



HAVERHILL TOWN COUNCIL

LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 10th July 2018 commencing at 7.00pm, for the purpose of transacting the following business:

CONSTITUTION:	Chair:	J Burns
	Vice Chair:	P Fox
	Town Councillors:	D Roach
		T Brown
		P Hanlon
		B Robbins
		L Smith
		A Williams
		W Yang

This Meeting is open to the Press and Public

AGENDA

1. Welcome

2. Apologies for absence

Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.

3. Declaration of Interests and requests for Dispensations

For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.

4. Minutes of the last meeting

To approve the minutes of the meeting of the Leisure & Community Committee held on 8th May 2018

5. Matters arising from the minutes

To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 8th May 2018

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6. Public Forum

To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.

7. Zack FM

To consider a request from Zack FM, which broadcasts on 105.3FM 'across Mid-West Suffolk', for support in their application to extend their transmission license area to cover Haverhill. Representatives will attend to explain their case.

8. Report on past and future Arts Centre and leisure activities (Attached)

To receive a report from the Arts & Leisure Manager.

9. To Determine Current Grant Applications

To determine current grant applications (see below) (Note: None received)

10. Reports from Grant Recipients

- a) Haverhill Youth and Community Band
- b) Haverhill Silver Band
- c) H&D Twin Towns Assoc. Newsletter
- d) Rotary Kids Out

11. Youth Strategy Report

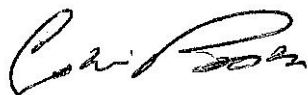
- a) Youth Skills Project Report (attached)
- b) Youth Work Project Report (attached)
- c) Youth Strategy Report (Attached)

12. Parish Handyman Report

To receive a report on the work of the Parish Handyman (attached)

13. Date of Next Meeting

14. Closure



Colin Poole

Haverhill Town Clerk

Date: 3rd July 2018

Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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Agenda item 8
Art & Leisure Manager's report
Nick Keeble



Suffolk Day – Thursday 21 June 2018 The Mayor assisted in helping to get Haverhill on the Suffolk Day map by inviting Nigel Oakley of Rede Hall Park Farm to town to bring one of his Suffolk Punch horses. Jasper proved a popular attraction with more than 200 people coming along. From very young babies who had never seen such a large horse to senior citizens who recalled relative working with Suffolk Punches in the fields around Haverhill and delivering milk, the event was well received and is something that we can build on in future years.

Armed Forces Day – Saturday 30 June 2018 A very warm day saw a celebration of support for Armed Forces Day. Entertainment was provided by The Victory Sisters, Leiston Sequence Dancers and Phoenix Pipe and Drum Band. Stalls, exhibitions from Royal British Legion, Haverhill Family History Group and forces memorabilia / special interest organisations. The parade was respected and popular as was the flag-raising which received a round of applause.

Historic Vehicle Rally – Sunday 1 July 2018 The 10th Haverhill Historic Vehicle Rally took over the entirety of the Town Hall Car Park on Sunday 1st July. The event is organised in collaboration with the East Anglian Historic Commercial Vehicle Society. More than 120 vehicles including a 100-year-old Fire engine attended. Visitors appreciated the range of car, trucks and busses on show. More than 400 seats were taken on the bus rides around town. Numbers attending appeared down slightly on previous years, but the weather was very warm which may have a contributory factor. The Arts Centre traded well in the café, bar and selling burgers and hot dogs – a new initiative for us.

Senior Citizen Coach Trips - Coach Trips to Windsor (2 May) and Hunstanton (27 June). Almost 400 seats sold for the recent Senior Citizens coach trips while a further trip to Southend (1 August) has almost filled 5 coaches. These continue to be very popular. For 2018 the publicity and booking of tickets has been successfully integrated into the Spektrix Box Office system saving on mailing costs and administration costs associated with these trips.

Haverhill Festival Events - A wide range of events is currently underway at the Arts Centre and other venues in town. 18 people went on the West Town Park walk where the orchids were in full bloom. Local pressure has encouraged the Environment Agency to reschedule the grass cutting in order that the wild flowers and naturalised flora. 20 people walked with the Local History Group through Little Known Haverhill.

