

HAVERHILL TOWN COUNCIL
TOWN COUNCIL



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill CB9 8AR on Tuesday 3rd March 2015 commencing at 7.15pm (or after the Planning Committee, whichever is the later time) for the purpose of transacting the following business:

| | | |
|----------------------|--------------------------|--|
| CONSTITUTION: | Town Mayor: | R André |
| | Town Councillors: | D Roach, Cllr P Hanlon, M Byrne, L Carr, P Firman, P French, E Goody, B Robbins, M Martin, B McLatchy, D Russo, A Samuels, G Stroud, J Stroud and C Turner |

This Meeting is open to the Press and Public

AGENDA

1. **Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **To confirm the minutes of the Full Council meeting held 27th January 2015**
4. **To deal with any urgent matters arising from the minutes not covered by this agenda**

ADJOURNMENT FOR PUBLIC FORUM

Please can any County or District Councillors wishing to advise the Town Council of issues submit their reports in writing to the Clerk prior to the meeting, for distribution to Councillors

5. **One Haverhill**
 - a) To agree a budget of £2000 for the Community Clean-Up on Friday and Saturday March 20th/21st, to cover publicity (e.g. banners) and equipment to supplement that available from SEBC (e.g., litter pickers, bag hoops, gloves, hi-

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viz, wash-sprayers, long-handled mops, etc.) These to be retained by the Council for use at subsequent community clean-up events (e.g. Clements Estate Day in April).

- b) To confirm a contribution of £20,000 towards the Town Centre Masterplan costs.

Both these sums to come from the £30k previously earmarked at the December Full Council meeting.

6. Adoption of Committee Reports

a) Personnel Committee

To move the adoption the minutes of the meeting of the Personnel Committee held 17th February 2015. Any discussion of content to take place in closed session.

b) Planning Committee

To move the adoption of the minutes of the Planning Committee meetings held on 3rd February 2015. To note any matters arising from the Planning Committee held on 3rd March.

7. To authorise payments

To authorise the following cheque lists:-

| Date | Cheque Numbers | Value |
|-------------|-----------------------|-------------------|
| 20/01/15 | 10276 - 10285 | 36,384.24 |
| 27/01/15 | 10286 - 10316 | 41,970.69 |
| 03/02/15 | 10317 – 10329 | 4,270.81 |
| 10/02/15 | 10330 – 10344 | 26,069.81 |
| 18/02/15 | 10345 – 10348 | 1,970.00 |
| 24/02/15 | 10349 – 10366 | 21,906.56 |
| | Total | 132,572.11 |

The cheques in this run included £34,104 for Gala Lights in respect of the Haverhill Christmas lights and grants on behalf of ONE Haverhill.

8. To receive urgent correspondence

To consider any urgent correspondence received after the agenda was published.

9. To Exclude the Press and Public

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential HR nature of the business to be transacted.

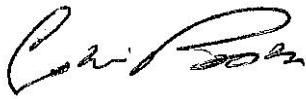
10. Staffing Matters

To consider any matters arising.

- a) To consider the transfer of employment of the 3 Hartseats staff to the Town Council
- b) Recruitment update
- c) Response from staff re Christmas thank you (see C14/124)

11. **Date of next Meeting**
24th March 2015 at 7:00pm.

12. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 25th February 2015

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre