

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's

LEISURE & COMMUNITY COMMITTEE

Held on Tuesday 6th September 2016 at 8.05pm at Haverhill Arts Centre,
Haverhill



HAVERHILL
TOWN COUNCIL

- Present:** Councillor J Burns (Chairman)
Councillor M Byrne
Councillor P Fox (Vice-Chairman)
Councillor P Hanlon
Councillor B McLatchy
Councillor D Roach
Councillor A Williams
Councillor W Yang
- Apologies:** Councillor A Brown - On Holiday
Colin Poole (Town Clerk) Unwell
- Absent:** None
- In Attendance:** Councillor J Crooks
Councillor Q Fox
Councillor B Robbins
Councillor I McLatchy
Vicky Phillips (Assistant Town Clerk)
Nick Keeble (Arts and Leisure Manager)

4 members of the public were present.
Jan Dearman and Antoinette Sawyer, Wednesday for Women

Welcome:

The Chairman welcomed everyone to the meeting and advised members of the public attending that the meeting was being recorded.

MINUTES

- LC16 /043 Apologies for Absence**
The above apologies and reasons given were noted.
- LC16 /044 Declarations of Interest and requests for Dispensations**
None.
- LC16 /045 Minutes of the Last Meeting**
The minutes of the meeting held on 5th July 2016 were agreed as a true record.
RESOLVED

ACTION

- LC16 /046** **Matters Arising**
There were no matters arising.
- LC16 /047** **Bus Stop Road Markings**
There were no objections to bus stop markings at stops outside residential properties on Hamlet Road and Chalkstone Way.
- LC16 /048** **Reports from Grant Recipients**
- a) Jan Dearman and Antoinette Sawyer gave a verbal report on the Wednesday for Women group and thanked the Town Council for its support. Cllr Byrne spoke about Community Cohesion and Cllr Burns suggested other sources of funding. Council expressed support and thanks for the valuable work the group does and encouraged them to apply for other funding in the future.
 - b) Kids Out Report was noted
- LC16 /049** **Public Forum**
See appendix 1.
Town Council write to St Nicholas Hospice to seek clarifications of the proposals regarding the future use of the community meeting space at the Burton Centre.
RESOLVED
- LC16 /050** **Consultation on MVA and IVF Services in West Suffolk**
The link to the consultation would be re-sent to Councillors so they could respond individually. Also Councillors were to send any comments they had to the Clerk, who would put together a response from the Town Council objecting to the proposals.
The Clerk to invite Dr Christopher Browning, Chairman of NHS West Suffolk CCG to a Full Council meeting
RESOLVED
- LC16 /051** **Health of Haverhill**
Following the published report asserting Haverhill as being 'top in the region' for obesity, it was decided to recommend that Full Council consider the following actions.
- Ensuring ONE Haverhill focus on Mapping of services at the Health & Wellbeing Task Group
 - Information signs on walks in Haverhill to be placed around Haverhill
 - An emphasis on Education on a Healthy Lifestyle e.g. healthy cooking
 - To get involved with One Life Suffolk
- AGREED**
- LC16 /052** **Determination of current grant applications**
The Committee determined the following grants

CP

CP

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Haverhill Community Sports Association	Community Refreshment Area as part of the 3G pitch project	£10,000	£4,000 – 2011	Referred to next L&C meeting. Invite them along to give a presentation*
Haverhill & District Rugby Club	To install CCTV	£1,000	£5,000 – 2013	£1,000

*Due to time constraints, this grant application, which was already held over from July

LC16 Community Ambassador's Report

/053 The meeting accepted the report of the Community Ambassador Co-ordinator.
See Appendix 2
Nicole Hulyer is to contact Tesco to enquire into what a "reasonably large" community project is and what would be involved.

LC16 Parish Handyman Report

/054 The meeting accepted the report of the Parish Handyman.
See Appendix 2

LC16 Youth Strategy Report

/055 The meeting accepted the report on the Youth Strategy.
See appendix 2
Councillor Fox explained that the Youth Parliament had a very poor uptake and would not be carried further

LC16 Report on past and future Arts Centre and leisure activities

/056 The Arts and Leisure Manager tabled a report. See appendix 2.
Mayor Roach expressed thanks to all involved in the Summer Activities
Councillor Burns asked if more volunteers could be recruited for events
Councillor Fox asked if councillors could be provided with Cinema sales figures

NK

LC16 Date of Next Meeting

/057 It was noted that the next meeting would be held on 8th November 2016.

LC16 Closure

/058 The meeting was declared closed at 9:25pm.

Signed
Chairman

Date

Appendix 1 - Public Forum

Mr D Wendell drew the attention of the meeting to changes being made by St Nicholas Hospice sited at the Burton Centre. He understands that they are re-organising the meeting room into a furniture shop. Suffolk Family Carers currently meet in this room and have been asked to move to a much smaller room upstairs. Mr Wendell is concerned about the removal of this community facility and that other groups may have to leave.

The Town Council would welcome any group to contact us about alternative facilities.

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Appendix 2 - Reports

Community Ambassador Co-ordinator's Report

Nicole Hulyer attended the Big Day Out to promote the work of Community Ambassadors and to recruit more members. She has met with representatives of Friends of East Town Park and has been asked to do a presentation to their group on 21st September.

Nicole has also met with Tesco's Community Champion and enlisted their help in promoting Community Ambassadors and to tackle the litter issues near the store.

Tesco's are looking for a "reasonably large" community project, somewhere in town to spruce up. Do Councillors have any thoughts on this?