Summer in Haverhill 2018 - The brochure for Summer in Haverhill 2018 has been printed and is being distributed. As well as the Town Council's programme of events, it includes activities provided by other organisations. A brand new event has been developed with the Friends of the East Town Park to create a safari in the East Meadow. East Town Park Safari is modelled on the Halloween Trail but it is not scary and focusses on endangered species. There is a low-cost ticket price and numbers are limited by the nature of the attractions.

World Cup screenings – We have the potential to screen the rest of the England World Cup games up until the final at the Arts Centre and will work with the event hirer on Sunday 15th July to screen the Final if England make it through.

Leisure Centre Elm Trees – The elm trees at the front of the Leisure Centre are due to be felled by St Edmundsbury Borough Council in the autumn and replaced with disease resistant species. The elm wood from the trees is likely to be sold.

Can I ask that the Town Council formally supports an approach to the Borough Council to ensure that this historic Haverhill wood is made available for projects in Haverhill. We would look at working with local venues, sites, craftspeople, educational establishments and organisations to use the wood for the benefit of Haverhill while retaining some of our history.

Bunting in Haverhill Town Centre – The bunting in the town centre has been put up in time for Armed Forces Day and will remain in place until the November 11th events. It will be removed as the Christmas Lights go up.

THE ARTS CENTRE LIVE PROGRAMME

May to June Live programme in May / June average 64% capacity. Good houses for Phill Jupitus, Best of Wham and The Counterfeit Sixties. Centre Stage further enhanced their reputation will a highly acclaimed production of Made in Dagenham.

The Arts Centre Live programme to December is confirmed and will be printed in July. This includes the annual pantomime Dick Whittington.

FILM FIGURES

Months	No of Screenings	Film Attendance (no of screenings)	Event Cinema Attendance (no of screenings)	Average per screening
May/ June	29	937 (23)	147 (6)	37.38
July/August	23	594 (17)	165 (6)	33
Sept/October	26	763 (22)	210 (4)	37.42
Nov/December	19	753 (11)	226 (5)	61.19
Jan / Feb	27	1111 (23)	292 (4)	51.96
March /April	26	845 (20)	260 (6)	42.5
May/June	24	702 (20)	199 (4)	37.5

OTHER CURRENT PROJECTS INCLUDE

Haverhill Arts Centre website – This will give the Arts Centre a fresh new look and will be a vast improvement on the current website. Work continues on the development of the site.

Creative Arts Strategy – Delivery of the Creative Arts Strategy has been moving on and a specific website is being developed for young people in Haverhill, in consultation with a group of local students. This is being overseen by the Youth Action Group as part of The Youth Strategy.

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Haverhill Festival of Creative Technology – Haverhill Community Trust has successfully applied for a grant from NEACO to deliver a Creative Technology project at Haverhill Arts Centre at Haverhill Arts Centre from 19-23 August. This will include a Creative Technology Fun Day for the whole Community plus a 3 day workshop for specific students. This is part of a project that is designed to encourage more students into higher education.

100 years since the end of WW1 – The Family History Society are organising an event for at the Old Independent Church on Saturday 10 November involving Haverhill Silver Band, Haverhill Singers and Centre Stage. Arrangements for the annual Parade and additional beacon lighting event are progressing. Plans include a silence and Last Post at 11.00am at the war memorial, the parade and address at the war memorial in the afternoon will be followed by a service of remembrance and a beacon lighting event at St Mary's Church.

FORWARD DIARY AND HAPPENINGS

Haverhill Show 2018 – Sunday 15 Jul

Picnic in the Park – Wednesday 1 Aug

Tribute Night – Saturday 4 Aug

Tribute Night – Saturday 18 Aug

Halloween Trail 2018 – Friday 26 Oct

Big Day Out 2018 – Wednesday 25 July

East Town Park Safari – Wednesday 1 August

Chalkstone Fun Day – Wednesday 8 August

Leiston Community Day – Wednesday 22 Aug

Family Christmas Night 2018 – Friday 7 Dec

Nick Keeble

Arts & Leisure Manager

2nd July 2018

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Agenda Item 11a
Youth Skills Report
Karen Chapple

May and June were spent working closely with both academies, working in partnership and looking at next pathways for their June school leavers, helping them make plans for their next steps in education//work/training.

