



HAVERHILL TOWN COUNCIL

LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Leiston Road Community Centre, Haverhill, CB9 9JJ on Tuesday 18th September 2018 commencing at 7.15pm, for the purpose of transacting the following business:

CONSTITUTION:	Chair:	J Burns
	Vice Chair:	P Fox
	Town Councillors:	T Brown
		P Hanlon
		J Mason
		S Roach
		B Robbins
		L Smith
		A Williams
		W Yang

This Meeting is open to the Press and Public

AGENDA

1. Welcome

2. Apologies for absence

Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.

3. Declaration of Interests and requests for Dispensations

For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.

4. Minutes of the last meeting

To approve the minutes of the meeting of the Leisure & Community Committee held on 10th July 2018

5. Matters arising from the minutes

To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 10th July 2018

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6. Public Forum

To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.

7. Haverhill Dial a Ride Service

- a) Caroline Robinson, General Manager, to give a presentation on the last 5 years of statistics showing the number of volunteers, journeys completed and customers In Haverhill.
- b) To consider awarding a grant of £3,000 in respect of Haverhill Community Transport provision.

8. Community Kitchen at the Leiston Centre

An opportunity to inspect the community kitchen and consider proposals for usage.

9. Suffolk Punch Public House

To consider applying to the Borough to register this Public House as a community asset for the benefit of the Clements Estate.

10. Report on past and future Arts Centre and leisure activities (Attached)

To receive a report from the Arts & Leisure Manager.

11. Report on Haverhill Show

Councillor J Mason to give a short report on the Haverhill show.

12. To Determine Current Grant Applications

To determine current grant applications:

- a) Haverhill Branch, RBL £560 towards a £920 project commemorating the centenary of the 1918 Armistice and the 144 fallen from Haverhill, by creating a giant poppy standing in Haverhill churchyard. Remained to come from branch funds.

13. Reports from Grant Recipients

- a) H&D Twin Towns Assoc. Newsletter
- b) Little Wonders Pre-School
- c) Rotary Kids Out
- d) 1451 (Haverhill) Sqn

14. Youth Strategy Report

- a) Youth Skills Project Report (attached)
- b) Youth Work Project Report (attached)
- c) Youth Strategy Report (Attached)

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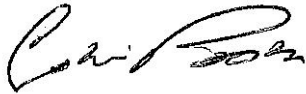
15. Parish Handyman Report

To receive a report on the work of the Parish Handyman (to be tabled, as on-leave)

16. Date of Next Meeting

13th November 2018

17. Closure



Colin Poole

Haverhill Town Clerk

Date: 12th September 2018

Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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Agenda item 8
Art & Leisure Manager's report
Nick Keeble



Summer in Haverhill 2018

Big Day Out / Community Fun Days Once again the days were well attended and passed without major incident. The Big Day Out site plan was altered to cope with the sweltering weather setting the attractions so that participants could queue in the shade. Many of those attending expressed a preference for the new layout. The Picnic in the Park attracted the largest numbers and also incorporated a new event that was run in collaboration with the Friends of East Town Park. More than 300 people went around the first East Town Park Safari. More than 30 different community groups/agencies used the events to engage with the public.

Tribute Nights Two very popular tribute nights were held on Haverhill Market Square in August. The first attracted one of the largest crowds we have ever seen. Feedback was overwhelmingly positive. The Town Centre policeman attended the second evening and overall was satisfied with the arrangements and the behaviour of those who were there for the music. For future years the feasibility of provision of additional toilet facilities will be looked into.

Haverhill Show The transfer of responsibility for the management of the Haverhill Show (previously Summer Bash) took a big step forward with the Show Committee 'owning' the event for the first year arranging the booking, license, & insurance. A smaller team of Town Council staff provided logistical, technical and event management support.

The estimated attendance at events and activities promoted as part of the 'Summer in Haverhill' programme in 2018 was more than 15000 people.

