

Haverhill Town Council



HAVERHILL
TOWN COUNCIL

Minutes of a Meeting of Haverhill Town Council's

LEISURE & COMMUNITY COMMITTEE

Held on Tuesday 8th May 2018 at 7.30pm at Haverhill Arts Centre,
Haverhill

Present: Councillor J Burns (Chairman)
Councillor P Fox (Vice-Chairman)
Councillor A Brown
Councillor P Hanlon
Councillor D Roach
Councillor B Robbins

Apologies: Councillor L Smith
Councillor A Williams

Absent: Councillor W Yang

In Attendance: Councillor Q Fox
Councillor J Mason
Councillor S Roach
Colin Poole, Town Clerk
Nick Keeble, Arts and Leisure Manager

5 members of the public were present.

Welcome:

The Chairman welcomed everyone to the meeting, especially the two new Councillors and advised members of the public attending that the meeting was being recorded.

MINUTES

LC18 /031 Apologies for Absence
The above apologies were noted. Colin Poole also gave his apologies.

LC18 /032 Declarations of Interest and requests for Dispensations

| | | |
|------------|------------------------|---------------------------------------------|
| Cllr P Fox | Non-pecuniary Interest | LC18/037 member of Haverhill Show Committee |
|------------|------------------------|---------------------------------------------|

LC18 /033 Minutes of the Last Meeting
It was proposed by Councillor D Roach, seconded by Councillor B Robbins that minutes of the meeting held 6th March 2018 be agreed as a true record.
RESOLVED

LC18 /034 Matters Arising
LC17/078 – Deed of Gift for Old Independent Church: The Clerk advised he has asked the History Group if they are aware of whether the church building

ACTION

was a gift to the town – they are not aware that this was gifted in the same way as the Town Hall. Councillor J Burns offered to check the 1884 newspapers online to see if this is mentioned in any report.

LC18/009 – d) Local List of historic buildings: The Clerk advised that this project was now underway. The Town Council had collated a combined list of buildings on the Historic England and current Local List, mapped these and passed them to the Local History Group to photograph and evaluate these, then add other properties to the list.

LC18/011 – Grit bins: Councillor B Robbins advised that he had taken soundings and the majority view of residents was that the grit bin should be relocated halfway down Broad Street. The meeting noted that SCC Highways provided grit for carriageway treatment only and not the footways even though these form part of the Highway. Any bins located in pedestrian areas or adjacent only to routes gritted by SCC Highways already would not be filled by SCC.

LC18/021 – Open Air Surgeries: Councillor J Burns advised that he had not yet received responses from all Councillors in respect of the rota for staffing a Council stall on the Marketplace and events. He will resend.

LC18/022 – DEFRA Fly Tipping Consultation: The response has been sent.

LC18/024 – Grant Applications – Haverhill ATC's application for funding Level 1 BTEC cadet qualifications was deferred to this meeting, pending clarification of the benefits to the town of individual qualifications. This was now considered by the Committee. It was proposed by Councillor B Robbins, seconded by Councillor P Hanlon, that £800 be allocated to this cause.

RESOLVED

LC18 Public Forum

/035 No member of the public wished to speak.

LC18 Report on past and future Arts Centre and Leisure Activities

/036 See appendix 1

Nick K read out the items on his report attached, highlighting the following: The financial performance of the Arts Centre had been very strong, with overall income 8% higher and lettings income up 30%. Ticketed attendance was up 10%. It was confirmed that tickets go on sale as soon as all contracts for performers are in place. Councillor J Burns highlighted potential advertising opportunities within the building.

Cllr P Fox asked that the report was provided with the agenda so that Members would have time to read it properly rather than it be tabled.

Cllr J Burns asked whether 'tribute nights' were the right offer. Members agreed that these were the right choice as they filled the square.

It was noted that there was nothing to stop the Haverhill Silver band putting on their own event on the Market Square – the Town Council has worked with them in the past but the number of people who are attracted by a silver band concert is significantly less than a tribute night, therefore the cost to the taxpayer is not insignificant. It was further noted that the staging and amplification requirements for a silver band concert were significantly greater than a four-piece tribute act.

