



## HAVERHILL TOWN COUNCIL

### LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 17<sup>th</sup> January 2017 commencing at 7.00pm, for the purpose of transacting the following business:

**CONSTITUTION:**

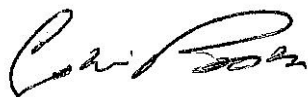
Chair:	J Burns
Vice Chair:	P Fox
Town Councillors:	D Roach
	M Byrne
	T Brown
	P Hanlon
	B McLatchy
	A Williams
	W Yang

**This Meeting is open to the Press and Public**

#### **AGENDA**

1. **Welcome**
2. **Apologies for absence**  
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
3. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
4. **Minutes of the last meeting**  
To approve the minutes of the meeting of the Leisure & Community Committee held on 8<sup>th</sup> November 2016.
5. **Matters arising from the minutes**  
To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 8<sup>th</sup> November 2016.
6. **Presentation from Revitalise**  
Andrew Baker MinsF(Cert), Trust Foundations Manager

7. **Report on past and future Arts Centre and leisure activities (attached)**
  
8. **Public Forum**  
To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.
  
9. **To Determine Current Grant Applications**  
To determine current grant applications (see below)
  
10. **Commemoration of the end of World War 1**  
To consider taking part in the national beacon-lighting event at 7pm on 11/11/2018.
  
11. **Community Ambassadors Report**  
To receive a report from the Community Ambassador Co-ordinator (to follow)
  
12. **Parish Handyman Report**  
To receive a report on the work of the Parish Handyman (attached)
  
13. **Youth Strategy**  
To receive a progress report on the Youth Strategy (attached).
  
14. **Date of Next Meeting**  
7<sup>th</sup> March 2017
  
15. **Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 12<sup>th</sup> January 2017

*Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

## Arts & Leisure Report for meeting on 17<sup>th</sup> January 2017

### Family Christmas Weekend / Winter in Haverhill



Family Christmas weekend took place safely and enjoyably in early December. On Family Christmas Night an estimated 7000 people attended the fireworks display. Earlier in the evening the Christmas Lights had been turned on and 12 local organisations were represented in the Town Centre. There were no incidents or accidents. Following feedback and a survey in 2015, a World Market was in Queen Street for the weekend and an ice rink was on the Market Square on the Saturday.

A survey was publicised on Facebook. It was completed by 73 people and while this is a relatively small sample, the results are a good indication of what the levels of satisfaction were with the event.

The headlines are as follows:

- **72% said their main reason to visit was for the Fireworks (67% in 2015)**  
Asked what else they did while they were in town,
- **33% did some shopping, 50% visited the charity stalls, 53% visited the Christmas Market**
- **It was interesting to note that over the course of the weekend, 45% of respondents purchased food / drink from a Haverhill business while 27% purchased a Christmas Gift.**
- **90% rated the Family Christmas Night atmosphere as Excellent or Good (75% in 2015)**
- **74% rated the Christmas Tree Lights as Excellent or Good (12% in 2015)**
- **85% rated the Fireworks Display as Excellent or Good (83% in 2015)**
- **The reaction to the Christmas Market was mixed but comments were generally positive. 50% rated it Excellent or Good while a further 25% rated it as Fair.**  
The majority of comments related to not being as many stalls as expected, it being too crowded or not enough variety. The majority of the traders were happy with the event and we will look to build this part of the evening in future years in partnership with St Edmundsbury Borough Council Markets Development.
- **The Ice Rink on the Saturday was well supported and was full all of the time.**
- **A bucket collection on Friday Night at the Fireworks and Saturday at the Ice Rink collected £595.68.**



## ARTS CENTRE PROGRAMME

The December programme was dominated by the annual pantomime. Overall attendance was slightly down but receipts were the same. Overall occupancy was 83%. There was excellent feedback from the audiences and many complimentary emails and messages. The Arts Centre is looking to work with the same company in 2017 presenting their production of Aladdin in December.

The latest brochure has been published and features performances by Barry Cryer, Martin Carthy and The Temperance Seven alongside tributes to Little Mix, Elvis, Kate Bush and The Everly Brothers. Children's shows include an Easter Pantomime of Treasure Island plus puppets shows The Tinderbox and Rapunzel. At the end of April the Arts Centre will host the First Haverhill Beer Weekend.

### Cinema attendances

Months	No of Screenings	Film Attendance (no of screenings)	Event Cinema Attendance (no of screenings)	Average per screening
April	12	394 (11)	38 (1)	36.00
May / June	22	466(19)	78 (3)	24.73
July / August	28	703 (24)	258 (5)	34.32
September / October	26	522 (19)	344 (7)	33.31
November / December	<b>13</b>	<b>502 (12)</b>	<b>149 (1)</b>	<b>50.07</b>

The next programme has a number of potential Oscar contenders including LaLaLand, I Daniel Blake, Sully and Jackie.

### Key dates have been identified for events in 2017

Friday 28-Sunday 30 April	Haverhill Beer Weekend
Saturday 24 June	Armed Forces Day
Saturday 1 July	Street Festival
Sunday 9 July	Historic Vehicle Rally and Road Run
Sunday 16 July	Summer Bash 2017
Wednesday 26 July	The Big Day Out
Wednesday 2 August	Picnic in the Park
Friday 27 October	Halloween Trail 2017
Friday 1 December	Family Christmas Night

**Nick Keeble . January 2017**

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

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## Agenda Item 9

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Family History Group	Seeking funds to help conclude the 'Haverhill at Work' project.	£450.00	2015 - £300	
Stepping Stones Childcare & Education CIC	New company formed in September 2016, new building. Looking to purchase printer and hand dryers.	£954.40	n/a	

## Agenda Item 11

### Community Ambassador Co-ordinator's Report

A report setting out the proposals for 2017/18 will be tabled.