We are mid-way through this year's Rob Maidment Enterprise Project.

We have supported current "Moving Towards Work" candidates and past candidates.

We have continued to support a new and existing clientele of young people who are suffering from low mood and anxiety, via our Signpost Projects both adult and junior.

Our apprenticeship project continues, we promote it at every opportunity.

Inspire are currently delivering the 12week team programme out of the Leiston Centre in Haverhill, we are working closely with them to support work placements and to offer support going forward.

APPRENTICESHIPS

There has been a lot in the national news reporting that small businesses taking on apprenticeships has fallen greatly. So, we are happy to report that the last two months for us has shown an increase on last year. Mostly returning business; those that have recruited apprentices in the past and now want to repeat the experience.

We currently have engineering, teaching assistant, hairdressing, dental nurse, fitness instructor, catering, business and admin, building maintenance, welding as vacancies.

Since the start of the project we have advertised over 264 apprenticeship vacancies.

YOUNG PEOPLE

We have supported various people with different needs to enable them to take next steps.

We have taken some to college, organised work experience placements, helped with job applications and developing CV's for those looking for employment. We continue to hold Job Hub sessions in the Media Hub on a weekly basis.

SCHOOLS

I have spent time at both Samuel Ward Upper and Castle Manor Academy and offered support to their students, particularly those that were interested in Apprenticeship route. I also spoke to those that needed advice on more general matters. It is good to link up with both schools and work closely together in supporting their students particularly the ones that need the support most, that are perhaps classed as more vulnerable of becoming NEET.

Both schools are taking part in the Rob Maidment Enterprise Project. I have heard lots of good things are taking place, some are using the Haverhill Show to sell their goodies others are using the Saturday Market to sell their wares. We believe this project improves the student's confidence and team building awareness whilst encouraging their entrepreneurial and creative thinking skills.

TRAINING COURSES

Aspire, Princes Trust 10 Week Team Programme 16-25

The course is about mid-way through and is operating out of the Leiston. We have had good reports on the candidates' progress to date. We have shared our local contacts and

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knowledge to enable Aspire to deliver a course that is beneficial to our young residents. A large number of the candidates are currently living at The Riverside. We look forward to continuing to support these young people once the course has finished.

Moving Towards Work (18 plus a 4-week course June/July)

The fourth "Moving Towards Work" course, designed to improve confidence and employability skills, commenced in June and will finish next week. We have supported some of the sessions and built relationships with the participants on the course. We will be offering ongoing support when the course finishes. We will again look at what training needs are present within the group. We will ensure appropriate training is available to give these people improved chances of securing jobs or enable them to take a positive pathway.

We have so far run Basic IT, Customer Service, CSCS Card Training x 2 and First Aid. This was in response to identifying training needs of the participants of the Stand Guide Courses.

Moving Towards Work Case Study

IJ is a 22-year-old lives in supported housing and is new to Haverhill, she previously lived in a village and was home schooled as she was bullied in main stream school. She has mental health issues and autism, when we met her she was shy and unsure of herself.

Our life link colleagues referred her to us, after engaging with us for a few months on our Adult Signpost she started to come out of her shell and thoroughly enjoyed working on the Jubilee Allotment as she had previously lived on a small holding. She started forming friendships with some of the others and with their help she found the confidence to Sign up for the Moving Towards Work.

She has grown in confidence and self-esteem – as her course winds down, it will be imperative that she continues to receive support in moving towards education, employment or even volunteering opportunities – nurturing her new-found confidence from her months of hard-work. In this, we will look to continue to engage her in our youth skills and wellbeing projects – something that she has indicated an interest in pursuing. She has a new dedication to self-improvement and I feel she is on a positive path and her chances of being successful going forward are much improved.

