

# Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's

## LEISURE & COMMUNITY COMMITTEE

Held on Tuesday 5<sup>th</sup> July 2016 at 7.40pm at Haverhill Arts Centre,  
Haverhill



**HAVERHILL**  
TOWN COUNCIL

**Present:** Councillor J Burns (Chairman)  
Councillor A Brown  
Councillor M Byrne  
Councillor P Fox (Vice-Chairman)  
Councillor P Hanlon  
Councillor B McLatchy  
Councillor D Roach  
Councillor A Williams  
Councillor W Yang

**Apologies:** None

**Absent:** None

**In Attendance:** Councillor J Crooks  
Councillor Q Fox  
Councillor B Robbins  
Councillor I McLatchy  
Colin Poole (Town Clerk)  
Nick Keeble (Arts and Leisure Manager)

3 members of the public were present.

### Welcome:

The Chairman welcomed everyone to the meeting and advised members of the public attending that the meeting was being recorded.

## MINUTES

### LC16 Apologies for Absence

/029 All members of the committee were present.

### LC16 Declarations of Interest and requests for Dispensations

/030 Item LC16/034c: Councillor A Brown declared a non-pecuniary interest and advised he had given a grant from his locality budget to this project.

### LC16 Minutes of the Last Meeting

/031 The minutes of the meeting held on 3<sup>rd</sup> May 2016 were agreed as a true record.  
**RESOLVED**

### LC16 Matters Arising

/032 LC16/039: Volunteering in Haverhill – It was noted that the local Scout Group were in need of finding additional volunteer helpers.

### ACTION

**LC16** **Public Forum**  
/033 See appendix 1.

**LC16** **Determination of current grant applications**  
/034 The Committee determined the following grants

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Haverhill Synergy Café (Sue Ryder)	The Synergy Café is dependent on voluntary income and funding will help enable the Café to continue providing support for people with dementia in Haverhill.	£1,000	n/a	£1000
The Fire Fighters Charity	The Fire Fighter's Charity is the UK's leading provider of services that enhance the quality of life for serving and retired firefighters, fire personnel and their families. This grant would enable support for a firefighter or member of the fire community in the coming year in Haverhill by offering them one week's rehabilitation in one of 3 centres including bespoke rehabilitation plan.	£1,200	n/a	£1200 for the support of firefighters living in Haverhill or who worked at Haverhill fire station
Suffolk Accident Rescue Service	Contribution towards the running costs of SARS Haverhill-based activity	£500	2015 - £400 2014 - £400 2013 - £700	£500
Outspoken Theatre Company	To buy staging for open-air Shakespeare for current and future productions	£250	2015 - £300	£250

**LC16** **Reports from Grant Recipients**  
/035 a) Kids Out: The Clerk read the short report submitted by the Rotary Club. The report content was noted and it was further noted that financial information was to be submitted to us in due course.

**LC16** **Rights of Way Consultation**  
/036 The Clerk referred Members to the copies of the consultation questionnaire. The Council was indebted to Mr Shanks, Chairman and members of HAVAC walking club in Haverhill for their comments on the consultation which were of great assistance in drafting a Town Council response.

The Committee approved the draft response and authorised the Clerk to submit it on behalf of the Council

**RESOLVED**

**LC16** **Community Ambassador's Report**  
/037 The meeting accepted the report of the Community Ambassador Co-ordinator. See Appendix 2

**LC16** **Parish Handyman Report**  
/038 The meeting accepted the report of the Parish Handyman. See Appendix 2

Councillors expressed concern about a spate of fly-tipping recently in the town. The Clerk confirmed the Handyman had removed fly-tipped rubbish from Keebles Yard, which was private land but public realm, so would have not been removed otherwise.

**LC16 Youth Strategy Report**

**/039** The meeting accepted the report on the Youth Strategy.  
See appendix 2

**LC16 Report on past and future Arts Centre and leisure activities**

- /040**
- a) The Arts and Leisure Manager tabled a report. See appendix 2.
  - b) Nominal charging for entry to community events: The committee considered suggestions that a charge would make the event programme more sustainable, which would assist in obtaining funding, such as that on offer through the Borough Council's Community Chest. After discussion, the meeting decided not to adopt charging for the summer programme of events. Councillors considered that the principle of free access and equality for families no matter what their financial circumstances was more important than demonstrating these events were 'sustainable' without Council support. It was agreed to continue to seek voluntary donations on the day.