Cllr A Brown proposed a vote of thanks to Nick for his work over the last year.

RESOLVED.

LC18 Determination of current grant applications

/037 The Committee determined the following grants

**Cllr J
Burns**

**Cllr J
Burns**

| Organisation Name | Purpose of funding | Amount Requested | Amount Awarded |
|----------------------------------|----------------------------------------------------------------------------------|------------------|----------------|
| Haverhill & District Flower Club | Floral Art Competition – August 2018 | £1,000.00 | £1,000 |
| Haverhill Breastfeeding Friends | Support on going running costs of the support group including costs of venues. | £3,526.00 | Deferred |
| Haverhill Show | To cover event expenses | £2,000.00 | £2,000 |
| Haverhill Silver Band | Seeking funding to replace ageing Eb Bass | £700.00 | £700 |
| Haverhill Youth & Community Band | Haverhill youth Brass Solo Festival in March | £145.00 | £145 |
| Rotary Kidsout Western | One day event on 13 June at Wimpole Hall for disabled or disadvantaged children. | £500.00 | £500 |

It was agreed to invite the organiser of the new “Haverhill Breastfeeding Friends” to the June Council meeting to answer questions on their application.
RESOLVED

LC18 Reports from Grant Recipients

/038 It was proposed that the reports from the following organisations be accepted
RESOLVED

1451(Haverhill) Squadron ATC – ref Storage Container
Haverhill & District Town Twinning Association – annual grant

LC18 Youth Skill Project Report See appendix 2

/039 a) Councillors were pleased with the in-depth report provided and agreed the project was money very well spent.
b) It was proposed by Councillor A Brown, seconded by Councillor P Fox that the Council should take on the allotment plot lease at Jubilee Allotments, for the Signpost Project.

RESOLVED

LC18 Parish Handyman Report See appendix 3

/040 The meeting noted the continuing range of work the Parish handyman undertook.

Concern was raised at the repeated knocking down of the ‘no right turn’ sign on the island in Crowland Road, on the junction with Withersfield Road. The Clerk was asked to enquire if a better solution was possible.

CLERK

LC18 Youth Strategy Report See Appendix 4

/041 The Town Clerk updated the meeting as per the report.

LC18 Date of Next Meeting

/042 It was noted that the next meeting would be held on 10th July 2018.

LC18 Closure

/043 The meeting was declared closed at 21:21pm.

Signed
Chairman

Date

Appendix 1

LC18/036- Arts & Leisure Report

March to May is very much a planning and finalising time for the forthcoming programme.

The Festival Line up is complete and the brochure is in production. The brochure will go to print tomorrow. This will include a celebration of Suffolk Day on Thursday 21 June for which a programme is being prepared.

The Summer in Haverhill dates are finalised and the events plans are being completed. A new event is being planned in conjunction with the Friends of the East Town Park who are currently seeking funding. Free events dates are already being publicised in the current Arts Centre brochure.

The Arts Centre Live Programme May-August is on sale.

The Arts Centre Live programme to December is confirmed. This includes the annual pantomime Dick Whittington.

The Arts Centre Film dates are set up until the beginning of September.

For the previous programme, there were good attendances for Marty Wilde, LDN Wrestling, Three Billy Goats Gruff, Derek Acorah, Roy Orbison and the Travelling Wilburys, The Fureys and Skamite. Two events were cancelled, Nicholas Parsons due to artist illness (rescheduled for September 2018) and Bob Brolly (low ticket sales).

The second annual Beer Weekend suffered because of the excellent Bank Holiday weather. It was well attended on Friday and Saturday evenings but daytime numbers suffered. There was a good reaction to the event from those who came –praise for the organisation and the beers on offer. In place of the Drama Festival, the Arts Centre is being used by Barclays for engagement with schools and businesses.

There are plans for us to screen the Royal wedding and the FA Cup Final on the Saturday 19th May.

