



## HAVERHILL TOWN COUNCIL ANNUAL MEETING

Tuesday 26<sup>th</sup> May 2009 at 8.12 pm

In The Studio, Haverhill Arts Centre, High Street, Haverhill

**Present: Town Councillors:** L Ager, S Bowes, L Burgess,  
P French, A Gower, P Hanlon,  
E McManus, P McManus,  
M Marks, Mrs Mary Martin,  
G Price, A Samuels and  
T Woodward (except item 6)

**Also present: Twenty-six members of the public.**

### MINUTES

- |  | Action |
|--|--------|
| 1. <b><u>Apologies for Absence</u></b><br>Apologies for absence had been received from Cllrs Byrne, Carr and Richardson.   |        |
| 2. <b><u>Election of Town Mayor</u></b><br>Cllr E McManus was elected as Town Mayor and signed her Declaration of Acceptance of Office before thanking the Council for bestowing this honour upon her.                       |        |
| 3. <b><u>Presentation of Past Mayor Badge</u></b><br>Cllr E McManus presented the out-going Mayor, Cllr Ager, with his Past Mayor Badge. Cllr Ager thanked the new Mayor and spoke about the highlights of his Mayoral term. |        |
| 4. <b><u>Presentation by Past Mayor of Cheque to Charity</u></b><br>Cllr Ager, the past Mayor, presented a cheque for £1,100 to St Nicholas Hospice, representing funds raised at events during his term of office.          |        |
| 5. <b><u>Election of Deputy Mayor</u></b><br>Cllr P McManus was elected as Deputy Town Mayor and signed his Declaration of Acceptance of Office.   |        |

The meeting was then adjourned at 8.30 p.m. for official photographs to be taken

The meeting was resumed at 8.38 p.m. Cllr Woodward was absent.

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| 6. <b><u>Declaration of Interests</u></b><br>Cllr French declared an interest in any matters related to Suffolk County Council. Cllrs Mrs Mary Martin and Samuels declared an interest in matters related to schools, Cllr Gower declared an interest in item 9 as Chair of the Haverhill Partnership Executive Forum, and in item 20 as |  |
|--|--|

Chair of Haverhill Safer Neighbourhood Team meeting, and in item 21 as a Governor of castle Manor Business and Enterprise College.

Cllr Woodward rejoined the meeting.

**7. Presentation of Quality Town Council Award**

Shona Bendix, the Chief Executive of Suffolk Association of Local Councils presented the Quality Award to the Town Council.

**8. Mayor's Allowance**

The Council agreed the payment of the Mayor's Allowance in accordance with Section 15(5) of the Local Government Act 1972. The budget allowed for this to be £945 plus a further £280 if the Mayor attends the overseas Town Twinning event.

**9. Outside Representatives**

The Council confirmed the following appointments of representatives to outside bodies in accord with previously-agreed policy:-

Cllr Richardson – Focus Group re St Edmundsbury Borough Council Local Development Framework

Cllr E McManus – Non-voting Member, Haverhill Area Working Party

Cllr M Marks – St Edmundsbury Borough Council Standards Committee

Cllr P McManus– Executive Committee, Haverhill Partnership

**10. Town Council Committees**

The Town Council confirmed the allocation of Committee seats (attached) and noted attendances since May 2007.

**11. To confirm the Clerk's re-appointment as Responsible Financial Officer.**

The Town Council confirmed the appointment of the Town Clerk as its Responsible Financial Officer.

**12. To confirm the re-appointment of Heelis & Lodge as Independent Internal Auditor**

The Town Council confirmed the re-appointment of Heelis & Lodge as the Town Council's Independent Internal Auditors.

**13. To Resolve Not to Adjourn for a Public Forum**

The Town Council considered whether to adjourn for a public forum and agreed to do so.

The meeting was adjourned for the Public Forum

A member of the public complained that Councillors did not listen to their concerns. Cllr Gower responded that members of her party regularly dealt successfully with issues raised by their electorate.

Cllr Marks responded to the member of the public regarding Local Government Review.

The meeting was reconvened

**14. To confirm Minutes of Meeting held 28<sup>th</sup> April 2008**

The minutes of the meeting held 28<sup>th</sup> April were confirmed as a true record.

**15. To deal with any urgent matters arising from the Minutes not covered by this agenda**

There were no urgent matters to be dealt with.

**16. Adoption of Committee Reports**

Personnel Committee

The Town Council agreed the adoption of the minutes of the Personnel Committee meeting held 14<sup>th</sup> April 2009.

Community First Committee

The Town Council agreed the adoption of the minutes of the Community First Committee meeting held 21<sup>st</sup> April 2009.

Planning Committee

The Town Council agreed the adoption of the minutes of the Planning Committee meetings held 7<sup>th</sup> April and 5<sup>th</sup> May 2009.

**17. To Review and Amend Standing Orders**

The Town Council agreed to defer the review and amendment of Standing Orders until the new Model standing Orders are published by NALC.

**18. To Review and Amend Financial Regulations**

The Town Council agreed to defer the review and amendment of Financial Regulations until the new Model standing Orders are published by NALC.

**19. To Respond to the SALC Survey**

The Town Council agreed a response to the Survey.

**20. To Agree Town Council Support for the Emergency Services Day**

The Town Council agreed to support, including funding from reserves to a maximum of £1,000, the Emergency Services Day planned for 18<sup>th</sup> July.

**21. To Comment on the LSC 16-19 Competition Submission**

The Town Council agreed to support the consortium bid in principle.

**22. Correspondence**

a) Suffolk County Council – Taxi Rank, Brook Service Road

The Town Council considered that the taxi rank should be limited to three taxis at any one time and be designated as a rank 24 hours a day.