SIGNPOST PROJECTS

Adult SP 18-24 years

The fair weather has been very enjoyable whilst working on the Jubilee Allotment. The Town Council have now taken over the lease from Community Action Suffolk. Community Action Suffolk transferred £400 to us to enable us to buy some plants, soil and some seating for the picnic area. We now offer a lunch club where we offer a light lunch. It helps to form relationships prior to the allotment session. Old and young mix so well together and share the different skills they have to the advantage of the project. The chores of making lunch and tidying up after bring about some good team work in action. We have started to make use of the home-grown produce from the allotment for our lunch. We have started to plan the planting of vegetables now to ensure we can make full use of them in the future. We look forward to cooking at the Leiston in the new kitchen and linking new projects to this already established one going forward.

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We have had 16 people engage with our allotment project from this March. Other tenants who have plots on the allotments often share their produce with us and help us with tips and advice on anything we are unsure about, so it is starting to feel like a real community project. Amy Morton from CAS supports us as does a volunteer who has a wealth of experience in this area.

Case Study Adult SP

DC has written down his journey so far and explained how Adult Signpost supported him.

*In early October 2016, I was in a terrible state – having suffered from debilitating depression and anxiety for five gruelling years, and my first relationship having broken down. I was a hermit who stayed in his room - playing video games or surfing the internet day in, day out. One day, my Mum had come across an advert in the local newspaper about a lady, called Karen Chapple, who was supporting young people in my situation, in a project called **SignPost**. With much hesitation, I contacted her and was made to feel very comfortable from the onset. I was very soon being supported once a week. I met other young people who were also stuck in a rut and got to know ourselves and each other. For the first time, I felt that I wasn't alone and I wasn't hopeless.*

Starting in January of 2017, I started volunteering with Karen for a few hours per week. It was from then that I was supported in fostering my confidence and improving skills whilst I was helping Karen with small tasks. As time went on, I started helping with bigger projects – I helped with the Haverhill Apprenticeship Event 2017 and was even included in the planning and delivery of the Junior SignPost project. From this, I developed a passion for supporting young people - using what I had learnt through my struggles to help improve the lives of struggling young people in Haverhill. For the next year, until February 2018, I steadily increased the amount of time that I volunteered, whilst working on improving myself, until I was offered the chance to become an apprentice. Because I had spent a long-time volunteering, I was able to move more easily into employment.

Without the support that this project offers, I would almost certainly be in the terrible place I once was, or worse. Although my mental health problems may not ever fully subside, I will continue to work hard to give back to my community - to have the faith, and provide support, that the project so generously gave to me, for the young people I am now working with. I was supported through times of struggle, through times of change and have grown and transitioned into the better person I am now.

Junior SP 13-17 years

Our provision has its first full session this coming week. We will work with both schools and our programme will run over the summer holidays. We will work with old and new referrals, we have learnt from chatting with our young people that this is a time when they feel most isolated. When they don't have to attend school, they feel lonely and have no purpose. When discussing their favourite sessions of the last programme, outside activities scored very highly. As a result we are running the summer sessions from East Town Park and some of the sessions will be full day sessions. The sessions will include fabric painting, flower arranging, team building, walking, artery, den building, fence building. We will encourage

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young people to talk about their emotions and identify what sessions they feel are most beneficial to them. We will encourage them to recognise when they feel good about themselves and during what activities. So, going forward they can pursue these types of activities to balance their emotions.



Youth Wellbeing Project

What is Junior SignPost?

Junior SignPost is a free, after-school support group run by Haverhill Town Council/One Haverhill Partnership. It is for young people (13-16 years old) who may have wellbeing issues. Our aim is to work to give young people a safe space to:-

- Take part in fun activities and taster sessions.
- Meet new people and make new friends.
- Speak with other young people about issues.
- Build self-confidence and self-esteem.
- Get support from adults who understand.

To date, we have worked with **over 80** young people in Haverhill, to support them into succeeding in becoming who they want to be.


Travel & refreshments included!

How can I join?