**LC16 Date of Next Meeting**

**/041** It was noted that the next meeting would be held on 6<sup>th</sup> September 2016.

**LC16 Closure**

**/042** The meeting was declared closed at 9:21pm.

Signed .....

Date .....

**Chairman**

**Appendix 1 - Public Forum**

Mr D Wendell drew the attention of the meeting to the advertising supplement in the local press sponsored by St Edmundsbury Borough Council for the Apex centre in Bury St Edmunds. He expressed concern that Haverhill taxpayers were paying for advertising a venue that was very difficult to attend for shows using public transport. Mr Keeble advised the meeting that the Haverhill Echo was part of the much larger Bury Free Press group of newspapers and the supplements are funded by the advertisements carried alongside the editorial. These are commercial agreements which should not cost the feature service anything.

Mr E Pinnock highlighted that two bus stops in Coupals Road did not have timetables present.

**Appendix 2 - Reports**

1. The focus is currently on recruitment. The leaflets that were in progress last month are now complete and being printed ready for distribution.
2. From 1<sup>st</sup> to 12<sup>th</sup> June was Volunteers Week. A small piece was put in the Haverhill Weekly News re Volunteers Week and the Haverhill Community Ambassadors. We have had one person sign up as an Ambassador from this and another person contacting us asking for more information.

3. I have attached a reporting sheet for May/June 2016 with recent reports created by the Ambassadors.
4. Preparations are under way for a stall at the Haverhill Big Day Out on 27<sup>th</sup> July promoting the work of the Haverhill Community Ambassadors.
5. Jon Eaton has also asked me to attend the next VCS Locality Network Event on 21 July to promote/discuss the work the Haverhill Community Ambassadors do.

### Reporting Category

- |  |   |
|--|---|
| 1 Dog Fouling                                  | 7 Graffiti/Vandalism  |
| 2 Street Lighting Issues                       | 8 Inappropriate parking (e.g. parking on/blocking footpath) |
| 3 Overhanging branches/shrubbery/grass cutting | 9 Litter Picking  |
| 4 Fly tipping                                  | 10 Sign Cleaning  |
| 5 Litter/Full Bins                             | 11 Pot Holes  |
| 6 Uneven/unsafe pavements                      | 12 Other  |

Date	Category Number	Location	Comments	Reported to:-
02/05/2016	5	Behind Costa/M&Co		West Suffolk
10/05/2016	5	Rear of Leisure Centre	This was cleared on a litter pick on 13/5	West Suffolk
10/05/2016	5	Land outside Sainsburys/B&Q	Also logged with Town Handyman	West Suffolk
13/05/2016	9	Railway Walk/Chalkstone Fields	4 Ambassadors attended Haverhill Befriending Litter Pick	N/A
25/05/2016	5	Rear of Amusement Arcade		West Suffolk
26/05/2016	3	Weeds overhanging footpath on Wratting Road	Ambassador removed weeds hanging over path	N/A
27/05/2016	5	Service yards rear of Gavins/Arcadia		Owners
27/05/2016	6	Outside Holland & Barrett		West Suffolk
			<b>JUNE</b>	
13/06/2016	11	Missing sign on Hamlet Road		SCC
17/06/2016	5	Litter in lane from Tesco to alongside Aldi	Ongoing issues, several reports	
18/06/2016	5	Litter in lane outside Tesco car wash	Ongoing issue	Tesco Customer Services
20/06/2016	11	Pot Hole Hollesley Avenue		SCC

## b) Parish Handyman Report

Michael Hannon started work on 3<sup>rd</sup> May. So far 48 handyman jobs have been reported, of which 37 have been signed off as complete. In addition, 4 lots of grass cutting has been done. The Handyman has also helped at two Council events and helped set up for the market stall and outdoor surgeries.