Parish Handyman Report

04/07/2016	Railway Walk from Tudor Croft to Bumpstead Road	Patrol area and litter pick, collect any rubbish piled by bins	Town Clerk	Cleared some bags placed next to bins.	28/07/2016	Y
06/07/2016	Primrose Hill	Trim back thorn branches overhanging path	Nick Keeble		06/07/2016	Y
07/07/2016	Wratting Road	Trim back excessively long overhanging branches on hedge adjacent to footpath on school side of the road.	Community Ambassadors		halfway 14/7/16 completed 27/7	Y
07/07/2016	Old Rope Walk, Burton End	Electricity sub station weeds and bushes overhanging footpath. Cut back to fence	Councillor Flood	Cut back everything that could be seen, including brambles out of school fence, all around sub-station	Attended 14/07/2016 & 27/7/16	Y
07/07/2016	Witherfield Road near B&Q	Trimmed back overhanging branches on footpath	Parish Handyman		07/07/2016	Y
07/07/2016	Leiston Centre	Removed branches that had been cut by residents from over footpath	Parish Handyman		07/07/2016	Y
12/07/2016	Duddery Hill	Cut leaders from around bottom of trees to neaten up verge	Town Clerk	Cleared	12/07/2016	Y
19/07/2016	Lordscroft Lane junction with Swan Lane	Remove Beer Festival banner.	Cllr J Burns	Cleared 3x	29/07/2016	Y
19/07/2016	Hollands Road	Cut back briars arching across pavement on Wisdom side	Town Clerk		27/07/2016	Y
02/08/2016	Quakers Lane from Cleales Car Park	Check for litter and weeds, clear any found	Town Clerk	Cleared	04/08/2016	Y
02/08/2016	Underpass under Chalkstone Way to Westfield School	Check out condition, take photographs. Report back.	Town Clerk	Photos taken and matter reported to SCC Highways	03/08/2016	Y
04/08/2016	Arts Centre	remove moss from pigeon alley	Nick Keeble	cleared	04/08/2016	Y

Youth Strategy Update

Recommendation	Last Action Reported	Update
1 – On The Spot Van	The service is up and running. The workers are out and about at least twice a week. We need to recruit more to the bank, to cover leave.	A new Drugs Awareness box has been purchased. Recruitment is underway.
2 – Social Media Project	The draft of a survey questionnaire was reviewed by the YAG and some amendments suggested to help gather data for this project.	The Survey should be underway
3 – Youth Skills Project	Funding from CAS has been secured. The 12-week programme, including over the summer, will take place at the Leiston Centre.	The 'Signpost' project, which is focussed on hard-to-reach young people as a first step out of NEET, has started very positively with some really good anecdotal evidence.
4 – Skate Park	Design work has continued with the young people who have shown real leadership on this.	The HSA is undertaking some consultation with existing users at New Croft, before responding to our formal request to give the skate park a home.
5 – Extend Arts Centre	Chased	Some initial designs have been provided but were not considered viable and the architect has been asked to re-visit the Arts Centre to ensure the brief is properly understood.
6 – Creative Arts Strategy		Nick will give a verbal update at the meeting
7 – Chill-out Zone at Leisure Centre	We are awaiting the outcome of a survey of the young people using this facility.	We are still awaiting the outcome.
8 – Youth parliament		Councillor Fox will give a verbal update at the meeting.
9 – Councillor Involvement	Councillors Fox and Burns have continued to attend meetings.	No meetings have been held over summer.

Arts Centre & Leisure Activities Report

SUMMER 2016 UPDATE

Sunday 10 July - Historic Vehicle Rally Venue: Town Hall Car Park

Attendance: 1500. Very successful event. 450 people on coach rides around the town. Date for 2017 event set for Sunday 9 July.

Sunday 17 July - Summer Bash Venue: Haverhill Recreation Ground

Attendance: 5000. Event well attended and received. Continue working with Summer Bash Committee to give them more responsibility for the event.

Wednesday 27 July - Big Day Out Venue: Haverhill Recreation Ground

Attendance 2000. Attendance was down on 2015 but the weather was not good in the morning. A slow start but participation built during the day.

Wednesday 3 August – Picnic in the Park Venue: East Town Park

Attendance: 1200. Great reaction to the event. Had a mini Festival feel and a very good atmosphere. Workshops focus on environment and creative art.

Saturday 6 August – Tribute Night

Venue: Market Square with Abba and Motown

Attendance: 2500-3000. Excellent feedback and reactions. Issues with policing and security

Wednesday 10 August – Chalkstone Fun Day Venue: The New Croft

Attendance: 1000. Popular event working with Haverhill Community Sports Association

Wednesday 17 August - Clements Fun Day Venue: Leiston Community Centre/Leiston Rd

Attendance: 600. First event on this site. Well received and good contributions from local groups and agencies working in the locality.

Saturday 20 August – Tribute Night

Venue: Market Square Party Night

Attendance 1500-2000. Cooler evening. More excellent feedback. Family atmosphere.

Issues and Information

More than 15000 people attended Summer Outdoor events.

Conversations with Police working within the New Policing Strategy.

Voluntary Collections / Catering donations at events totalled approx. £700.

Grant Funding applications.

One Facebook post described Haverhill Town Council as ‘the best Town Council ever!’

ARTS CENTRE PROGRAMME

The recently released Autumn season is now on sale with Jethro, Forbidden Nights and John Richardson already sold out. Strong sales figures for Shappi Khorsandi, Seann Walsh, Brendan Shine and Andre Rieu. Cinema sales still struggling. Overall the Arts Centre is performing ahead of budget.

Images from summer events



Queens 90th Party



Armed Forces Day



Haverhill Street Festival



Historic Vehicle Rally



Outspoken Theatre - Hamlet



Big Day Out



Picnic in the Park



Tribute Night



Chalkstone Fun Day



Tribute Night 2

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