Our next Junior SignPost programme will be beginning on:
Thursday 12th July at 3:30pm

To book your place, please have a parent/carer contact **Karen Chapple** or **Dan Cooke** on:-

☎ 07463149045
 ✉ youthskillsmanager@onehaverhill.co.uk
 ✉ dan.cooke@haverhill-tc.gov.uk



Youth Wellbeing Project

Timetable

Date	Time	Location	Transport	Bring Lunch
Thursday 12 th July	3:30-5:00	Leiston Centre	Yes	N/A
Thursday 19 th July	3:30-5:00	Leiston Centre	Yes	N/A
Thursday 26 th July	3:30-5:00	Leiston Centre	Yes	N/A
Monday 30 th July	10:00-4:00	East Town Park	NO	Yes
Thursday 9 th August	3:30-5:00	East Town Park	NO	N/A
Wednesday 15 th August	10:00-4:00	East Town Park	NO	Yes
Thursday 23 rd August	3:30-5:00	East Town Park	NO	N/A
Friday 31 st August	10:00-4:00	East Town Park	NO	Yes

Summer Holidays

More information

- The first two sessions will be held in during term-time. This will mean that you will be escorted from school on our transport.
- The third session will be held at the beginning of the summer holidays and will include transport from school as above; otherwise, students will be welcome to meet us at the Leiston Centre.
- On the timetable above, three sessions are highlighted in red. These are all day events and will require the student to bring a packed lunch. However, light refreshments will be provided.

#

Case Study Junior SP

GH is a young lady of 15 years, who has engaged with us for the past 8 months on our Junior SignPost youth wellbeing project. She has shared that her older brother has confidence issues and her sister has bipolar. All children have been bullied at school. Polite, intelligent and mature for her age, she acts as a role model for the other young people on the course.

When GH began taking part in our project, she was a quiet, shy and introverted person - engaging and sharing only when spoken to. Despite this, she always engages fully with our activities and has shown an interest in continuing to take part in our projects, time and time again (including our upcoming projects, this summer). As she has participated, she has opened-up and has shared her feelings, including her enthusiasm of becoming a mental health mentor at her school. She has shared that she is currently under a psychiatrist and is working through her problems. As she progresses into her final year of upper school, we look forward to continuing to work with GH. These next few years, and the support we can offer during them, will be key to ensuring that she continues her successful journey to adulthood – she has shared she would like to go into nursing and we have spoken to her about the pathways she can take.

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LOOKING AHEAD

We will start to run regular CV writing workshops for those who need assistance on putting a CV together. We will ask a recruitment agency to partner us with these sessions.

We will continue to offer our Job Club on a Monday and support a case load of young people with various supportive needs. We will offer a bespoke service to all those that will benefit from it. We are happy to book individual hourly slots and to offer support thus increasing our client's chances of being successful in achieving their goals.

Junior signpost programme will begin and run for 8 weeks starting in June we will be working with past referrals including some new ones scattered in. We have also booked to work with the forest school in July, we need to ensure the right young people benefit from this valuable opportunity.

We look forward to supporting another "Moving towards Work" this final programme will now start on Monday 16th July and finish on Friday 10th August.

Have you – Is the website currently under construction to highlight services and events available in Haverhill. We will work closely to help build the site and then support the running of it as it becomes live.

We look forward to attending the "Big Day Out" we will be sharing a table with the Life Link Project and informing the community of the service we are offering.

GCSE Check and Chat Event – Samuel Ward Upper, Castle Manor Academy, West Suffolk College, Cambridge Regional College and Suffolk County Council Youth Worker will support our event to offer guidance to those that have not received their expected grades at GCSE's. This event will take place in St Mary's yard on August 24th between 11-2.

Karen Chapple

Youth Skills Manager

3/7/2018

Agenda Item 11b

Youth Worker Report

Sandra Linnane

On The Spot

The Van is in its 8th Year and continues to visit the estates in Haverhill and prominent areas of the town where Young People are known to gather. Youth Workers respond whenever possible to the requests of the Young People and others as to where to park up the van.

The van has been used to deliver sexual Health Training, Drug workshops, awareness activities regarding Alcohol, internet safety, food hygiene etc. It's a facility that Young People can pop on and off as they please and use the facilities if they wish and engage with the Youth Workers present. It also enables the Youth Workers to pick up on conversations to discuss further.

