



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, The Arts Centre, High Street, Haverhill, on Tuesday 30th September 2008 commencing at 7.00 p.m., for the purpose of transacting the following business

CONSTITUTION: Town Mayor: Cllr. L Ager
Town Councillors: J Anderson, M Byrne, L Carr,
P French, A Gower, P Hanlon,
E McManus, P McManus,
M Marks, G Price, K Richardson,
A Samuels, A Sisson, A Thomas
and T Woodward

AGENDA

1. **Apologies for Absence**
Please give any apologies to the office by 5.00p.m. of the day of the meeting.
2. **Declaration of Interests**
For Members to declare any interests they may have on items on the agenda.
3. **To confirm Minutes of Meeting held 16th September 2008**
4. **To deal with any urgent matters arising from the Minutes not covered by this agenda**
5. **Inspector Andrew Mason, Suffolk Police**
To discuss Policing issues in the Town.
6. **Tina Hanks, Town Centre Manager**
To discuss future work programme.
7. **The Centre for Computing History**
A presentation by Keith Brown and Gillian Blackmore

8. **Andy Everett, Contracts Manager, WRVS**
Mr Everett will update the Town Council on the new arrangements for delivery of meals on wheels (N.B. The service will have gone live on 29th September and it may be that teething troubles may inhibit Mr Everett's attendance)

9. **A1307 – Feedback from Councillors Attending the Recent Meeting held 23rd September**

PUBLIC FORUM

10. **Adoption of Committee Reports**

Planning Committee

To move the adoption of the minutes of the Planning Committee meetings held 5th August and 2nd September 2008.

Arts & Leisure Committee

To move the adoption of the minutes of the Arts & Leisure Committee meeting held 9th September 2008.

11. **Car Cruisers**

To be aware of the issues related to car cruisers and to discuss and agree what the Town Council might do to reduce their impact on the wider community (attached)

12. **To Receive The Internal Auditor's Notes on the 2008/2009 Accounts (attached)**

The Council is required to receive, note, and action if required, the comments of the Internal Auditor on the accounts for 2008/2009.

13. **Councillor Surgeries**

To decide whether to continue with holding monthly Councillor Surgeries

14. **Arts Centre Working Party**

To clarify and confirm the membership and terms of reference of the Arts Centre Working Party (attached)

15. **Meeting Room Facilities**

To decide whether to invest in microphone amplification (attached)

16. Freedom of Information Act – Model Publication Scheme for Town/Parish Councils

To note the introduction of the new scheme and to formally adopt it (attached).

17. Haverhill Area Working Party – An Update by Cllr E McManus

18. To Consider Sponsorship of Telephone Kiosk, Chalkstone Way

To consider sponsorship of the telephone kiosk in Chalkstone Way threatened with removal (attached)

19. To Confirm The Arrangements for Presentation of the Freedom of Haverhill (attached)

To agree and confirm the arrangements for presentation of the Freedom of Haverhill

20. Correspondence

a) St Edmundsbury Borough Council – Parish Council Conference 6th November 2008

To agree representation at the Conference

21. To authorise payments.

To authorise the following cheque lists:-

Date	Cheque No.s	Value
22.07.08	004117 – 004130	£7,164.18
05.08.08	004131 – 004157	£52,541.46
07.08.08	004158	£6,884.84
12.08.08	004159 – 004179	£17,878.75
20.08.08	004180 – 004192	£10,504.72
26.08.08	004193 – 004208	£9,807.81
02.09.08	004209 – 004227	£6,381.16

22. To receive urgent correspondence

23. Closure



**Gordon Mussett
Town Clerk**

DATE: 23rd September 2008