

# Haverhill Town Council

## Minutes of a Meeting of Haverhill Town Council's

### FULL COUNCIL

Held on Tuesday 3<sup>rd</sup> March 2015 at 7.00pm at Haverhill Arts Centre, High Street, Haverhill



**HAVERHILL**  
TOWN COUNCIL

**Present:** Mayor Councillor R André  
Deputy Mayor Councillor M Byrne  
Councillor P Firman  
Councillor E Goody  
Councillor P Hanlon  
Councillor B McLatchy  
Councillor D Roach  
Councillor B Robbins  
Councillor C Turner

**Apologies:** Councillor L Carr  
Councillor P French  
Councillor M Martin  
Councillor A Samuels  
Councillor G Stroud  
Councillor J Stroud

**Absent:** Councillor D Russo

**In Attendance:** Colin Poole (Town Clerk)

6 members of the public were present.

### Welcome:

Mayor R André welcomed everyone to the meeting and advised members of the public attending that the meeting was being recorded and filmed.

### MINUTES

- C15**    **Apologies for Absence**  
**/016**    The above apologies were noted. Councillor Flood, Councillor Brown and Inspector Ferrie had also sent their apologies.
- C15**    **Declaration of Interests and requests for dispensation**  
**/017**    None.
- C15**    **The minutes of the Full Council meeting held 27<sup>th</sup> January 2015**  
**/018**    The meeting agreed these were a true record.

### ACTION

**C15     Matters arising not on the agenda**

**/019**     None

**C15     Adjournment**

**/020**     The meeting was adjourned for reports from the Police, District/County Councillors on issues pertinent to Haverhill and the Public Forum. See Appendix 1 for Details.

The meeting was reconvened

**C15     One Haverhill**

**/021**     a) The Clerk outlined the purpose of the £2000 to support the Community Clean-Up. In answer to a question, he confirmed that publicity was underway by means of social media, the Weekly News and flyers.

b) The Council considered a £20,000 contribution towards the cost of the Town Centre Masterplan consultancy from the £30,000 allowance previously earmarked for the purpose.

It was proposed by Councillor E Goody, seconded by Councillor C Turner to approve the expenditure of £22,000 on these two strands of ONE Haverhill work.

**RESOLVED** unanimously

**C15     Adoption of Committee Reports**

**/022**

**a) Personnel Committee**

It was proposed by Councillor M Byrne, seconded by Councillor C Turner that the minutes of the meeting held on 17<sup>th</sup> February 2015 be adopted.

**AGREED**

**b) Planning Committee**

It was proposed by Councillor E Goody, seconded by Councillor C Turner that the minutes of the meeting held on 3<sup>rd</sup> February 2015 be adopted.

**AGREED**

**C15     Authorisation of payments**

**/023**

It was proposed by Councillor E Goody, seconded by Councillor P Hanlon, that payments for cheques 10276 - 10366 totalling £132,572.11 be authorised.

**RESOLVED**

**C15     Urgent Correspondence**

**/024**

None.

**C15     To Exclude the Press and Public**

**/025**

It was resolved under the Public Bodies (admission to meetings) Act 1960 that the press and public be excluded from the meeting for the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of business to be transacted, namely staffing issues.

Proposed Councillor R André, seconded by Councillor M Byrne.

**RESOLVED**

**C15     Staffing Matters**

**/026**

a) it was proposed by Councillor R André, seconded by Councillor M

Byrne, that the three remaining Hartseats staff be accepted through transfer from Hartseats on terms not less favourable than those they were already under.

**RESOLVED**

b) Recruitment Update – The response to the advert for Operations Manager was favourable. An advert for part-time box office receptionist would shortly be circulated, along with an advert for a Finance Officer.

c) C14/124 Staff Christmas Thank-You – The most popular choice indicated through the recent staff poll was some form of Christmas meal/party.

d) The Clerk read out a letter of praise regarding the level of service enjoyed by a hirer plus specific praise for how staff dealt with a medical issue. The meeting agreed to the Mayor's proposal for a suitable letter to be sent to the member of staff involved.

e) It was proposed by Councillor E Goody, seconded by Councillor B McLatchy, that the temporary uplift for the Technical Officer sickness cover be approved, backdated to 11<sup>th</sup> November 2014.

**RESOLVED**

**C15**     **Date of next Meeting:**  
**/027**     17<sup>th</sup> March 2015.

**C15**     **Closure**  
**/028**     The Chairman declared the meeting closed at 8:28pm.

Signed .....  
**Chairman**

Date.....

## **Appendix 1**

Reports from the Police, District/County Councillors on issues pertinent to Haverhill and the Public Forum.

### **County Councillor Tony Brown:**

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### **Inspector Peter Ferrie:**

### **Mr John Burns:**