Other activities

Haverhill Festival of Creative Technology – This was successfully delivered. Approx 250 members of the public came to a Creative Technology Family Fun Day. This was followed by a 3 days of workshops where 25 young people completed a course to learn about opportunities in the Creative Technology industry and make games. A celebration event in Cambridge at the end of the project was attended by 80 people including participants, parents and family members, workshop leaders and funders. A report is currently being prepared for the funders of the project but feedback from the students who took part asked for more opportunities and projects in this subject.

Leisure Centre Elm Trees – Following on from the last Leisure Meeting, St Edmundsbury Borough Council were approached regarding retaining significant wood from the Historic Elm Trees for use in projects based in Haverhill. The Borough Council officer who we dealt with was not open to this proposal.

Current projects include

Kitchen – Leiston Community Centre. A major project to create a Community Kitchen space has been undertaken in the last 8 weeks. This will result in a state of the art facility that hosts its first session on 25 September.

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Family Christmas Weekend - Plans are well underway for the annual event. Events and activities will include: **Friday 7 December** – Christmas Lights Switch On, Charity Stalls, Late night opening, Craft Fair, Queen Street Christmas Market, Entertainment and Fireworks Finale **Saturday 8 December** – Queen Street Christmas Market, Ice Rink, Street Market, Entertainers, Craft Fair.

Haverhill Arts Centre website – This will give the Arts Centre a fresh new look. The site is entering a test phase and is due to go live in October. Councillors will be made aware of the launch date in the near future. Any further questions on this should be directed to Sara Marsh. Sara.marsh@haverhillartscentre.co.uk

Haverhill: Armistice 100 – A programme of events and activities to commemorate the end of World War 1 is being finalised with the Royal British Legion, Haverhill Family History Group, St Mary's Church and Haverhill Town Council.

The provisional programme:

Sat 20 October to Sat 17 November **Giant Poppy** Royal British Legion St Marys Churchyard

Tuesday 6 to Friday 30 November **What Did Your Ancestor do during the Great War?**
Exhibition Haverhill Family History Group
Haverhill Arts Centre Gallery Space

Fri 9 to Mon 12 November (not Sun 11) **Haverhill in the Great War**
Exhibition Haverhill Family History Group
Haverhill Arts Centre Studio

Saturday 10 November 7.00pm-9.30pm **Haverhill Remembers. Lest We Forget.**
A Concert of Words and Music with Haverhill Silver Band, Haverhill Singers, Centre Stage Company and Samuel Ward Academy Choir
Haverhill Family History Group Old Independent Church

Sunday 11 November
Two Minutes Silence 11.00am The Royal British Legion will hold a 2-minute Silence at the War Memorial

Remembrance Parade Leaves the Town Hall Car Park at 2.15pm

Service St Mary's Church 3.15pm

Beacon Lighting 7.00pm St Mary's Churchyard Event runs 6.30pm to 7.30pm

Ringing the Peace 7.05pm St Mary's Church

Monday 12 November 1.30pm **WW1 Film** tbc Haverhill Arts Centre

Thursday 15 November 7.30pm **Meet Tommy Atkins** Haverhill Arts Centre

HAVERHILL ARTS CENTRE FILM FIGURES

Months	No of Screenings	Film Attendance (no of screenings)	Event Cinema Attendance (no of screenings)	Average per screening
May/ June	29	937 (23)	147 (6)	37.38
July/August	23	594 (17)	165 (6)	33
Sept/October	26	763 (22)	210 (4)	37.42
Nov/December	19	753 (11)	226 (5)	61.19
Jan / Feb	27	1111 (23)	292 (4)	51.96
March /April	26	845 (20)	260 (6)	42.5
May/June	24	702 (20)	199 (4)	37.5
July/August	19	694(14)	187 (5)	46.37

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Forward Diary and happenings