Arts Centre Budget details

| Budget Item | Budget | Actual | % over budget |
|-------------------------------------------|----------------------------|--------------------|----------------------|
| Town Council events Box Office Income Net | £129600 | £140800 | 8% |
| Lettings Income Net | £28875 | £37706 | 30.5% |
| FINANCIAL YEAR | No of events on Box Office | No of tickets sold | Ticket Sales (Gross) |
| 2017 / 2018 | 330 | 25394 | £242155 |
| 2016 / 2017 | 305 | 22819 | £236265 |
| % increase | 8.1% | 11.28% | 2.5% |
| Pantomime | 17 performances (5%) | 3104 (12%) | £36454 (15%) |
| Pantomime | 17 performances (5.5%) | 2844 (12.5%) | £33488 (14%) |

| Months | No of Screenings | Film Attendance (no of screenings) | Event Cinema Attendance (no of screenings) | Average per screening |
|------------------|------------------|------------------------------------|--------------------------------------------|-----------------------|
| May / June | 22 | 466(19) | 78 (3) | 24.73 |
| July / August | 28 | 703 (24) | 258 (5) | 34.32 |
| Sept/ October | 26 | 522 (19) | 344 (7) | 33.31 |
| Nov / December | 13 | 502 (12) | 149 (1) | 50.07 |
| January/February | 30 | 1009 (25) | 271(5) | 42.66 |
| March / April | 25 | 978 (20) | 172 (3) | 50 |
| May/ June | 29 | 937 (23) | 147 (6) | 37.38 |
| July/August | 23 | 594 (17) | 165 (6) | 33 |
| Sept/October | 26 | 763 (22) | 210 (4) | 37.42 |
| Nov/December | 19 | 753 (11) | 226 (5) | 61.19 |
| Jan / Feb | 27 | 1111 (23) | 292 (4) | 51.96 |
| March/ April | 26 | 845 (20) | 260(6) | 42.5 |

Current projects

Haverhill Arts Centre website – This will give the Arts Centre a fresh new look and will be a vast improvement on the current website. Templates have been designed and work is going on to finalise the content of the pages. The launch will be the most relevant brochure / schedule of events.

Creative Arts Strategy – Delivery of the Creative Arts Strategy has been moving on. This is being overseen by the Youth Action Group as part of The Youth Strategy.

100 years since the end of WW1 – Discussions with Haverhill Family History Group regarding a music/readings/poetry event. Arrangements for the annual Parade and additional beacon lighting event are progressing. Provisional plans include a silence and Last Post at 11.00am at the war memorial, the parade and address at the war memorial in the afternoon will be following by a service of remembrance and a beacon lighting event at St Mary's Church.

Forward Diary and happenings

Armed Forces Day 2018 – Saturday 30 June

Historic Vehicle Rally 2018– Sunday 1 July

Big Day Out 2018 – Wednesday 25 July

Tribute Night – Saturday 4 August

Tribute Night – Saturday 18 August

Halloween Trail 2018 – Friday 26 October

Haverhill Show 2018 – Sunday 15 July

Picnic in the Park – Wednesday 1 August

Chalkstone Fun Day – Wednesday 8 August

Leiston Community Day – Wednesday 22 Aug

Family Christmas Night 2018 – Friday 7 December

Nick Keeble May 2018

Appendix 2

LC18/039 - Youth Skills Manager Project Report

Overview

We have spent the months of March and April supporting our existing clients as well as the new influx of clients from the newly completed “Moving Towards Work Courses”. We have been working out of the Leiston, Bevan House and the Media Hub to ensure we offer a convenient service to all our clients. We have continued to support a new and existing clientele of young people who are suffering from low mood and anxiety, via our Signpost Projects both adult and junior. The apprenticeship project continues, we will continue to promote at every opportunity. Dan Cooke, Apprentice to Youth Skills, has just completed The Theory of Youth Work Level 2. Dan is proving to be a fantastic support and is settling in to his role extremely well.

