

# Haverhill Town Council

## Minutes of Haverhill Town Council's

### FINANCE COMMITTEE

Held on Tuesday 24<sup>th</sup> July 2018 at 7.42pm at Haverhill Arts Centre, Haverhill



**HAVERHILL**  
TOWN COUNCIL

**Present:** Councillor J Burns (Vice Chairman)  
Councillor Q Fox  
Councillor P Hanlon  
Councillor C Turner

**Apologies:** Mayor Councillor A Brown (Chairman)  
Councillor A Bramwell  
Councillor M Byrne  
Councillor P Fox  
Councillor B Robbins  
Councillor L Smith

**Absent:** None

**In Attendance:** Colin Poole (Responsible Financial Officer)  
Martin Page (Finance Administrator)

Three members of the public were present.

### Welcome:

Councillor J Burns welcomed everyone to the meeting and advised members of the public attending that the meeting was being recorded.

- |                           |   | Action |
|---------------------------|---|--------|
| <b>F18</b><br><b>/040</b> | <b><u>Apologies for Absence</u></b><br>The above apologies were noted.  |        |
| <b>F18</b><br><b>/041</b> | <b><u>Declaration of Pecuniary Interests and requests for Dispensations</u></b><br>No Councillor declared an interest in items on the agenda.   |        |
| <b>F18</b><br><b>/042</b> | <b><u>Minutes of the Last Meeting</u></b><br>It was proposed by Councillor J Burns, seconded by Councillor B Robbins that the minutes of the meeting held on 24 <sup>th</sup> October 2017 be agreed as a true record.<br><b>RESOLVED</b> |        |

**F18** **Matters Arising**

- /043** a) F17/024(e) VAT Advisor: Remains outstanding - The RFO will chase this.  
b) F17/036(b) Prior-Year variance report: a prior-year variance report be included to allow comparison between 2016/17 and 2017/18 financial years, for the next meeting.

**RFO**

**Finance Administrator**

**F18** **Public Forum**

**/044** No member of the public wished to speak.

**F18** **Report from Responsible Financial Officer**

**/045** The RFO presented his report to the meeting (see separate document).

- a) Councillor P Hanlon confirmed that the bank balances reported match the printed statements received from the banks.  
b) The Finance Administrator updated the meeting on the collection of historic debts. There were some that had been outstanding and being chased, but the customer was a long-standing customer who generally paid late, so whilst unsatisfactory, there was no concern that collection would be unsuccessful.  
c) The RFO will tackle the bookings officer in respect of the £130 outstanding private debtor as to how there came to be no payment in advance.  
d) Councillors requested that it be officially noted that the Haverhill Community Trust and Hartseats bank accounts do not attract bank interest. Whilst due payments from the Council in respect of rent and costs incurred are made, the budgeted grant from the Council to the Community Trust is only made in so far as is necessary to enable the Trust to remain solvent.

**RFO**

The Committee accept the report of the RFO.

**RESOLVED**

**F18** **Date of next Meeting:**

**/046** The next meeting of the Finance Committee will be held on Tuesday 23<sup>rd</sup> January 2018.

**F18** **Closure**

**/047** The Chairman declared the meeting closed at 20:20

Signed .....  
**Chairman**

Date.....