For instance, when a Young Person talked about past involvement in a gang in Ipswich, Youth Workers were able to liaise and go out with officers from the gang team in Ipswich and

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meet other professionals, parent's and previous and present gang members. An extremely worthwhile experience and Youth Workers in attendance felt better equipped to tackle the subject of possible gangs and drug houses within Haverhill.

The project was invited to the Fire Station on a Cadet evening. It enabled the Youth Workers to share with the cadets their role within in the community and what the van has to offer for Young People. The cadets engaged with Youth Workers and used the facilities on the van.

On the Spot has been invited to help with consultations not only in Haverhill but in Brandon and Newmarket and was used as a tool to encourage Young People to share their ideas for what they would like to see in their towns for Young People. This is usually a result of Anti social behaviour and a need for positive interventions.

Detached work

This form of Youth Work remains very important, allowing Youth Workers to engage with Young People on the estates where they live and gather. Being on foot gives access to areas not able to be reached by the Van and meet Young People and other members of the community who would not otherwise use the van and its facilities.

Getting into the heart of the estates and talking with members of the public gives a everybody a better understanding of what our role is and what concerns and activities members of the public want to share.

Youth Workers have supported and attended meetings where anti social behaviour has taken place and continue to call on residents and shop owners to listen and try to resolve issues whenever possible. Residents and shop owners feel that their concerns are being taken seriously and enable everyone to work together to resolve the situations.

Chill Out

'Chill Out' has now moved from the Leisure Centre due to refurbishment work taking place. Two Youth Workers have supported this project weekly and have played an important role engaging with the Young People waiting outside to come in and dealing with issues within the session.

It was important for this to continue as relationships have been established between the Young People and Youth Workers and it is important not to lose contact with the Young People while the refurbishment took place.

Simmo's agreed we could use their premises on a Tuesday night. It is now up and running and so far has been very successful. The Young People are enjoying the space with what is has to offer and it has cut down on the number of issues that were happening every week while at the Leisure Centre. (We think this is because Simmo's is a larger area with other activities within the building. There is also hot food available)

Two Youth Workers continue to be present which enables relationship and trust to continue to build.

While Chill Out was at the Leisure Centre, Youth Workers liaised with the Young People about holding some Zumba sessions while Chill Out was on. This wasn't possible during the

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session due to no room being available, but it took place on a Tuesday evening before Chill Out Zone opened and then the Young People stayed on for the Chill Out after. This proved very successful and between 12 and 16 YP regularly attended, both male and female.

Litter Project

This is something that we feel is very important for Young People to encourage them to take pride in the town that they live in. They will also be rewarded for the litter-picks but it will also show what benefits can come from volunteering and how it enhances CVs, impresses future employers and not forgetting the feel good factor that comes with it. Young People also have the opportunity to show themselves in a positive way.

Supporting Community Events in Haverhill

The On the Spot Van and detached Youth Workers support events in Haverhill such as the Haverhill Show, Street Festivals, Late Night Shopping etc. This enables parents and other professionals who are not normally seen when Youth Workers are out the chance to meet them and find out what is available for teenagers in Haverhill.

Summer Programme

Throughout the summer holidays extra activities have been planned during the break.

- Outside Zumba on the Jubilee Plaza
- Make your own lunch at the Skate Park, Howe Road. Supported by Tesco's with Claire Bowden, Tesco Community Champion, in attendance.
- Football tournament on the Rec with the On the Spot Van in attendance alongside Positive Futures staff.
- On the Spot Van will be present at the Family Days out and Picnic in the Park.
- The van will be present on the estates and detached work will take place as usual.

- Chill Out will continue to run throughout the Summer holidays with two Youth Workers present.
- Litter Picks to take place encouraging recycling.
- Possibility of Young People getting their equipment post-coded for security reasons with the police in attendance. (being looked into)
- Art Project to be held at the Leiston Centre looking at Wellbeing and what's important to Young People.
- First Aid Course for Young People. (being looked into)

Working with other professionals

Youth Workers continue to value the importance in working and sharing information with other professionals. This enables the best possibilities for our Young People and the community of Haverhill.