Halloween Trail 2018 – Friday 26 October

Family Christmas Night 2018 – Friday 7 December

Nick Keeble

Arts & Leisure Manager

September 2018

Agenda Item 14a

Youth Skills Report

Karen Chapple

Overview

July and August were spent ensuring applications/ interviews were in place for young people to ensure they would be engaged in training/work/further education come September. Our Rob Maidment Enterprise project run and finished with both schools taking part. We have supported current “Moving Towards Work” candidates and past candidates. We have continued to support a new and existing clientele of young people who are suffering from low mood and anxiety, via our Signpost Projects both adult and junior. Our apprenticeship project continues, we promote it at every opportunity. Inspire delivered their 12-week team programme out of the Leiston Centre in Haverhill. We worked closely with them and will continue to offer support going forward to their candidates.

Apprenticeships

We have supported local businesses to take on apprentices. It has been interesting to see some have decided to go down the trainee route as oppose to the apprenticeship route, as restrictions with qualifications and training seem to at present over complicate the employment of an apprentice.

We have since the start of the project advertised over 267 apprenticeship vacancies.

Young people

We have supported various people with different needs to enable them to take next steps. We have transported some to Cambridge Regional College/West Suffolk College for enrolment and welfare appointments, also to aid them in applying for college bursaries. We have organised some work experience placements to ensure our candidate are more job ready. We have helped with job applications and developing CV's for those looking for employment. We continue to hold Job Hub sessions in the Media Hub on a weekly basis.

A young person who attended our Job Club recently sent us an email after she successfully secured employment.

Dear Karen and Dan,

I would like to thank both of you so much for helping me find a job and applying for them. I had an interview at Addenbrookes on Tuesday and I was interviewed for the departments Recruitment, Strategy and Human Resources. I had a call back today to say I've got the job in Recruitment! I can't thank you enough for your help in my application and the support I had!!

*Kind Regards,
xxxxx*

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Schools

We have visited both Academies and supported individual students offering a personalised support package depending on their requirements. We organised a “GCSE Chat Back Event” in August which both schools attended as did both further education colleges. The aim was to support students who didn’t achieve the results they were predicted and therefore their planned pathway was not an option. We looked at alternatives available to them and supported them to take up other offers.

Both schools took part in the Rob Maidment Enterprise Project. Samuel Ward Academy won this year’s competition. Their Team ‘Sam Ward Garden Party’ won and donated their winnings to a local charity. The overall event raised over £1000, as organisers the team made £157.00. They achieved this by renting out space at the event to stall holders.

Dan and I also supported the Town Council Summer Events Programme to help increase awareness of our project and we networked with other agencies who were present. We offered support to parents and young people who were at these events and went on to meet them after to further support them. Dan worked several shifts with Sandra Linnane and supported “On the Spot Van” as staff holidays had left this service short.



GCSE Chat-back
Student Support Event

Congratulations, you've completed your GCSE's, but maybe you have some worries. So what do you do?

Maybe you aren't happy with the results that you achieved?
Or you didn't receive the result you needed to progress into a specific College or Sixth Form?
Perhaps you just aren't sure what you want to do next?

Get support and guidance on your future on **Friday 24th August, at the Front of St. Mary's Church - 11am-2pm.**

This event has been sponsored, and will be funded by their free-to-contact job:

Karen Davies Jobline 2016 HR Officer	01440 712858 Public Access 01440 718931 01440 718931 01440 718931	Dea Cooke Mrs Longman 01440 712858 01440 712858
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HAVERHILL ONE HAVERRILL Suffolk County Council

Training Courses

Aspire, Princes Trust 10 Week Team Programme 16-25

The course has now finished. At the final presentation it was good to hear the young people’s intention of going on to study in further education, we will need to follow up on this to ensure their plans have come off. One member secured work and is enjoying her new role. The course is now being rolled out in Sudbury but will return here in the New Year.

