



HAVERHILL TOWN COUNCIL

LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 6th March 2018 commencing at 7.00pm, for the purpose of transacting the following business:

CONSTITUTION:

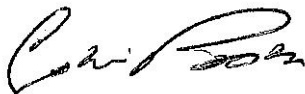
Chair:	J Burns
Vice Chair:	P Fox
Town Councillors:	D Roach
	T Brown
	P Hanlon
	B Robbins
	L Smith
	A Williams
	W Yang

This Meeting is open to the Press and Public

AGENDA

1. **Welcome**
2. **Apologies for absence**
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
3. **Declaration of Interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
4. **Minutes of the last meeting**
To approve the minutes of the meeting of the Leisure & Community Committee held on 16th January 2018
5. **Matters arising from the minutes**
To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 16th January 2018
6. **Public Forum**
To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.

7. **Open Air Surgeries on Market Square**
To consider holding open air surgeries in 2018.
8. **Fly Tipping – Response to DEFRA Consultation**
To consider a response to a request by NALC on fly tipping, due 9th March.
9. **Report on past and future Arts Centre and leisure activities (to Follow)**
To receive a report from the Arts & Leisure Manager.
10. **To Determine Current Grant Applications**
To determine current grant applications (see below)
11. **Reports from Grant Recipients**
Haverhill & District Town Twinning Association
Family History (Haverhill) Group
Haverhill Cricket Club
(The above reports are appended to the Agenda)
12. **Youth Skills Project Report (to follow)**
13. **Projects Update**
14. **Parish Handyman Report**
To receive a report on the work of the Parish Handyman (attached)
15. **Youth Strategy**
To receive a progress report on the Youth Strategy.
16. **Date of Next Meeting**
8th May 2018
17. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 27th February 2018

Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

Agenda item 7 – Art & Leisure Manager’s report (To follow)

Agenda Item 8 - Grants

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Family History (Haverhill) Group	Exhibition to celebrate the Centenary of the Great War	525.00	2017 - £500 2016 - £450	
H&D Local History Group	To assist with the costs of operating the Haverhill History Centre, including the annual rent of the Centre's accommodate, storage and display space with the Art Centre. This would permit the Group to allocate more of its funds towards making improvements to the Haverhill History Centre for the benefit of the public and the Arts Centre.	£3,000.00	2016/17 - £3000 2016/17 & 2015/16 - £6,000	
H&D Twin Towns Assoc	Funding to contribute towards hospitality costs for visiting Twin Towns Group	1000.00	2017 - £1,000 2016 - £1,000	
1451 (Haverhill) Squadron	Cadet training for Level 1 Teamwork, Personal Skills and Citizenship in Youth Organisation BTEC Course	£800.00	2017 - £3,500	
REACH Community Projects	Towards the costs of running Resource Centre. Resource Centre is key in providing a link between all of our services, most notably, Haverhill Foodbank.	£5,000.00	2014 - £5,000 2015 - £5,960 2016 - £5,000	

Agenda Item 12 Youth Skills Project Report To Follow

Agenda Item 14 Parish Handyman Report

16/01/2018	Quakers Lane	Removed leaves and scraped back mud	Parish Handyman	Complete	16/01/2018	Y
16/01/2018	Cleales Car park	Remove dumped rubbish bags	Parish Handyman	Complete and reported to Garry Bailey	16/01/2018	Y
17/01/2018	Sturmer Arches	Check whether the graffiti can be removed from above	Town Clerk	Checked - the parapet is too wide to safely tackle this job from the bridge deck.	17/01/2018	Y
17/01/2018	Town Hall Car Park	Clear leaves that have accumulated around the wheelchair ramp and parking ticket machine	Cllr Burns	Cleared	01/02/2018	Y
18/01/2018	Haverhill	Check around town following gales, for any problems that need attention and report back	Town Clerk	Cleared branches and litter	18/01/2018	Y
30/01/2018	Chalkstone Way	Clean off road signs adjacent to mini roundabout	Town Clerk	Cleaned	31/01/2018	Y
31/01/2018	Quakers lane	Clear broken glass	Parish Handyman	Cleared	31/01/2018	Y
31/01/2018	Bevan House Car Park	Litter pick	Parish Handyman	Cleared	31/01/2018	Y
31/01/2018	Arts Centre	Disinfectant wipe all door handles and push plates	Town Clerk	Cleaned	31/01/2018	Y
01/12/2018	Slope at rear of Iceland	Clean away all detritus to enable jet-washing of graffiti	Town Clerk	Cleared	01/02/2018	Y
06/02/2018	Underpass to Westfield School	Clear branches and leaves off slope	Town Clerk			
06/02/2018	Arrendene Estate	Litter Pick	Town Clerk	Cleared around Chapple Drive & cycle path adjacent to skate park	06/02/2018	Y
06/02/2018	Cambridge Way walkway to Park Road	Litter pick	Town Clerk	Cleared litter	06/02/2018	Y
06/02/2018	Leiston Centre	Replace toilet seat	Parish Handyman	Replaced	06/02/2018	Y
06/02/2018	Leiston Road	Litter Pick	Parish Handyman	Cleared	06/02/2018	Y
09/02/2018	Reeds Lane	Litter Pick	Parish Handyman	Cleared	09/02/2018	Y
09/02/2018	Burton End	recover a road closure sign from roadside	Parish Handyman	Cleared	09/02/2018	Y
12/02/2018	Puddlebrook Playing Field Entrance from greenfield Road	Cut back overgrowth around gateway to enable emergency access	Fire engine driver	Cut back brambles, but large bough needs removing - reported to West Suffolk	12/02/2018	Y
14/02/2018	Stourview medical Centre	Remove weeds	Town Clerk	Complete	14/02/2018	Y