Listed below are some of the professionals Youth Workers liaise and share information with to help with working effectively Young People and their families.

Police, Drug and Gang Teams, Councilors, Youth Offending, Family Support Workers, Sexual Health Workers, Volunteer groups, Youth Community Officers, etc.

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Future Ideas (If funding was available)

Life Skills: Cooking with Young People.

Drop in café in town.

Future art projects giving Young People the opportunity to express themselves through different medias.

Sandra Linnane

HTC Senior Youth Worker

3/7/2018

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Agenda Item 11c
Youth Strategy Update
Colin Poole

Recommendation	Last Action Reported	Update
1 – On The Spot Van	The OTS Team have been undertaking training, with SP achieving her L2 Youth Worker qualification. The team have been shadowing police in Ipswich on tackling gang activity. We have been commissioned to do some work in Newmarket to assist on some ASB issues.	Please see Sandra Linnane's report 10b
2 – Social Media Project	The YAG received a presentation on a rejuvenated project, with the Town Council taking over this project after the Borough Arts Officer moved on.	
3 – Youth Skills Project	See report 10a above	
4 – Skate Park	The Chalkstone Field Community Panel has met. It has agreed a survey is needed to establish whether young people have an interest in this project still. Will Wright from the Borough has been doing some survey work with local schools and is going to work with us in organising a youth survey before schools break up for the summer.	The survey design is progressing.
5 Extend Arts Centre	Now out of scope of the YAG	
6 – Creative Arts Strategy	See Arts Manager's Report	
7 – Chill-out Zone at Leisure Centre	Following the announcement of refurbishment at the leisure centre, the Chill-out Zone is moving to Simmo's from the beginning of June, in order to provide a continuing offer. If this change of venue proves successful, then the move will be permanent. Discussions are taking place with Abbeycroft to offer a club night utilising the new climbing/parkour equipment so there is an affordable weekly option for older teenagers.	The move to Simmo's has gone well, with numbers building well (50+). We are currently paying Simmo's for 3x staff and supplying two youth workers to support them and the young people.
8 – Councillor Involvement	Ongoing	

Agenda item 12
Parish Handyman Report
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01/05/2018	Arts Centre	Remove ivy from fencing	Nick Keeble	Cleared	01/05/2018
02/05/2018	Greenfields Way Pump track	Trim back hedge at point of temporary access	Town Clerk	Complete	02/05/2018
03/05/2018	Arts Centre	Clear moss from pigeon alley	Nick Keeble	Complete	03/05/2018
03/05/2018	Arts Centre	Help set up beer festival stands	Nick Keeble	Complete	03/05/2018
21/05/2018	Arts Centre	Cut grass at rear	Town Clerk	Complete	21/05/2018
21/05/2018	Arts Centre	Clear bushes at rear of Arts Centre	Nick Keeble	Complete	22/05/2018
22/05/2018	High Street	Remove Circus posters	Town Clerk	Complete	22/05/2018
23/05/2018	Greenfields Way Pump track	Mow grass	Town Clerk	Complete	23/05/2018
23/05/2018	High Street	Continue painting street furniture	Town Clerk	Complete	23/05/2018
29/05/2018	Town Hall Car park	Litter pick and remove broken glass	Parish Handyman	Complete	29/05/2018
29/05/2018	Leiston Centre	Litter Pick	Parish Handyman	Complete	29/05/2018
29/05/2018	Bevan House	Litter Pick	Parish Handyman	Complete	29/05/2018
29/05/2018	Arendene Estate open space, Howe Road	Litter pick after fundraising event	Parish Handyman	Complete	29/05/2018
29/05/2018	Arts Centre	Clean up cine reels for ornaments in Café	Parish Handyman	Complete	29/05/2018
30/05/2018	Quakers Lane	Litter Pick	Parish Handyman	Complete	30/05/2018
30/05/2018	High Street	Remove circus posters	Parish Handyman	Complete	30/05/2018
30/05/2018	Camps Road	Remove village market sign	Parish Handyman	Complete	30/05/2018
30/05/2018	Bumpstead Road	Cut verges	Parish Handyman	Complete	31/05/2018
31/05/2018	Arts Centre	Fill/sand exhibition boards	Parish Handyman	Complete	31/05/2018
31/05/2018	Greenfields Way Pump track	Cut Grass	Parish Handyman	Complete	31/05/2018
04/06/2018	Leiston Centre	Litter Pick	Parish Handyman	Complete	04/06/2018
04/06/2018	Bevan House	Litter pick	Parish Handyman	Complete	04/06/2018
04/06/2018	Thurlow Hall	Transport and set up sound system for Volunteer thank-you event	Parish Handyman	Complete	04/06/2018
05/06/2018	Greenfields Way	Level route of public footpath past the Clements Surgery	Parish Handyman	Complete	06/06/2018
05/06/2018	Bevan House	Removed flytipped rubbish bags	Parish Handyman	Complete	05/06/2018
05/06/2018	Thurlow Hall	Collect sound system	Parish Handyman	Complete	05/06/2018