Moving Towards Work (18 plus a 4 week course June/July)

The fifth and final “Moving Towards Work” course, designed to improve confidence and employability skills, has now finished. This final course successfully placed 7 clients in to work. We have supported some of the sessions and built relationships with the participants on the course. We are still offering ongoing support to all attendees that have completed the courses. We have again looked at the training needs of the clients and have linked up with WSC to ensure training will be delivered to those that would benefit from it.

We have so far run Basic IT x2, Customer Service, CSCS Card Training x2 and First Aid. This was in response to identifying training needs of the participants of the Stand Guide Courses.

Stand Guide Case Study

KL is a mother of 6 and a grandmother, who engaged with us on the Stand Guide employability course. After losing her husband, KL’s mental health deteriorated, and she felt unable to continue working in the care sector – especially as this reminded her of caring for her husband. Despite her lack of confidence and not having any focus KL joined the Stand Guide course, hesitant as to whether it was right for her. Initially she found it extremely difficult to cope with, but as time went on, she engaged fully with the course, accepting the advice and support provided, and applied for not one, but two

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jobs! Although unsuccessful with the first, she was successful at securing the second – moving onto working with something that she was keen on doing. In such a short period of time, KL has begun her journey of healing, for her family and for herself. She has shown immense courage in the face of adversity and demonstrated the value that employability and support courses can provide; as she continues with her successes, we will continue to offer our support and wish her the very best in her new job.

Signpost Projects

Adult SP 18-24 years

The allotment is flourishing and keeping up with it is proving hard work. We have a regular group of 8 attending and we will add to this in the coming months. The lunch club is now working well with everyone chatting and pooling ideas and forward-planning of what to grow in the coming months. We have a nice mix of different age groups who are fully supportive of each other. We are currently growing chilli, tomatoes, potatoes, carrots, cauliflower, beetroot, courgettes, and pumpkins, some are growing better than others!

Case Study Adult SP

YU is a 21-year-old young woman, who has been supported by us for the past 12 months. She has had a difficult upbringing, as she was adopted at a young age - this has taken a great toll on her mental health, confidence and self-esteem; she has spoken quite openly about her severe depression and the depths of despair that it has made her feel.

By being actively supported by us every step of the way, and despite her struggles, YU has continued to try to forge a brighter future for herself. She has participated in Inspire Suffolk's Prince's Trust Programme in Sudbury, we referred her to Stand Guide employability course, our SignPost project and she has been supported by Haverhill LifeLink Project. On top of this, we have helped her to update her CV and encouraged her to participate in Customer Service and First Aid courses.

With the beginning of a new academic year, and despite her own misgivings, YU enrolled onto a Level 3 course in Sport at West Suffolk College – an achievement in itself for which we are incredibly proud of her. As she continues to work towards achieving her dreams, we will continue to support YU in all her endeavours and wish her all the best at college.

Junior SP 13-17 years

Summary of the Project: The Haverhill Community Trust was granted the sum of £6,030.00 for the 2018/2019 financial year to deliver "Provision of a safe environment for young, vulnerable people, who may have additional needs and other wellbeing issues".

The provision was to provide 12 young people with an opportunity to try out, new activities and, hopefully, develop them into lifelong hobbies, interests and skills.

In a 12-month period, 3 courses were to be delivered, with each course being 10 sessions over a 10-week period. For this project to be a success, a number of outcomes were agreed upon; these were:

- Increased sense of worth and belonging
- Increased confidence and motivation
- Improved communication and better equipped young people who are more open about their feelings and more conscious of their emotions,
- Peer support and positive relationships
- Improved recognition of mood and coping strategies
- Outline of delivery and Outcomes

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Our first course began 12 July 2018 at the Leiston Community Centre. Our project has primarily targeted at 13-16-year olds with a range of wellbeing issues including high anxiety, low mood, low self-confidence, low self-esteem and struggling to form and maintain friendships.