Apprenticeships

Our Apprenticeship Event took place on the 8th of March in the Auditorium at the Art Centre in line with National Apprenticeship week. It was well supported by local businesses from Haverhill. In addition, Addenbrookes and Greene King attended as big employers who run established apprenticeship projects from outside of our town. We had 88 attendees who were offered advice and guidance on all areas relative to their needs, apprenticeships, courses available to them locally and now and in the future. We also advertised part-time and full time local employment vacancies. Young people were also given the opportunity to sign up with local FE Colleges for further education courses. We have since the start of the project advertised over 251 apprenticeship vacancies.

Young people

We have supported young people with job searching, work experience placements, job applications and developing CV's for those looking for employment. We have had some success with securing positions for full time work this month. We continue to hold Job Hub sessions in the Media Hub on a weekly basis.

Schools

I am due to visit Castle Manor Academy next week to offer support to the students who are interested in Apprenticeship or need advice on future pathways. We have had agreement from both upper schools that they would like to take part in the Rob Maidment Project. The schools have agreed to support this and will put forward four teams to take part from their schools. We believe this will improve the student's confidence and team building awareness whilst learning entrepreneurial skills. It will also Dan and I supported with the mock interview day at Samuel Ward Academy.

Training Courses

Moving Towards Work -4-week course March / April: The third “Moving Towards Work” course, designed to improve confidence and employability skills, commenced in March and will finish this week. We have had one early success story, a member of our adult signpost group who was referred to the course has managed to secure employment. A second member again an adult signpost member, who completed the last Standguide Course, has also secured work in the form of an apprenticeship. A total of eight people signed up for the course we have a strong hope of eight completing. We continue to work with past attendees supporting and guiding them to take positive next steps. We

organised some CSCS Card training that has just been delivered and they have sat the test. We await the results on who will be granted a CSCS Card. We are looking at further courses to further equip our clients with skills that employers will see as beneficial in the work place. We are in the process of setting up some basic IT training via West Suffolk College in Haverhill.

Moving Towards Work Case Study

EF is a 19yo male. Intelligent and polite, EF suffered with a lack of confidence and was quite reserved. Before engaging with us and, our partners from Suffolk County Council, he was stuck in a rut – unsure of what he truly wanted to do.

Over the course of a few months, EF attended our Job Hub every week – building confidence and social skills. He then engaged in our Adult Signpost project and was referred on to the Stand Guide: 'Moving Towards Work' employability course that we support. Within a few short weeks, EF had used his new-found confidence to apply for and gain his first job. He is looking to use as a springboard in moving towards his dream job in business and administration.

We will continue to offer our support and guidance to EF, no matter what his future holds. But ultimately, EF's success is a testament to the importance of inter-organisational cooperation. And that, with the right support, young people can and will overcome their barriers in order to flourish.

Signpost Projects

Adult SP 18-24 years

The fair weather has bought upon the return to work on the Jubilee Allotment. The Town Council have been asked to take over the allotment lease from Community Action Suffolk, which will give us more freedom going forward to arrange sessions and make decisions. We have decided to add on a lunch club prior to allotment session, to act as a stepping stone to encourage participation as some people are hesitant about working outside on the allotment. We have witnessed that on meeting the other members and chatting over lunch, that it has helped to break down barriers and ease the participants into engaging with the project. Up to week two we have engaged with 10 people so far, who are vulnerable for different reasons. We also have a volunteer who comes along to help who has valuable experience in this area.

Case Study Adult SP

AB is a young man of 19 years, who was raised by his grandparents as foster carers and who has engaged with us for the past 18 months. Throughout this time, he has participated with us, and our partners, in a number of projects, including: Adult Signpost, Jubilee Allotment Project, Inspire Suffolk: Fast Forward, Prince's Trust Team Programme and Stand Guide: 'Moving Towards Work', amongst others.

Despite his willingness to engage, he has long suffered from variety of wellbeing issues - depression, low confidence and self-esteem, anxiety and

dyslexia. When we initially met AB, he was incredibly withdrawn, insecure and relied heavily upon others to speak for him.