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06/06/2018	Leiston Centre	Clear broken glass	Parish Handyman	Complete	06/06/2018
07/06/2018	Handyman Van	Take vehicle to BSE for remedial works	Parish Handyman	Complete	07/06/2018
12/06/2018	Bevan House	Weed front garden	Parish Handyman	Complete	12/06/2018
13/06/2018	Greenfields Way Pump track	Cut grass	Parish Handyman	Complete	13/06/2018
13/06/2018	Arts Centre	Cut grass	Parish Handyman	Complete	13/06/2018
14/06/2018	Greenfields Way Pump track	Finish levelling footpath	Town Clerk	Complete	14/06/2018
14/06/2018	Leiston Centre	Cut grass and litter pick	Parish Handyman	Complete	14/06/2018
14/06/2018	New Croft car park	Litter pick	Parish Handyman	Complete	14/06/2018
15/06/2018	High Street	Paint street furniture	Town Clerk	Completed	19/06/2018
18/06/2018	Arts Centre	weed flower beds in centre and around steps	Nick Keeble	Complete	18/06/2018
21/06/2018	Queens Street	Paint black street furniture	Town Clerk	25,26,27/06/2018	
21/06/2018	Keebles Yard	Litter pick and clear fly-tipped bags	Parish Handyman	Complete	21/06/2018
21/06/2018	Camps Road	Cut back low-hanging branches of trees in footway	Parish Handyman	Complete	21/06/2018
25/06/2018	Arts Centre Car park	Weed Town hall Car park	Parish Handyman	Complete	26/06/2018
26/06/2018	Shardlow Road	Clear blocked gully	Cllr Bramwell	Complete	26/06/2018
26/06/2018	Shardlow Road	Cut back overgrown hedging	Cllr Bramwell		
27/06/2018	Leiston Centre	Litter pick	Parish Handyman	Complete	27/06/2018
27/06/2018	Arts Centre	Move gazebos for weekend event	Nick Keeble	Complete	27/06/2018
28/06/2018	Arts Centre	Tidy up and prepare for events	Nick Keeble	Complete	28/06/2018
28/06/2018	Events	Collect Gazebos from Clare	Nick Keeble	Complete	28/06/2018
28/06/2018	High Street	Move plant tower prior to Sam Ward Ball	Nick Keeble	Complete	28/06/2018
28/06/2018	Duddery Hill	Cut back growth around tree roots	Town Clerk	Complete	03/07/2018
28/06/2018	Quakers lanes	General tidy up of gulleys, weeds and leaves	Town Clerk		
02/07/2018	High Street	Clean under poster tower outside Arts Centre	Nick Keeble	Complete	02/07/2018
02/07/2018	High Street	Correctly realign one way signs and Ex-Servicemen's Club signage	Town Clerk	Complete	02/07/2018
02/07/2018	Castle Avenue/Burton Close	Litter Pick	Parish Handyman	Complete	02/07/2018
03/07/2018	Arts Centre	weeding at the front	Nick Keeble	Complete	03/07/2018
03/07/2018	Arts Centre	Touch up paintwork on railings at front	Town Clerk	Complete	03/07/2018

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