Working closely with staff from our local Academies, we were able to enrol more than double the targeted amount of young people – 25 participants. The individuals were extremely diverse; 8 young people have worked with us previously, 4 are males, 3 are young carers, 2 attend special schools, 2 are school refusers, 2 are looked-after children, 1 is home schooled, 1 has English as their second language and 1 assists us as a mentor.

Our provision lasted for 8 sessions, with 2 of those being during the school term and 6 during the summer holiday period. These included a bag design session, a flower arranging session, an ice-cream sundae competition/drumming session and the rest being a variety of outdoor activity days supported by the Outdoor Explore team of Abbeycroft Leisure. One particularly important weekly activity was a so-called 'weekly emotional check-in', which enabled the young people to label, understand and share their emotions, if they felt able.

The young people and their parents provided excellent, positive feedback on the project - with particularly good feedback provided on the bag designing and outdoor activity day sessions. On our final session, the young people were very vocal in their disappointment at the course ending. Despite being in-between courses, we very much look forward to continuing our work – continuing to foster a positive, supportive relationship between the young people and ourselves and watching the young people develop into young adults. We will continuously look to improve our provisions in the following courses over the next 8 months.

Case Study – Junior SP

PM is a young man of 13 years old with extreme introversion due Asperger's Syndrome

and is, consequently, a school refuser – attending school only a few hours per week, at most. At the beginning of our activity day, PM clung to his Mum and was reluctant to mix with the other young people around him, despite knowing some of them. Whilst the young people and adults tried to 'break the ice' with PM, he held a sullen look upon his face and said very little.

Amazingly, by the day's conclusion, PM had come out of his shell, had fully engaged with every activity and had even made a few friends. He was especially talented at archery, which was his favourite activity. The following morning, we received an email from his mother stating how much he had enjoyed it.

PM is a prime example of those who benefit most from our wellbeing projects – those who struggle in society today due to a multitude of wellbeing issues. For as PM is a school refuser, our sessions provide an important opportunity for him to begin developing his confidence, whilst having fun and learning. He is taking the first steps in his journey with us, and we look forward to continuing to support him (especially with a planned dedicated boys wellbeing group!) And, in addition, PM's story provides an insight into groups that could benefit from our assistance in the future.

Looking ahead

We continue to offer our Job Club on a Monday and support a case-load of young people. We will offer weekly follow up one-to-one appointments for those that need it.

Junior signpost programme will begin and run for 8 weeks starting in October, we will be working with a group of young males and joining up with the Neaco Project to deliver this.

We will work on the allotment with our adult Signpost group and look at next options with them.

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We will organise a Jobs fair, with the help of West Suffolk College and Job Centre Plus we will encourage local businesses to attend and offer Christmas temp work, amongst other employment opportunities. The voluntary sector will also be present for those who are not ready for employment. We will encourage clients from all Stand Guide Courses to attend as well as any other un-employed person.

We will visit both upper schools on a weekly basis and work with their ear marked potential NEET Students to try and improve their chances of positive progression on leaving education.

Karen Chapple

Youth Skills Manager

3/7/2018

Agenda Item 14b

Youth Worker Report

Sandra Linnane

On The Spot Van

The On The Spot Van project is in its 8th Year and we continue to visit the estates in Haverhill and prominent areas of the town where young people are known to gather.

Youth Workers respond whenever possible to the requests of the young people and others as to where to park up the van.

From on-board the van we deliver sexual health training, drug workshops, awareness activities regarding alcohol, internet safety, food hygiene, further education and apprenticeship information, surveys and questionnaires and it is a place of safety when needed.

It's a facility that young people can pop on and off as they please and use the facilities if they wish and engage with the Youth Workers present.

It also enables the Youth Workers to pick up on conversations to discuss further.

Summer Programme and the On the Spot Van

We supported all the Fun Days and Picnic in the Park at East Town Park during the summer holidays and has had their own summer programme. (See attached.)

