

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 13th July 2004 commencing at 8.00 p.m., or immediately following the Community First meeting, whichever is the later, for the purpose of transacting the following business

CONSTITUTION:	Town Mayor:	Cllr. T Marks
	Town Councillors:	R Avallone, C Cullum, M Dane, S Fanning, E Goody, M Graham, G Kiernan, Maggie Lee, Mrs M Martin, L Robinson, J Rudd, L Samples, A Thomas, and R Warwick

AGENDA

1. **Apologies for Absence**

Please give any apologies to the office before the meeting.

2. **Declaration of Interests**

For Members to declare any interests they may have on items on the agenda.

3. **To confirm Minutes of Meeting held 29th June 2004**

4. **To deal with any urgent matters arising from the Minutes not covered by this agenda**

PUBLIC FORUM

5. **Adoption of Committee Reports**

Planning Committee

To move the adoption of the minutes of the Planning Committee meeting held 6th July 2004

6. **To Receive The Internal Auditors Notes on the 2003/2004 Accounts (if available)**

The Council is required to receive, note, and action if required, the comments of the Internal Auditor on the accounts for 2003/2004.

7. To Review Members Concerns Regarding the Statement of Assurance on the External Audit Form for the 2003/2004 Accounts

For the Council to determine whether further action is required by the Council to provide reassurance to Members.

8. Child Protection Policy

To note and agree the draft Policy (attached).

9. Newsletter Working Group

See attached report.

10. Cambridge to Haverhill Railway Development Company

To consider the implications of the Feasibility Study (previously circulated) and determine Council policy regarding further support

11. To authorise payments.

To authorise the following cheque lists:-

Date	Items	Cheque No.s	Value
18.05.04	1-14	000732-000745	£15,326.36
08.06.04	1-28	000746-000773	£12,008.61
15.06.04	1-17	000774-000787	£22,917.38
29.06.04	1-16	000788-000801	£8,871.25

12. To receive urgent correspondence

EXEMPT INFORMATION – Exclusion of Public Terms of Formal Resolution

Section 100(A) (4) of the Local Government Act 1972 the public and press be excluded from the remainder of the meeting on the grounds that the matters to be discussed will involve the likely disclosure of exempt information as defined in paragraphs 1 and 7 of Part 1 of Schedule 12 (A) of the Act.

13. Staffing Issues

To receive a report from the Town Clerk, and if recommended by the Town Council's Solicitor, to agree to commence proceedings for a civil case of harassment.

14. Legal Proceedings Against Members of the Council

To receive a report from the Town Clerk, which is for information only.

15. Closure

A handwritten signature in black ink, appearing to read "Gordon Mussett". The signature is written in a cursive style with a large, sweeping initial 'G'.

Gordon Mussett
Town Clerk

30 June 2004