

MEETING OF HAVERHILL TOWN COUNCIL

The Haverhill Town Council Meeting will be held on

**Wednesday 25th June 2003 at 7.30pm
in the Studio, Town Hall Arts Centre, High Street,
Haverhill.**



**HAVERHILL
TOWN COUNCIL**

Bevan House, Camps Road
Haverhill
Suffolk CB9 8HF

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CONSTITUTION:	Town Mayor:	Cllr. A Daniel-Ward
	Town Councillors:	R Avallone, C Cullum, M Dane, S Fanning, E Goody, M Graham, G Kiernan, Maggie Lee, Mrs M Martin, L Robinson, J Rudd, L Samples, A Thomas, R Warwick, and N Whelan

AGENDA

1. Apologies for Absence

Please give any apologies to the office before the meeting.

2. Declaration of Interests

For Members to declare any interests they may have on items on the agenda.

3. To confirm Minutes of Meetings held 6th May 2003

4. To deal with any urgent matters arising from the Minutes

PUBLIC FORUM

5. Adoption of Committee Reports

Leisure & Arts Committee

To move the adoption of the minutes of the Leisure and Arts Committee meetings held 20th May and 10th June 2003

Planning Committee

To move the adoption of the minutes of the Planning Committee meetings held 13th May and 3rd June 2003

Finance Committee

To move the adoption of the minutes of the Finance Committee meeting held 17th June 2003

6. To Receive and Approve the Accounts for 2002/2003

The Council is required to receive and approve the accounts for 2002/2003.

7. To Reappoint The Internal Auditor for 2003/2004

The Council is required to appoint an Internal Auditor.

8. To Determine The Rate at Which Authorised Travel Expenses Should be Reimbursed

The Council may reimburse authorised travel expenses. The maximum rate is prescribed by Statute. Local Councils may however determine to set a lower rate (see attached report)

9. Motions Raised by Councillors

- a. Cllr Kiernan – “In order for councillors to fully understand the benefits from the proposed £2million project for football and community facilities at Puddlebrook, this council invites a speaker from Haverhill Rovers to speak to the next full council meeting”

10. To Determine Attendance at the Suffolk Association of Local Councils AGM 12th July 2003

For Members to agree representation at the AGM.

11. The Extension of The Recycling Scheme Within St Edmundsbury Borough Council Area

Sandra Pell, Waste Management & Recycling Manager, St Edmundsbury Borough Council, will address the Council on the need to recycle, the financial benefits to the Council of recycling, and how the Town Council can assist the Borough Council in achieving the Government targets for recycling

12. The Benefits of Promoting a Wind Turbine Facility in Haverhill

Julie Turley, a resident, will address the Council on the concept of a single wind turbine facility in Haverhill, and the potential benefits to the town of such a facility

13. The Future of Air Traffic In The South East

Norman Mead (Chairman of Stop Stansted Expansion), and Derek Redhead (Borough Councillor, former Member of Greater Cambridge Partnership Board, and former Board Member, East England Development Agency) will address the meeting

14. To authorise urgent payments.
15. To receive urgent correspondence
16. Matters of report
17. Closure



Town Clerk
Gordon Mussett

17 June 2003

Travel Expenses

The Council may pay expenses to Councillors travelling on approved duties. Where public transport is used then the cheapest ticket form is reimbursable. However although a maximum rate of reimbursement is set for use of private transport, Councils may choose to adopt a lower rate. The current policy is that, other than for training, no travel expenses are claimed/reimbursed.

The maximum permitted rate of reimbursement is currently:-

Engine cc	451-999cc	1000-1199cc	1200-1450cc
Per mile	35.8 p	39.9 p	49.4 p

Expenses reimbursed at a rate higher than that established by Inland Revenue (40 p/mile) may be liable for tax and NI contributions on the excess.

Members are asked to determine:-

1. whether to permit travel on approved duties to be reimbursed
2. whether to only reimburse travel to training events
3. the rate at which approved travel by private transport by reimbursed