

# HAVERHILL TOWN COUNCIL

## TOWN COUNCIL

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on MONDAY 23<sup>rd</sup> July 2018 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION:           Town Mayor:           A Brown  
                                  Town Councillors:    A Bramwell, J Burns, M Byrne, J Crooks, P Fox,  
  Q Fox, P Hanlon, J Mason, D Roach, S Roach,  
  B Robbins, L Smith, C Turner, A Williams, W Yang

**This Meeting is open to the Press and Public**

### Community Focus

*By invitation of the Mayor, representatives of community organisations in Haverhill will give a short presentation on their work.*

### AGENDA

1. **Apologies for absence**  
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held 18<sup>th</sup> June 2018**  
To confirm the minutes of the Full Council meeting held 18<sup>th</sup> June 2018 as a correct record.
4. **To deal with any urgent matters arising from the minutes not covered by this Agenda**
  - a) C18/113 – Chalkstone Community Open Space: budget for landscape design.
  - b) C18/116 – GDPR: To consider provision of @haverhill-tc.gov.uk email addresses for all Councillors at an annual cost of £1008+VAT
  - c) C18/116– ICO Registration: to consider payment of Councillor's personal ICO registrations, where not already paid for by a third party: £40x8 Councillors
5. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
  - a) Police Report – circulated ahead of the meeting, if available  
    'Project 2025' – Do we want to part-fund a PCSO?
  - b) County Councillors
  - c) Borough Councillors
  - d) Members of the public are welcome to make statements or put questions at this time.
6. **Electoral Commission Consultation on West Suffolk Warding**  
To consider a response to the proposals for warding in Haverhill.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

**7. West Suffolk Consultation on Civic Leadership**

To consider a corporate response to the consultation on Civic Leadership.

<https://www.westsuffolk.gov.uk/Council/Consultations/civicleadershipconsultation.cfm>

**8. Mayor's Report**

a) To receive a report from the Mayor on his engagements in July.

**9. ONE Haverhill Partnership**

- a) To note the non-confidential minutes of the OHP Board held 21<sup>st</sup> June 2018
- b) To receive a verbal report from Members and Clerk.
- c) To consider a proposal to the OHP Board to set up a Volunteering Task Group, to include members of our 'Volunteering in Haverhill' TAFF, with the aim of re-establishing a Haverhill Volunteer Centre.
- d) Confidential OHP matters (to be discussed after item 17)

**10. Adoption of Committee Reports**

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meeting held on 3<sup>rd</sup> July 2018. (to follow)
- b) Leisure & Community Committee: To move the adoption of the minutes of the Personnel Committee meeting held 10<sup>th</sup> July 2018

**11. Financial Matters**

a) To authorise the following cheque list:-

Date	Cheque Numbers	Value £
15.06.18	BACS	7,368.09
15.06.18	012023	199.55
15.06.18	DD	99.46
20.06.18	BACS	14,587.54
20.06.18	012024	350.00
27.06.18	BACS	3,167.21
27.06.18	012025 - 012026	4,377.01
27.06.18	DD	280.51
03.07.18	BACS	37,033.30
03.07.18	012027 - 012030	1,111.04
03.07.18	DD	97.68
10.07.18	BACS	18,864.50
10.07.18	012031	9,458.00
10.07.18	DD	31.19
	Total	97,025.08

**12. Matters as Trustee of the Haverhill Community Trust**

a) Leiston Community Centre:

To receive a report from the Arts & Leisure Manager in respect of the Hubbub 'Kitchen Love' inter-generational cooking project and

- i. To consider giving delegated authority to the Clerk in conjunction with two Councillors to expedite works at the Leiston Centre, in order to accommodate the provision of a new Community Kitchen. Delegated authority to not exceed £10,000, and

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

- ii. To appoint two Councillors for the Clerk to consult prior to committing to such expenditure.

13. **To receive urgent correspondence**

To consider any urgent correspondence received after the agenda was published.

14. **Date of Next Meeting**

Monday 24<sup>th</sup> September 2018.

15. **To Exclude the Press and Public (if required)**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted: Commercial Property & Personnel matters.

16. **Property Matters (If any)**

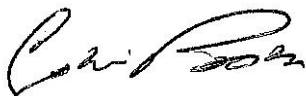
- a) To receive a report from the Arts Centre Development Group
- b) To receive report from Clerk

17. **Personnel Matters (If any)**

18. **ONE Haverhill Partnership confidential matters**

To consider those matters discussed in confidential session at the ONE Haverhill Partnership Board held

19. **Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 17<sup>th</sup> July 2018

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

**Appendix – Project update report. (for update, not an agenda item)**

Haverhill Arts Centre, High Street, Haverhill, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>