

Haverhill Town Council



HAVERHILL
TOWN COUNCIL

Minutes of a Meeting of Haverhill Town Council's

LEISURE & COMMUNITY COMMITTEE

Held on Tuesday 8th November 2016 at 7.45pm at Haverhill Arts Centre, Haverhill

Present: Councillor J Burns (Chairman)
Councillor P Fox (Vice-Chairman)
Councillor A Brown
Councillor P Hanlon
Councillor B McLatchy
Councillor D Roach
Councillor A Williams
Councillor W Yang

Apologies: Councillor M Byrne

Absent: None

In Attendance: Colin Poole (Town Clerk)
Councillor Q Fox
Councillor I McLatchy
Nick Keeble (Arts and Leisure Manager)

3 members of the public were present.

Welcome:

The Chairman welcomed everyone to the meeting and advised members of the public attending that the meeting was being recorded.

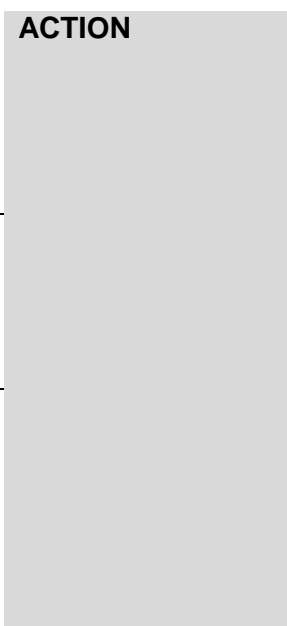
MINUTES

LC16 /059 Apologies for Absence
The above apology was noted.

LC16 /060 Declarations of Interest and requests for Dispensations

Cllr A Brown Cllr D Roach Cllr J Burns	Non-Pecuniary Interest:	St Mary's Church Application as they have been approached for funding from their locality budget.
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LC16 /061 Minutes of the Last Meeting
The minutes of the meeting held on 6th September 2016 were agreed as a true record.
RESOLVED



LC16 **Matters Arising**
/062 There were no matters arising.

LC16 **Reports from Grant Recipients**
/063

- a) REACH – the Clerk read out a report from Mr Henry Wilson. Councillors praised the work of REACH and noted that it continued to be very busy but succeeded in moving families from dependence to independence, particularly in respect of the demand on the food bank.
- b) Haverhill Gymnastics Club – the Clerk read out an update from Mr Kevin Woolcott. Councillors noted the increase in take-up at the centre and recognised the importance of such opportunities in tackling inactivity and obesity. The Council would welcome seeing long-term plans for the club.

LC16 **Public Forum**
/064 No members wished to speak.

LC16 **Clause 21 of the Bus Services Bill**
/065 It was proposed by Councillor A Brown, seconded by Councillor A Williams that the Council signs the petition against Clause 2, which would prevent councils from setting up bus companies. Given the issue of poor public transport connectivity to Bury St Edmunds, the Councillors agreed the option to address this directly as a Council must be preserved.
RESOLVED

LC16 **Determination of current grant applications**
/066 The Committee determined the following grants

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Award Decision
Revitalise Respite Holidays	To provide three essential, one week respite breaks for disabled guests and their carers from Haverhill.	£1,000	n/a	Councillors agreed to defer any decision until the group could come and provide a presentation and more information.
St Mary's Church, Haverhill	Installation of screen and projector and to remove pews and replace with some chairs. For wider use for the community and flexibility of space.	£2,000	n/a	Councillors agreed to defer this application until early next year when the budget was known.
Haverhill & District U3A	To continue meeting the cost of hiring the Arts Centre facilities to advance the education and recreation of its members who are local, retired senior citizens	£300	2015 - £300 2014 - £300	£300 funding was approved.

Haverhill Art Group	Main hall hire at the Haverhill Arts Centre for demonstrations	£176	2016 - £300 2015 - £400 2015 - £200 AGM	£176 funding was approved
Haverhill & District Twin Towns Association	Contribution towards the hospitality costs of the annual visiting Twin Town Group in 2017.	£1,000	2016 - £1,000 2015 - £1,000 2014 - £1,000	Councillors confirmed they were minded to grant the sum of £1000 in 2017/18, but could not confirm this until the budget had been approved

LC16 /067 Grant Making Review Group

It was proposed by Councillor D Roach, seconded by Councillor P Hanlon that a grant-making review group be set up to ensure the current system remains fit for purpose. In particular, the group will look at the multi-year grants and maximum value of grants that can be awarded by this committee.

