



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 29th January 2008 commencing at 7.30 p.m., for the purpose of transacting the following business

CONSTITUTION: Deputy Mayor: Cllr. L Ager
Town Councillors: J Anderson, M Byrne, L Carr, A Gower, P Hanlon, E McManus, P McManus, M Marks, G Price, K Richardson, A Samuels, A Sisson, A Thomas and T Woodward

AGENDA

The meeting will be preceded by one minute's silence, called by Les Ager, Deputy Mayor, as a mark of respect for Former Town Mayor Ted Trebble

1. **Election of Town Mayor**
To receive nomination for, and elect to, the position of Town Mayor
2. **Town Mayor to Sign Declaration of Acceptance of Office**
For the Town Mayor to sign the declaration of Acceptance of Office
3. **Apologies for Absence**
Please give any apologies to the office by 5.00p.m. of the day of the meeting.
4. **Declaration of Interests**
For Members to declare any interests they may have on items on the agenda.
5. **To Agree the Payment of An Allowance to the New Town Mayor**
To agree the payment of £280 (representing 1/3rd of the Mayor's Allowance) to the Town Mayor, such monies to be met from reserves.

6. **Election of Deputy Town Mayor (if required)**
To receive nomination for, and elect to, the position of Deputy Town Mayor
7. **Deputy Town Mayor to Sign Declaration of Acceptance of Office (if required)**
For the Deputy Town Mayor to sign the declaration of Acceptance of Office
8. **To confirm Minutes of Meeting held 27th November 2007**
9. **To deal with any urgent matters arising from the Minutes not covered by this agenda**
10. **Inspector Adrian Dawson, Suffolk Police**
To discuss Policing issues in the Town.

PUBLIC FORUM

11. **Adoption of Committee Reports**

Planning Committee

To move the adoption of the minutes of the Planning Committee meetings held 4th December 2007 and 8th January 2008.

Finance Committee

To move the adoption of the minutes of the Finance Committee meetings held 20th November 2007 and 22nd January 2008.

Community First Committee

To move the adoption of the minutes of the Community First Committee meeting held 15th January 2008.

Arts & Leisure Committee

To move the adoption of the minutes of the Arts & Leisure Committee meetings held 8th and 22nd January 2008.

Personnel Committee

To move the adoption of the minutes of the Personnel Committee meeting held 22nd January 2008.

12. **To Provide a Donation to Addenbrookes Stroke Unit and Newmarket Rehabilitation Ward**
In accordance with Section 137 of the Local Government Act 1972 to decide whether to give a donation to these two establishments in recognition of their care towards the late Town Mayor, and to decide the level of that donation.
13. **Flexible Retirement**
To consider the introduction of a Flexible Retirement policy (see attached)
14. **Review of Audit Arrangements**
To review the arrangements for internal audit (attached).
15. **Review of Risks**
To review the Council's major risks (attached).
16. **Policy for Award of Past Mayor Insignia**
To agree a policy for the award of Past Mayor Insignia (attached).
17. **Policy for Receipt of Gifts**
To agree a policy for the receipt of small gifts from organizations or individuals (see attached).
18. **To Consider How the Town Council's Profile As A Democratically-Elected Body Can Be Raised with Organisations Working in The Town (see attached)**
19. **To Note The Revised Allocation of Committee Places**
To note the revised allocation of Committee places (attached).
20. **Meeting Dates 2008/2009**
To agree the meeting dates for Council year 2008/2009 (attached).
21. **Budgets 2007/2008**
To agree the budgets and precept for 2008/2009 (attached).
22. **Correspondence**
 - a) Town Hall Charity – To Consider A Request for a Further £2,500 Towards the Cost of Consultancy
 - b) Suffolk County Council – Bus and Rail Strategy Documents

- c) Department for Communities & Local Government – Consultation on Orders & Regulations Relating to the Conduct of Local Authority Members in England

23. To authorise payments.

To authorise the following cheque lists:-

Date	Cheque No.s	Value
20.11.07	003510 – 003531	£ 40,515.59
27.11.07	003532 – 003556	£ 18,957.36
04.12.07	003557 – 003577	£ 7,583.57
12.12.07	003578 – 003609	£ 61,857.62
18.12.07	003610 – 003621	£ 6,898.78
08.01.08	003622 – 003643	£39,908.67
15.01.08	003644 – 003650	£ 11,609.36
15.01.08	003651 – 003667	£ 5,646.17
21.01.08	003668 – 003678	£ 3,662.24

24. To receive urgent correspondence

25. Closure

Gordon Mussett

**Gordon Mussett
Town Clerk**

DATE: 22 January 2008