



view towards establishing whether there was sufficient evidence for a dispersal order, the service of a statutory notice, or a review of the licence.

***The meeting was resumed after the Public Forum***

**7. Adoption of Committee Reports**

Planning Committee

The Council agreed the adoption of the minutes of the Planning Committee meetings held 4<sup>th</sup> December 2007 and 8<sup>th</sup> December 2008.

Finance Committee

The Council agreed the adoption of the minutes of the Finance Committee meetings held 20<sup>th</sup> November 2007 and 22<sup>nd</sup> January 2008.

Community First Committee

The Council agreed the adoption of the minutes of the Community First Committee meeting held 15<sup>th</sup> January 2008.

Arts & Leisure Committee

The Council agreed the adoption of the minutes of the Arts & Leisure Committee meetings held 8<sup>th</sup> and 22<sup>nd</sup> January 2008.

Personnel Committee

The Council agreed the adoption of the minutes of the Personnel Committee meeting held 22<sup>nd</sup> January 2008.

**8. To Provide a Donation to Addenbrookes Stroke Unit and Newmarket Rehabilitation Ward**

In accordance with Section 137 of the Local Government Act 1972 it was agreed to give a donation of £320 to these two establishments in recognition of their care towards the late Town Mayor.

**9. Flexible Retirement**

The Council agreed the introduction of a Flexible Retirement policy (see attached)

**10. Review of Audit Arrangements**

The Council considered the existing audit arrangements and agreed that they were satisfactory.

**11. Review of Risks**

The Council reviewed the Council's major risks and noted the on-going actions.

**12. Policy for Award of Past Mayor Insignia**

The Council agreed that all past Mayors should receive a Past Mayor Insignia.

**13. Policy for Receipt of Gifts**

The Council agreed a policy for the receipt of small gifts from organizations or individuals (see attached).

14. **To Consider How the Town Council's Profile As A Democratically-Elected Body Can Be Raised with Organisations Working in The Town (see attached)**  
The Council agreed the Town Clerk would negotiate a communications strategy with the key organisations working in the town.

15. **To Note The Revised Allocation of Committee Places**  
The Council noted the revised allocation of Committee places .

16. **Meeting Dates 2008/2009**  
With the change of date for the May 2008 Full Council meeting to 6<sup>th</sup> May, the Council agreed the meeting dates for Council year 2008/2009

17. **Budgets 2007/2008**  
The Council agreed to defer consideration of the budgets and precept for 2008/2009 until a future meeting to be held on 5<sup>th</sup> February.

18. **Correspondence**
- a) Town Hall Charity – To Consider A Request for a Further £2,500 Towards the Cost of Consultancy  
The Council agreed to increase the grant to the Town Hall Charity by £2,500.
  - b) Suffolk County Council – Bus and Rail Strategy Documents  
The receipt of the Bus and Rail Strategy documents was noted.
  - c) Department for Communities & Local Government – Consultation on Orders & Regulations Relating to the Conduct of Local Authority Members in England  
The Council decided it had no comment to make on this consultation.

19. **To authorise payments.**  
The Council authorised the following cheque lists:-

<b>Date</b>	<b>Cheque No.s</b>	<b>Value</b>
20.11.07	003510 – 003531	£ 40,515.59
27.11.07	003532 – 003556	£ 18,957.36
04.12.07	003557 – 003577	£ 7,583.57
12.12.07	003578 – 003609	£ 61,857.62
18.12.07	003610 – 003621	£ 6,898.78
08.01.08	003622 – 003643	£39,908.67
15.01.08	003644 – 003650	£ 11,609.36
15.01.08	003651 – 003667	£ 5,646.17
21.01.08	003668 – 003678	£ 3,662.24

20. **To receive urgent correspondence**  
Cllr Hanlon drew the Council's attention to the letter of complaint from a member of the public regarding the lack of information for the most recent election, and suggested that Poll Cards needed to be reconsidered for future elections.

21. **Closure**  
The meeting was closed at 10.15 p.m.