RESOLVED

Councillors P Hanlon, A Brown, P Fox and B McLatchy agreed to form this group with the Clerk.

LC16 /068 Community Ambassador's Report

The Clerk advised that the Community Ambassadors had been invited to a meeting to discuss the future of this project. The original intention of collating reports from volunteers to SCC Highways, the Borough and Fix My Street had not been fulfilled as generally volunteers had been happy to report faults to the authorities but not to then report to the co-ordinator that they had done so. It was seen as a superfluous loop in the process. Where the Co-ordinator had proved useful was in being a lead for community litter picks, organising them, bringing in partners such as Tesco and schools, plus organising the media coverage. If the job focussed on this aspect, Haverhill could have monthly litter picks including the Spring Clean, Community "love where you live" events and school litter picks. This work could be maintained on 1 day per month.

It was proposed by Councillor D Roach, seconded by Councillor P Hanlon that the proposal to change the focus of the work of the co-ordinator be implemented.

RESOLVED

LC16 /069 Parish Handyman Report

The meeting accepted the report of the Parish Handyman.
See Appendix 2

LC16 /070 Youth Strategy Report

The meeting accepted the report on the Youth Strategy.
See appendix 2

The Councillors congratulated the Youth Skills Co-ordinator on the work she had done through the Signpost projects for moving people towards employability.

LC16 Art & Leisure Review Group

/071 It was proposed by Councillor A Williams, seconded by Councillor P Fox, that a group be established to examine the costs of the Council's Arts & Leisure offer in greater detail than could be done in the main committee.

RESOLVED

Councillors P Fox, J Burns and D Roach, along with Nick Keeble, Sara Marsh and Colin Poole would form the review group. Councillor M Byrne would be invited to join if she so wished.

LC16 Report on past and future Arts Centre and leisure activities

/072 The Arts and Leisure Manager tabled a report. See appendix 2. Councillors particularly noted the plans for Winter in Haverhill 2016 and thanked Nick for his report.

LC16 Date of Next Meeting

/073 It was noted that the next meeting would be held on 8th November 2016.

LC16 Closure

/074 The meeting was declared closed at 9:25pm.

Signed

Chairman

Date

Appendix 1 - Public Forum

None

Appendix 2 - Reports

Parish Handyman Report

05/08/2016	Front of Arts Centre	Weeded & litter picked	Daily
06/08/2016	St Marys & Methodist Church	Cut low hanging branches that hit the top of cleansing sweeper	11.08.16
07/08/2016	Bumpstead Road	Cut grass & brambles	11.08.16
08/08/2016	Helions service road	Cut brambles	11.08.16
09/08/2016	Keebles Yard	Weeded & litter picked	15.08.16
10/08/2016	Keebles Yard	Removed fly tip	15.08.16
11/08/2016	Various	Remove old posters	Ongoing
12/08/2016	A1307 walkway between Sainsburys and The Arboretum	Cut overgrown bush and brambles off of path	16.8.16 & 18.8.16
13/08/2016	Leiston Centre	Cut Grass	16.8.16
14/08/2016	Leiston Centre	Weeded & litter picked	16.8.16
15/08/2016	Arrendene Estate	Patrolled for litter, old posters/signs, low hanging branches, brambles	Ongoing
16/08/2016	Chalkstone Estate	Patrolled for litter, old posters/signs, low hanging branches, brambles	Ongoing
17/08/2016	High Street	Patrolled for litter, old posters/signs, low hanging branches, brambles	Ongoing
18/08/2016	Back of Arts Centre	Cut overgrown bush and brambles off of path	18.8.16
18/08/2016	Bottom of Howe Road	Reported flytip to Gary Bailey	17.8.16
18/08/2016	Cat Statue	Patrolled for litter	Ongoing
18/08/2016	Cleales Car Park	Cut Grass	17.8.16
18/08/2016	Highstreet Alleys	Patrolled for litter, old posters/signs, low hanging branches, brambles	Ongoing
18/08/2016	Market Square	Repaired car park closed sign	18.8.16
18/08/2016	Opposite The Arboretum	Removed fly tip	16.8.16
18/08/2016	Reeds Lane	Cut brambles	18.8.16
19/08/2016	A1307 Welcome to Haverhill Sign	Cut overgrowth covering the sign	23.8.16
20/08/2016	Waters Edge Underpass	Cut overgrowth off of path	23.8.16
21/08/2016	Bevan House	Weeded & litter picked	23.8.16
22/08/2016	Alley next to Arts Centre	Weeded & litter picked	24.8.16
23/08/2016	Back of Arts Centre	Cut Grass	24.8.16
23/08/2016	Bus Station Shelters	Patrolled for litter	Ongoing
23/08/2016	Keebles Yard Car Park	Cut overgrown bush and brambles off of path	24.8.16
23/08/2016	Strasbourg Square	Weeded & litter picked	24.8.16
24/08/2016	A1307 between Sainsburys and The Arboretum	Cut overgrowth covering round about signs	25.8.16
25/08/2016	A1307 fence near B & Q	Litter Pick	5.9.16
25/08/2016	Alley next to The Bull pub	Cut low hanging branches off of path	1.9.16
25/08/2016	Back of Arts Centre	Remove Ivy	11/10/2016
25/08/2016	Market Square	Transported gazebos and equipment for Karen	31.8.16
25/08/2016	Primrose Hill	Cut brambles off of path	2.9.16
25/08/2016	Strasbourg Square underpass	Cut overgrowth off of path	25.8.16
25/08/2016	Walkway between Sainsburys and The Arboretum	Litter Picked	25.8.16
25/08/2016	Wratting Road	Clean Welcome to Haverhill Sign	2.9.16
01/09/2016	Leiston Centre	Cleared broken bottles from garden	01/09/2016