## Agenda Item 12 Parish Handyman Report

01/11/2016	Jubilee Walk Victory Clock	Town Clock - clocks go back 1 hours	Town Clerk	Sorted	01/11/2016	Y
01/11/2016	Hamlet Road & Eringhasuen Road junction	Car park sign obscured by tree branches - needs cutting back	Town Clerk	Branches cut back	01/11/2016	Y
03/11/2016	Camps Road	Overhanging branches obstructing path need cutting back	Vicky Phillips		03/11/2016	Y
03/11/2016	Strasbourg Square	Check notice board backing and give general clear up - weeds & litter	Town Clerk	Checked notice board - metal backed. Cleared weeds and litter & will keep an eye on it	03/11/2016	Y
08/11/2016	All Haverhill	Check all grit bins are filled and in good order	Town Clerk	Complete and report submitted to SCC Highways	23/11/2016	Y
08/11/2016	All Haverhill	Whilst doing above work on grit bins, clean bollards on traffic islands	Town Clerk	Being cleaned but some are faded or badly scuffed, which won't clean off. Report sent to SCC Highways	15/12/2016	Y
15/11/2016	High Street	Remove 'Cheadle' sponsorship stickers from flower planters	Town Clerk	Done	16/11/2016	Y
17/11/2016	Bevan House	Clear leaves and autumn debris from car park	Town Clerk	Complete	24/11/2016	Y
22/11/2016	Recreation Ground	Check path for leaves	Town Clerk	West Suffolk are keeping these under control		
23/11/2016	York Road	Paint splattered fence needs re-decoration	Havebury	Completed	07/12/2016	Y
08/12/2016	Cleales Car Park	Reattach parking fine sign to post	Town Clerk	Completed	13/12/2016	Y
13/12/2016	Highways Report review	147341		Reported pothole	16/12/2016	Y
13/12/2016	Highways Report review	145256		Cut already	16/12/2016	Y
13/12/2016	Highways Report review	143635		Beyond our ability	16/12/2016	Y
13/12/2016	Highways Report review	148278		Resolved - reported issue not closed	16/12/2016	Y
13/12/2016	Highways Report review	150985		Resolved - reported issue not closed	16/12/2016	Y
13/12/2016	Highways Report review	154825		Not within our ability	16/12/2016	Y
13/12/2016	Highways Report review	144744		Been cut, Michael will cut around bench	16/12/2016	Y
13/12/2016	Highways Report review	Broken manhole cover found whilst investigating 144744 (grass cutting)		Reported as an emergency 157086	16/12/2016	Y
15/12/2016	Helions Walk	Clean HGV signs and car park tariff sign				
15/12/2016	Duddery Hill	Bus stop - leaves need shovelling up and removing		Complete	15/12/2016	Y

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15/12/2016	Hollands Road	Leaves accumulated and rotting on path need shovelling up and taking away.				
15/12/2016	Leiston Centre	Clear leaves from around Leiston Centre	Parish Handyman	Complete	15/12/2016	Y
05/01/2017	Haverhill	Check 'slip incident' locations for grit bins as per Amanda May email, for suitability/space for a grit bin	Amanda May			
05/01/2017	Chivers Road	Collect yellow advance warning sign re late night shopping and fireworks, entrance to Chivers Road	Cllr Crooks			
05/01/2017	Arts Centre	Remove Panto banners	Town Clerk			
09/01/2017	Haverhill	Check protected crossings and clear debris and detritus which has accumulated between the bollard islands.	Town Clerk			
09/01/2017	Duddery Hill	Clean car park direction signage just W of the Duddery Hill bus shelter.	Town Clerk			

**Agenda Item 13**  
**Youth Strategy Update**

The next meeting of the Youth Advisory group is on Wednesday 18<sup>th</sup> January.

<b>Recommendation</b>	<b>Last Action Reported</b>	<b>Update</b>
1 – On The Spot Van	Meeting with the Police on 11/11 to discuss work around ASB	A new protocol for referring new locations of interest has been agreed between ourselves and the Police. We are arranging new internet access.
2 – Social Media Project	Survey results have come back. The number of people surveyed is smaller than expected but the results themselves on Social Media seem pretty clear.	Officers from Town, Borough and County are meeting to bring a plan to the YAG meeting on 18 <sup>th</sup> January.
3 – Youth Skills Project	Signpost is going from strength to strength and the results have been very positive.	The project remains ongoing.
4 – Skate Park	The consultation has been carried out and we are awaiting the questions raised by stakeholders so we can in turn respond.	We are awaiting a review by the HCSA as to whether they will allow the skate park on their site. We are now actively looking for an alternative site as a Plan B. A meeting with the YP will be called to update them on progress.
5 – Extend Arts Centre	The re-visit has taken place and we are awaiting a new set of sketches.	We now have a set of concept drawings which will need to be considered and next steps agreed.
6 – Creative Arts Strategy		Borough and Town council officers are working together to launch projects, including film and music projects.
7 – Chill-out Zone at Leisure Centre	The Leisure Centre management will report back at the YAG Nick is organising.	We have chased Abbeycroft in relation to this.
8 – Councillor Involvement	Ongoing	Ongoing