Weather played its part as usual and made some events tricky if not impossible.

Zumba in 35 degrees did not go well but the van was still visited and water was offered. Next year if it is something the Young People would like then we will hire a room indoors, just in case we have a hot summer again.

Nail Gels don't like the hot sun and even in the shade it would cause the gels to become sticky. Heavy rain caused us not to be able to park the van by the skate park to offer lunch but the van went to the market square and set up there instead.

Football tournament went well and the Young People went from playing short matches of football to rest and get refreshed by using the vans facilities.

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Detached

This form of Youth Work remains very important, allowing Youth Workers to engage with young people on the estates where they live and gather. Being on foot gives us access to areas not able to be reached on the van and meet young people and other members of the community who would not otherwise use the van and its facilities.

Getting into the heart of the estates and talking with members of the public gives everybody a better understanding of what our role is and for us what concerns and activities members of the public want to share.

Youth Workers have supported and attended meetings where anti-social behaviour has taken place and continue to call on residents and shop owners to listen and try to resolve issues whenever possible.

Talking with the police and other professionals help provide a valuable service for the town of Haverhill and surrounding areas.

Residents and shop owners feel that their concerns are being taken seriously and enable everyone to work together to resolve situations.

Over the last few weeks we have had many conversations regarding further education, informing young people of events available that will help them make their choices.

Gangs have been a topic that we have come up against and have needed to call upon the police and other services to help resolve situations.

Youth Workers have been asked to talk with some young people who are in residential care and have had connections with gangs and to offer them information on their options regarding their education and social activities.

Chill Out

Chill Out at Simmo's has had good numbers up to 55 a session until the summer holidays where numbers dropped. This was expected and we are not too concerned about it as we expect the numbers to rise once schools have returned.

It was important to continue with Chill Out as not all Young People go on holidays or have family days out.

Litter Project

This has not taken off yet and once the summer programme has finished it will be revisited and different contacts made at Havebury to get it started as other groups would like to get involved, as it is such an important issue.

Working with other professionals

Youth Workers continue to value the importance in working and sharing information with other professionals.

This enables the best possibilities for our young people and the community of Haverhill.

Listed below are some of the professionals with whom Youth Workers liaise and share information with to help with working effectively Young People and their families.

Police, Drug and Gang Teams, Councillors, Youth Offending, Family Support Workers, Sexual Health Workers, Volunteer groups, Youth Community Officers, Staff at residential homes, Health Centres Mental Health Colleagues etc.

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Future Ideas (If funding was available)

Life Skills: Cooking with Young People. (Possibly with families who could benefit from working together)

Drop in café for Young People in town.

First Aid training for Young People and also for Young Mums.

Future art projects giving Young People the opportunity to express themselves through different medias.

Haverhill Town Council's Youth Workers are always willing to listen and give new and old ideas ago so please share your thoughts with us and if funding is available we will do our best to get involved.

Sandra Linnane

HTC Senior Youth Worker

September 2018

Agenda Item 14c

Youth Strategy Update

Colin Poole

Recommendation	Last Action Reported	Update
1 – On The Spot Van	Please see Sandra Linnane's report 13b	
2 – Social Media Project	The YAG received a presentation on a rejuvenated project, with the Town Council taking over this project after the Borough Arts Officer moved on.	No further update
3 – Youth Skills Project	See report 13a above	
4 – Skate Park	The youth survey design is progressing.	The survey was not launched before the summer holidays due to some last minute glitches.
5 Extend Arts Centre	Now out of scope of the YAG	
6 – Creative Arts Strategy	See Arts Manager's Report	
7 – Chill-out Zone at Leisure Centre	The move to Simmo's has gone well, with numbers building well (50+). We are currently paying Simmo's for 3x staff and supplying two youth workers to support them and the young people.	Numbers dropped significantly during the summer holidays, we hope they will recover now school has restarted.
8 – Councillor Involvement	Ongoing	

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