fax: 01440 718931

Present: Vice-Chair Town Councillor: E Morton
Town Councillors: T Marks and E Trebble

MINUTES

- 1. Apologies for Absence**
Apologies for absence had been received from Cllr Thomas.
- 2. Declaration of Interest**
Cllr Marks declared an interest as a Member of Suffolk County Council.
- 3. Minutes**
The Minutes of the meeting held 21st November 2006 were agreed as a true record.
- 4. Budget Review 2006/7**
The Committee noted the current financial situation.
- 5. Draft Committee Budget**
The Committee agreed the Draft Finance Committee Budget.
- 6. Draft Council Budget and Precept**
The Committee received, agreed and recommended to Full Council the combined Committee budgets.
- 7. Closure**
The meeting was closed at 8.22 p.m.

Committee Budget

The Committee budget is shown below.

	Annual Total 2006/7 Budget	Proposed 2007/8 F & GP	Variance
Income Detail			
Rents Received Bevan House	£ 6,500	£ 6,500	£ -
Grants Received	£ 28,692	£ 21,000	-£ 7,692
Interest Received	£ 5,000	£ 13,000	£ 8,000
Total Income	£ 40,192	£ 40,500	£ 308

			Variance
Expenditure Detail			
Maintenance Bevan House	£ -	£ 1,500	£ 1,500
Security Bevan House	£ 50	£ 50	£ -
Rent Payable	£ 1,003	£ 1,010	£ 7
Window cleaning	£ 832	£ 832	£ -
Postage	£ 1,700	£ 2,000	£ 300
Stationery	£ 2,861	£ 4,000	£ 1,139
Telephone	£ 5,050	£ 5,700	£ 650
Hire of Office Equipment	£ 1,200	£ 1,200	£ -
Maintenance Office Equip.	£ 300	£ 300	£ -
New Office Equipment	£ 250	£ 250	£ -
Subscriptions	£ 2,575	£ 3,130	£ 555
Books & Journals	£ 200	£ 200	£ -
Insurance	£ 11,000	£ 8,625	-£ 2,375
Sundry Expenses	£ 200	£ 200	£ -
Legal & Professional	£ 2,147	£ 2,866	£ 719
Audit Fees	£ 3,000	£ 3,625	£ 625
Bank Charges	£ 710	£ 250	-£ 460
IT Support Contracts	£ 825	£ 2,000	£ 1,175
IT Repairs	£ 600	£ 600	£ -
IT Website Maintenance	£ 1,100	£ 1,200	£ 100
Members Travel/Subsist.	£ -	£ 300	£ 300
Members Training	£ 900	£ 3,000	£ 2,100
Members Other Costs	£ 300	£ 300	£ -
Mayoral Allowance	£ 775	£ 850	£ 75
Civic Expenses	£ 3,370	£ 3,370	£ -
Electoral Costs	£ 11,000	£ 11,000	£ -
Total Expenditure	£ 51,948	£ 58,358	£ 6,410
Net	£ 11,756	£ 17,858	£ 6,102