HAVERRILL ARTS CENTRE, HIGH STREET, HAVERRILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

14/02/2018	High Street Alleyways	Litterpick	Town Clerk	Complete	14/02/2018	Y
14/02/2018	Bevan House	Litterpick	Parish Handyman	Complete	14/02/2018	Y
15/02/2018	Walkway from Town Hall Car Park to High Street	Clear broken glass	Parish Handyman	Cleared	15/02/2018	Y
15/02/2018	Keebles Yard	Litterpick	Parish Handyman	Complete	15/02/2018	Y
15/02/2018	Hales Barn Road cycle path	Litterpick	Parish Handyman	Complete	15/02/2018	Y
15/02/2018	Brybank Road shops	Litterpick	Parish Handyman	Complete	15/02/2018	Y
20/02/2018	Leiston Centre	Litterpick around boundaries	Parish Handyman	Complete	20/02/2018	Y
20/02/2018	Arts Centre	add HTC Identity to our road cones	Town Clerk	Underway		
21/02/2018	Camps Road: Bevan House down to Methodist Church	Litterpick	Parish Handyman	Complete	21/02/2018	Y
21/02/2018	Walkway from Burton Close to Castle Avenue	Litterpick	Nick Keeble	Complete	21/02/2018	Y
22/02/2018	Sturmer Road	Help with roadworks to remove graffiti from Sturmer Arches	Town Clerk	Underway		
23/02/2018	Brybank Road shops	Litterpick	Parish Handyman	Complete	23/02/2018	Y
23/02/2018	Jubilee Walk & bus station shelters	Litterpick	Parish Handyman	Complete	23/02/2018	Y
23/02/2018	Arts Centre	Get quote for replacing warped table tops from Lathers Woodyard	Town Clerk	Complete	23/02/2018	Y
26/02/2018	Sturmer Road	Litter pick Sturmer Arches embankment and collect discarded roadworks sign. Turn 3x Tourist Info signs to point correctly	Cllr J Burns	Complete	26/02/2018	Y
27/02/2018	Arts Centre pathways	Spread grit to prevent slips	Nick Keeble	Complete	27/02/2018	Y

Agenda Item 15 Youth Strategy Update

Recommendation	Last Action Reported	Update
1 – On The Spot Van	Visits to the Clements Estate have been increased in response to concerns about behaviour on the estate, particularly around the Leiston Road shops.	The OTS team have been attending Rutland Court and talking to residents and some of the young people there, in respect of alleged ASB, at the request of the Police. The OTS team still support the chill-out zone at Abbeycroft Leisure.
2 – Social Media Project	No change to report	No Change to report
3 – Youth Skills Project	See Item 14 report below	
4 – Skate Park	No further action to report	This project will be revisited as part of the proposals for the Chalkstone Field - If the demand still exists. The Outdoor Parkours element and the skate park element would give us opportunities to work with colleague sin other public bodies to provide a coherent offer in Haverhill.
5 – Extend Arts Centre	No change to report	The surveyors have completed their topographic survey. This will allow our architect to produce some concept drawings for what might be possible to offer. Some interesting feedback from residents to the Haverhill South People’s Forum indicated that proposals for studios and rehearsal space would be supported.
6 – Creative Arts Strategy	The first project, on film-making, was held during the summer (see Arts Manager’s report)	Additional projects are being curated under this strand, see Arts Managers Report.
7 – Chill-out Zone at Leisure Centre	Thursday evening for older ages not being well attended, but very good numbers for the Tuesday evening for young people and the new equipment being well used	This continues to be supported.
8 – Councillor Involvement	Ongoing	