01/09/2016	Railway walk adjacent to Wrattign Road	Litter pick and tidy	01/09/2016
07/09/2016	Atterton & Ellis	Remove weeds	8.9.16
08/09/2016	Cat Statue, Jubilee Walk	Remove candle wax from cat	8.9.16
	High Street	General clearance of litter	
	Quakers Lane from Cleales Car Park	Remove detrious, weeds and litter.	13/09/2016
12/09/2016	Footpath adjacent to cemetery, Witherfield Road	Cut back overgrowth, clear weeds, litter, general tidy up	13/09/2016
15/09/2016	Brybank Road shops	Litter sweep area	19/09/2016
15/09/2016	Brybank Road shops	Litter sweep area	27/10/2016
15/09/2016	Keebles Yard	Check for weeds and litter	
15/09/2016	Downes Crescent (back of Corn Exchange car park, alleyway end off Crowland Road	Check for litter and clear any found	21/09/2016
20/09/2016	High Street	Carefully ease sponsorship signs off of the flower towers and retain for adhering to the winter planters	05/10/2016
22/09/2016	Murton Slade through to Pightle	Clear weeds from tree supports and clear litter	07/10/2016
05/10/2016	The area up the side of the Magistrates Court to car park and Place Farm School	Litter sweep area	
06/10/2016	Brybank Road shops	Litter sweep area	06/10/2016
06/10/2016	Arts Centre	Clear weeds from the lightwell around the back of the Arts Centre	11/10/2016
09/10/2016	Bergamot Road, Haycock Road,Chimswell Way	Wash down children's signage re slowing down. You will need to long handled mop	17/10/2016
19/10/2016	Chalkstone Way	Check for cutting up of the grass verge by cars & make good as much as possible.	19/10/2016
19/10/2016	Railway Walk between Tesco and Manor Road	Patrol for litter	24/10/2016
01/11/2016	Jubilee Walk Victory Clock	Town Clock - clocks go back 1 hours	01/11/2016
01/11/2016	Hamlet Road & Eringhasuen Road junction	Car park sign obscured by tree branches - needs cutting back	

Arts & Leisure Report for meeting on 8 November 2016

Recommendation	Last Action Reported	Update
1 – On The Spot Van	A new Drugs Awareness box has been purchased. Recruitment is underway.	The Clerk was meeting with the Police on 11/11 to discuss work around ASB. It was agreed other areas could purchase the services of the scheme.
2 – Social Media Project	The Survey should be underway	Survey results have come back. The number of people surveyed is smaller than expected but the results themselves on Social Media seem pretty clear.
3 – Youth Skills Project	The 'Signpost' project, which is focussed on hard-to-reach young people as a first step out of NEET, has started very positively with some really good anecdotal evidence.	Signpost is going from strength to strength and the results have been very positive.
4 – Skate Park	The HSA is undertaking some consultation with existing users at New Croft, before responding to our formal request to give the skate park a home.	The consultation has been carried out and we are awaiting the questions raised by stakeholders so we can in turn respond.
5 – Extend Arts Centre	Some initial designs have been provided but were not considered viable and the architect has been asked to re-visit the Arts Centre to ensure the brief is properly understood.	The re-visit has taken place and we are awaiting a new set of sketches.
6 – Creative Arts Strategy	Nick will give a verbal update at the meeting	Nick is working with Tom Ogden from the Borough. A number of proposals are being worked up such as a film workshop.
7 – Chill-out Zone at Leisure Centre	We are still awaiting the outcome.	The Leisure Centre management will report back at the YAG Nick is organising.
8 – Youth parliament	Councillor Fox will give a verbal update at the meeting.	Councillor Fox advised that due to the difficulty of getting schools to release pupils to attend meetings and on advice from Bury St Edmunds where such ideas have been tried, this will not go ahead and the strategy needs to be updated accordingly.
9 – Councillor Involvement	No meetings have been held over summer.	Ongoing



