



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 26<sup>th</sup> September 2006 commencing at 7.30 p.m., for the purpose of transacting the following business

**Haverhill  
Town Council**  
Haverhill Arts Centre,  
High Street, Haverhill  
Suffolk CB9 8AR

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[www.haverhill-uk.com/towncouncil](http://www.haverhill-uk.com/towncouncil)

**CONSTITUTION:**      **Town Mayor:**                      **Cllr. A Thomas**  
                                 **Town Councillors:**                      **L Ager, S Brown, S Fanning,**  
   **E Goody, M Graham, E McManus,**  
   **P McManus, T Marks, Mrs M Martin, S Martin,**  
   **E Morton, K Richardson, L Samples,**  
   **A Thomas, T Trebble and R Warwick**

## **AGENDA**

1.     **Apologies for Absence**  
      Please give any apologies to the office by 5.00 p.m. of the day of the meeting.
2.     **Declaration of Interests**  
      For Members to declare any interests they may have on items on the agenda.
3.     **To confirm Minutes of Meeting held 29<sup>th</sup> August 2006**
4.     **To deal with any urgent matters arising from the Minutes not covered by this agenda**
5.     **Inspector Bruce Gent, Suffolk Police**  
      To discuss Policing issues in the Town.

## ***PUBLIC FORUM***

6.     **Adoption of Committee Reports**  
      **Planning Committee**  
      To move the adoption of the minutes of the Planning Committee meetings held 4<sup>th</sup> July, 1<sup>st</sup> August and 5<sup>th</sup> September 2006.  
  
      **Arts & Leisure Committee**  
      To move the adoption of the minutes of the Arts & Leisure Committee meetings held 11<sup>th</sup> July and 12<sup>th</sup> September 2006.

Personnel Committee

To move the adoption of the minutes of the Personnel Committee meeting held 18<sup>th</sup> July 2006.

Community First Committee

To move the adoption of the minutes of the Community First Committee meeting held 25<sup>th</sup> July 2006.

7. **Patient & Public Forum Involvement**

To agree a representative to the (currently two) Patient and Public Forums (see attached report)

8. **Consultation on Under-Age Sale of Tobacco**

To consider and respond to the Consultation ([http://www.dh.gov.uk/Consultations/LiveConsultations/LiveConsultationsArticle/fs/en?CONTENT\\_ID=4136732&chk=91z6mN](http://www.dh.gov.uk/Consultations/LiveConsultations/LiveConsultationsArticle/fs/en?CONTENT_ID=4136732&chk=91z6mN))

9. **Correspondence**

a) Suffolk Fire & Rescue Service – 2007/8 Draft Action Plan

10. **To authorise payments**

To authorise the following cheque lists:-

<b>Date</b>	<b>Cheque No.s</b>	<b>Value</b>
01.08.06	002450 – 002451	£ 1,350.00
15.08.06	002452 – 002472	£ 52,786.29
22.08.06	002473 – 002489	£5,285.91
05.09.06	002490 – 002509	£ 4,560.22
12.09.06	002510 – 002523	£ 36,724.11

11. **To receive urgent correspondence**

12. **Closure**



**Gordon Mussett**  
Town Clerk

**DATE: 18 September 2006**

## **Representation on the Patient & Public Involvement Forum**

The Council as such is not permitted in the constitution of the PPIF to nominate a Councillor to represent it, and its community, on the forum. However elected members may serve in their own right as members of the public. Members are being asked whether they would wish to do so, or whether to invite other members of the general public to serve on the forum.

Members of the forum are expected to devote approximately 3 hours per week on average to the forum business. Members of the forum are not paid but reasonable travel, childcare and other expenses may be claimed.

There are currently two fora; this will change during 2007. One represents patients in and of West Suffolk Hospital, the other represents patients receiving community care services.