

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill CB9 8AR on Tuesday 28th January 2014 commencing at 7.00pm for the purpose of transacting the following business:



CONSTITUTION:	Town Mayor:	Cllr R André
	Town Councillors:	M Byrne, L Carr, P Firman, P French, E Goody, P Hanlon, M Martin, B McLatchy, D Roach, B Robbins, D Russo, A Samuels, G Stroud, J Stroud and C Turner

AGENDA

- 1. Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.
- 2. Declaration of interests**
For members to declare any interests they may have on items on the agenda.
- 3. To confirm the minutes of the meeting held 10th December 2013**
- 4. To deal with any urgent matters arising from the minutes not covered by this agenda**
- 5. Police Report**
A representative of Haverhill Police to report on policing issues in Haverhill.
- 6. Haverhill Half Marathon (St Nicholas Hospice Care)**
To receive a presentation from St Nicholas Hospice Care on a proposed half marathon and 10km race for Haverhill, and a request for funding support.

PUBLIC FORUM

7. Adoption of Committee Reports

Finance Committee

To move the adoption of the minutes of the Finance Committee meeting held on 10th December 2013.

Appeals Committee

To move the adoption of the minutes of the Appeals Committee meeting held on 23rd December 2013.

Planning Committee

To move the adoption of the minutes of the Planning Committee meeting held on 7th January 2014.

Leisure & Community Committee

To move the adoption of the minutes of the Leisure & Community Committee meeting held on 21st January 2014.

8. Credit Union Funding

To consider a contribution of £3,000 towards funding for a Haverhill Credit Union.

9. Video Recording of Council and Committee Meetings

To consider a proposal from Cllr Robbins to amend standing orders to allow video recording of Council meetings.

10. Haverhill Town Clock

To receive a verbal update on progress of the project to install a town clock in Haverhill.

11. Meeting Dates 2014/15

To approve a schedule of Council and Committee meeting dates for 2014/15.

12. Review of Risks

To review the Council's major risks (to follow).

13. Review of Audit Arrangements

To review the arrangements for internal audit (to follow).

14. To authorise payments.

To authorise the following cheque lists:-

Date	Cheque Numbers	Value
10.12.13	009321 - 009341	£23,102.80
17.12.13	009342 - 009367	£13,878.33
07.01.14	009638 - 009391	£49,536.07
14.01.14	009392 - 009408	£56,933.63

15. To receive urgent correspondence

In accordance with the Provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted.

16. Staffing Matters

To agree arrangements for the recruitment of the Town Clerk, and to agree actions in relation to the vacant post of Events Manager.

17. Closure

A handwritten signature in black ink, appearing to read 'Will Austin', enclosed within a large, loopy oval scribble.

**Will Austin
Town Clerk**

DATE: 22nd January 2014