Halloween Trail 2016 The 2016 Halloween Trail took place in East Town Park on Friday 28 October. It was attended by more than 2500 people and was incident free. There was very positive feedback given to Councillors who collected voluntary contributions at the end of the trail. One of the artists sent the following message. ‘Thank you again for having us and providing an incredibly fun event. Both Joe and I have worked at many Halloween nights over the years and yours really was up there as one of the best!’. The collection buckets contained over £750 – up 50% on 2015.

Winter in Haverhill 2016 The Winter in Haverhill 2016 brochure is currently in production. For 2016, the Family Christmas Weekend will take place on Friday 2 and Saturday 3 December. Following feedback provided by public after the 2015 event, we are working with St Edmundsbury Borough Council Markets Development to provide a World Christmas Market on the Friday and the Saturday as well as providing an ice skating rink on the Saturday. These were the two most popular attractions that people said would enhance the event and make them spend longer in the town. The programme is:

Friday 2 December

10.00am-8.00pm	Christmas World Village Market	Queen Street
5.00pm-8.00pm	Craft and Gift Fair	Arts Centre
5.30pm-8.00pm	Late Night Shopping, Charity Stalls Street Entertainment & Fairground rides	Town Centre
6.30pm	Lights Switch On (With Sue Hodge)	Market Square
8.00pm	Fireworks Finale	Recreation Ground

Saturday 3 December

9.00am-5.00pm	Christmas World Village Market	Queen Street
9.00am-4.00pm	Haverhill Market (with extra craft stalls)	High Street
9.30am-3.30pm	Craft and Gift Fair	Arts Centre
10.30am-4.30pm	Ice Rink	Market Square

Town Centre Road Closures

Queen Street will be closed from 4.00pm on Thursday 1 December until 9.00pm on Saturday 3 December.

High Street, Swan Lane and Camps Road closed from 1.00pm-12.00 midnight on Friday 2 December.

ARTS CENTRE PROGRAMME

The live programme has proved to be one of the most popular seasons of recent years, boosted by some high profile comedians and quality music shows.

Between 2nd September and the date of his meeting, live shows ticketed through the Arts Centre Box Office have seen sales of 3300 sales at an occupancy level of 76%. In addition there have been a further 1000 seats sold for events not ticketed through the Box Office.

Amongst the highlights were sell-out shows for *Shappi Khorsandi*, *Seann Walsh*, *The Life & Music of Jim Reeves*, *Forbidden Nights* and *The Musicians of Bremen*. Also popular were *Lisa Mason's Dance Shows* and Centre Stage's production of *Fame*. More than 400 children from local schools, nurseries and playgroups came to see *We're Going on A Bear Hunt* at the beginning of October.

Sales of tickets for the Robin Hood Pantomime are running on a par with Cinderella sales at the same time

Sales of most events between now and Christmas are buoyant.

Cinema attendances

Months	No of Screenings	Film Attendance (no of screenings)	Event Cinema Attendance (no of screenings)	Average per screening
April	12	394 (11)	38 (1)	36.00
May / June	22	466(19)	78 (3)	24.73
July / August	28	703 (24)	258 (5)	34.32
September / October	26	522 (19)	344 (7)	33.31

While cinema attendance is not hitting the same heights at the previous financial year, there signs of a recovery in audiences following a weak spring / early summer when the World Cup/Olympics meant that quality films were few and far between as well as providing competition to cinema attendance.

Looking Further ahead

Key dates have been identified for events in 2017

Saturday 24 June	Armed Forces Day
Sunday 9 July	Historic Vehicle Rally and Road Run
Sunday 16 July	Summer Bash 2017
Wednesday 26 July	The Big Day Out
Friday 27 October	Halloween Trail 2017

Nick Keeble . November 2016