## c) Youth Strategy Update

Recommendation	Last Action Reported	Update
1 – On The Spot Van	The van has been transferred to the Town Council and insured. There is a meeting this Friday with the lead Youth Worker to get the service recommenced.	The service is up and running. The workers are out and about at least twice a week. We need to recruit more to the bank, to cover leave.
2 – Social Media Project	A YAG Sub Group has been established to progress this, with the Borough leading on it, building on work being done with the local academies	The draft of a survey questionnaire was reviewed by the YAG and some amendments suggested to help gather data for this project.
3 – Youth Skills Project	Karen is designing a “signpost” project to provide opportunities to put forward to young people with additional needs	Funding from CAS has been secured. The 12-week programme, including over the summer, will take place at the Leiston Centre.
4 – Skate Park	A public meeting was held last Friday	Design work has continued with the young people who have shown real leadership on this.
5 – Extend Arts Centre	Awaiting response from architect	Chased
6 – Creative Arts Strategy	A YAG Sub-Group has been set up under the auspices of the Art & Leisure Manager	Nick will give a verbal update at the meeting
7 – Chill-out Zone at Leisure Centre	We are in contact with the Leisure Centre and have asked them to bring forward proposals for additional resources and confirmation of the second weekly session	We are awaiting the outcome of a survey of the young people using this facility.
8 – Youth parliament	We are working with Families and Communities at SCC, who have put us in contact with a person with a background in this work. Cllr P Fox is talking to them.	Councillor Fox will give a verbal update at the meeting.
9 – Councillor Involvement	Cllr P Fox attended the YAG, Cllr Fox and Cllr J Burns attended the skate park meeting	Councillors Fox and Burns have continued to attend meetings.

## d) Arts Centre & Leisure Activities Report

### SUMMER 2016 SO FAR

**Sun 12 June -Queens Birthday Tea Party** – a public event was held in St Mary’s Churchyard. We were fortunate to get additional funding from St Edmundsbury Borough Councillor’s Locality Budgets. The event included entertainment in the form of music, storytelling, poetry, magic and comedy. Royal activities and quizzes were on offer along with free cakes. A disappointing number of people attended but those who came did enjoy themselves – see overleaf.

**Saturday 25 June - Armed Forces Day** Working with the Royal British Legion, Family History Group & St Marys Church , a celebration was held. The reaction for the first event of this kind was promising with good feedback about the marching band, the parade, flag-raising and military vehicles. A post event meeting is being organised to discuss how this event may be built into the Town’s programme in future years.

**Sat 2 July - Haverhill Street Festival 2016** including Beer & Cider Festival

**Sunday 10 July - Historic Vehicle Rally** Venue: Town Hall Car Park

**Sunday 17 July - Summer Bash** Venue: Haverhill Recreation Ground

**Wednesday 27 July - Big Day Out** Venue: Haverhill Recreation Ground

**Wednesday 3 August – Picnic in the Park** Venue: East Town Park

**Saturday 6 August – Tribute Night** Venue: Market Square with Abba and Motown

**Wednesday 10 August – Chalkstone Fun Day** Venue: The New Croft

**Wednesday 17 August - Clements Fun Day** in Venue: Leiston Community Centre/Leiston Rd

**Saturday 20 August – Tribute Night** Venue: Market Square Party Night

### ARTS CENTRE PROGRAMME

We have had good attendances for The Country Superstars, The Furey’s, Raymond Froggatt, David Hamilton’s Rock’n’Roll Show, Jeremy Hardy, Centre Stage’s Brassed Off and Barbara Dickson along with excellent pre-sales for Marty Wilde and Andre Rieu. (1862 people at 78% overall capacity)

Film has, as predicted, struggled with a generally lacklustre programme of films. We have hosted our first Glyndebourne Opera screening and hope for stronger support for summer children’s.

The Autumn season will see a varied line up which includes Albert Lee, Jethro, Shappi Khorsandi, Seann Walsh, Brendan Shine and Centre Stage return with a seasonal version of the Vicar of Dibley as well as our professional pantomime Robin Hood.

### SHUT DOWN WEEK

In the first full week of August, the main auditorium ‘goes dark’ and the annual maintenance checks are carried out on the electrical equipment as well as the infrastructure that supports the lighting, sound and technical equipment.

In all, more than 900 items are PAT tested, weight tested, circuit tested and checked. The rest of the Arts Centre is still open for business during this time.