**23. To authorise payments.**

The Council authorised the following cheque lists:-

| Date     | Cheque No.s     | Value       |
|----------|-----------------|-------------|
| 17.03.09 | 004679 – 004680 |             |
| 17.03.09 | 004681 – 004694 | £16,308.32  |
| 24.03.09 | 004695 – 004716 | £6,449.27   |
| 24.03.09 | 004717 – 004718 | £11,775.42  |
| 24.03.09 | 004719 – 004720 | £1,094.38   |
| 31.03.09 | 004721 – 004738 | £11,455.29  |
| 07.04.09 | 004739 – 004763 | £34,427.58  |
| 14.04.09 | 004764 – 004778 | £90,492.17  |
| 21.04.09 | 004779 – 004794 | £4,200.49   |
| 28.04.09 | 004795 – 004824 | £17,641.27  |
| 12.05.09 | 004825 – 004863 | £516,612.34 |

LGA 1972 S144

24. **To receive urgent correspondence**

There was no urgent correspondence to consider.

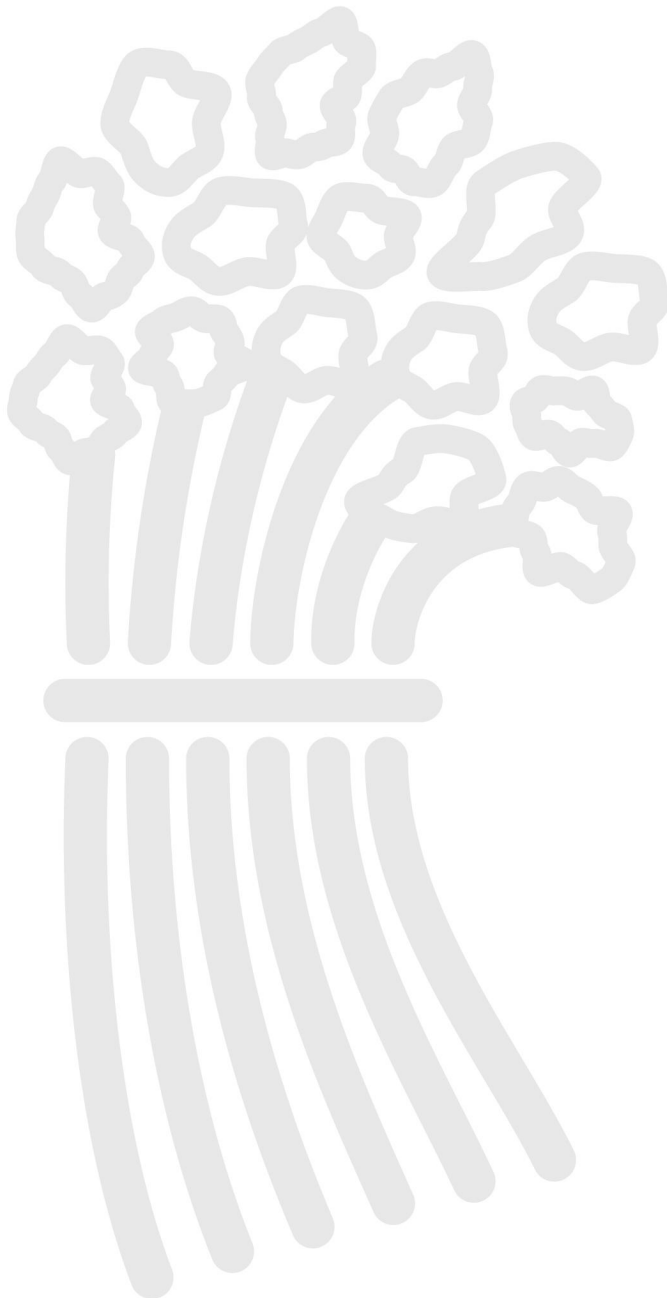
*Cllr Marks proposed and Cllr Samuels seconded, all being in favour that, in accord with the Provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted*

25. **To Consider the Subject of Residents Parking at The Pightle**

The Town considered the implications of taking on the management of the residents' car park being constructed by Tesco for the benefit of the residents of Station Yard and The Pightle and decided not to do so.

26. **Closure**

The meeting was closed at 9.32 p.m.



## **Arts & Leisure Committee**

### **Les Ager - Chair**

Steven Bowes

Lisa Carr

Phillip French

### **Anne Gower – Vice-Chair**

Pat Hanlon

Paul McManus

Tony Woodward

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[jt.woodward@btinternet.com](mailto:jt.woodward@btinternet.com)

## **Community First**

Les Ager -

Lyn Burgess

Maureen Byrne

Anne Gower

### **Elaine McManus – Vice-Chair**

### **Paul McManus - Chair**

Margaret Marks

Mrs Mary Martin

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## **Finance**

Les Ager

Lyn Burgess

Maureen Byrne

Pat Hanlon

### **Elaine McManus – Chair**

Paul McManus

Margaret Marks

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[walnutbrook@onetel.com](mailto:walnutbrook@onetel.com)

## **Personnel**

### **Lyn Burgess - Chair**

Maureen Byrne

Phillip French

Mrs Mary Martin

### **Karen Richardson – Vice-Chair**

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[eveylottymiffy@aol.com](mailto:eveylottymiffy@aol.com)

## **Planning**

Steven Bowes

### **Phillip French – Vice-Chair**

Pat Hanlon

### **Paul McManus - Chair**

Margaret Marks

Mrs Mary Martin

Gavin Price

Karen Richardson

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[eveylottymiffy@aol.com](mailto:eveylottymiffy@aol.com)

## **Appeals**

Steven Bowes

Lisa Carr

Gavin Price

Ann Samuels

Tony Woodward

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