



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 28th September 2004 commencing at 7.30 p.m. for the purpose of transacting the following business

**Haverhill
Town Council**
Haverhill Arts Centre,
High Street, Haverhill
Suffolk CB9 8AR

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Fax: 01440 706717

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CONSTITUTION:	Town Mayor:	Cllr. T Marks
	Town Councillors:	R Avallone, C Cullum, M Dane, S Fanning, E Goody, M Graham, G Kiernan, Maggie Lee, Mrs M Martin, E Morton, L Robinson, J Rudd, L Samples, A Thomas, and R Warwick

AGENDA

1. **Apologies for Absence**

Please give any apologies to the office by 5.00 p.m. of the day of the meeting.

2. **Declaration of Interests**

For Members to declare any interests they may have on items on the agenda.

3. **To confirm Minutes of Meeting held 14th September 2004**

4. **To deal with any urgent matters arising from the Minutes not covered by this agenda**

5. **Inspector Mark Jepson, Suffolk Police**

To discuss Policing issues in the Town

6. **Roland Bee, Suffolk West Patient & Public Forum**

To discuss health issues and public involvement

PUBLIC FORUM

7. Adoption of Committee Reports**Planning Committee**

To move the adoption of the minutes of the Planning Committee meetings held 13th and 27th July, and 7th September 2004

Leisure & Arts Committee

To move the adoption of the minutes of the Leisure & Arts Committee meeting held 13th July and 14th September 2004

Personnel Committee

To move the adoption of the minutes of the Personnel Committee meeting held 13th July 2004

Community First Committee

To move the adoption of the minutes of the Community First Committee meeting held 27th July 2004

8. CRB Checks – An Update

To note the current position regarding CRB checks on Councillors

9. Haverhill Chamber of Commerce

- a) To determine whether the Town Council should subscribe to Membership
- b) To determine whether the Town Council should sponsor the Business Awards 2005

10. Draft Code of Conduct for Local Government Employees

To comment on the draft code (attached)

11. To authorise payments.

To authorise the following cheque lists:-

Date	Items	Cheque No.s	Value
27.07.04	1-9	000827-000835	£17,059.24
03.08.04	1-7	000836-000840	£683.63
03.08.04	1-16	000841-000853	£4,908.76
10.08.04	1-20	000854-000872	£34,965.69
17.08.04	1-18	000873-000890	£8,327.05
03.09.04	1-32	000891-000922	£15,509.12
14.09.04	1-19	000923-000941	£35,693.08

12. To receive urgent correspondence

EXEMPT INFORMATION – Exclusion of Public Terms of Formal Resolution

Section 100(A) (4) of the Local Government Act 1972 the public and press be excluded from the remainder of the meeting on the grounds that the matters to be discussed will involve the likely disclosure of exempt information as defined in paragraphs 1 and 7 of Part 1 of Schedule 12 (A) of the Act.

13. Operating Agreement with Hartseats Limited

To consider and agree an operating arrangement with the Trading Company of the Town Hall Charity (confidential report attached).

14. Closure



**Gordon Mussett
Town Clerk**

21 September 2004