AB has progressed and is almost unrecognisable from initially meet him. He is now an opinionated, eager and more confident young man, who has secured an apprenticeship in welding. No longer does he rely on others, as he has forged his own path, and has overcome the struggles that he has faced – something we are immensely proud of him for.

In moving forward, we continue to engage with AB in our current projects and support him as he transitions into work – being there if his confidence falters. We wish him all the success in his future pursuits and hope that he will continue on his path of success.

Junior Signpost 13-17 years

Our current provision has its final session this week. We have worked with twelve students from Castle Manor School over the last eight weeks, who have a mixture of issues. The sessions have included art sessions, team building, cake decoration, and candle making. We have encouraged healthy eating and spoke about the importance of fresh air and exercise. We have had group chats on emotions and spoke of support organisations and techniques to help cope with anxiety. This week we will review our participants and decide how we go on to offer support to them and what followon sessions they will benefit from attending.

Case Study Junior SP

CD is a 15-year-old young lady, who is currently attending Castle Manor Academy. She first attended our Junior Signpost sessions by invitation of one of her friends (also currently attending Junior Signpost). CD was initially an extremely shy person, saying very little, whilst participating in our activities. It has only been in our most recent offerings that she has started to come out of her shell.

Despite her introverted exterior, CD has consistently acted with kindness and friendship to all, thoroughly engaging in all activities and not missing a single session. And although she is still quiet in voice, she now shares her thoughts and feelings with the group quite openly. She appears to be a bright and opinionated young lady, who will surely flourish if we continue to nurture her growing confidence and social skills.

As these are some of the most formative years of her life, it will be important to offer our support when she will be transitioning into further education, on top of our wellbeing provisions.

Looking ahead

We will continue to offer our Job Club on a Monday and support a case load of young people with various needs. We will offer 1-2-1 support to those that need individual attention. Our overall aim is to support these young people to reach their full potential and put them on the road which will eventually lead to them securing full-time employment. Junior signpost programme begins a run of 8 weeks starting in June; we will be working with past referrals

including some new ones scattered in. We have also booked to work with a forestry school in July, we need to ensure the right young people benefit from this valuable opportunity. We support another “Moving towards Work” course being delivered between the 11th June/6th July. The final course will now start on Monday 16th July and finishes on Friday 10th August.

We will welcome The Prince’s Trust 12 Week Programme to Haverhill and will support where necessary.

The Rob Maidment Project will commence in the next few weeks and finish on the last day of term.

Appendix3

LC18 /040 - Parish Handyman Report

| | | | | | | |
|------------|----------------------------------------------------------------|----------------------------------------|-----------------|----------|------------|---|
| 05/03/2018 | Quakers Lane | Litter pick | Parish Handyman | Complete | 05/03/2018 | Y |
| 05/03/2018 | Leiston Centre | Litter pick | Parish Handyman | Complete | 05/03/2018 | Y |
| 05/03/2018 | Reeds Lane | Litter pick | Parish Handyman | Complete | 05/03/2018 | Y |
| 05/03/2018 | Keebles Yard | Litter Pick | Parish Handyman | Complete | 05/03/2018 | Y |
| 05/03/2018 | Eastern Avenue, Elm Close, Broadcroft Crescent | Litter pick | Parish Handyman | Complete | 05/03/2018 | Y |
| 05/03/2018 | Path from Withersfield Road to Broadcroft Crescent | Litter Pick | Parish Handyman | Complete | 05/03/2018 | Y |
| 06/03/2018 | Eastern Avenue, Fern Grove | Picked up fly-tipped rubbish | Parish Handyman | Complete | 06/03/2018 | Y |
| 06/03/2018 | St Botolphs Place | Litter pick | Parish Handyman | Complete | 06/03/2018 | Y |
| 06/03/2018 | Queensway | Litter pick | Parish Handyman | Complete | 06/03/2018 | Y |
| 06/03/2018 | Chapplewnt Road, walkway between Arrendene and Hales Barn Road | Litter pick | Parish Handyman | Complete | 06/03/2018 | Y |
| 06/03/2018 | Cycle path from Howe Road to Hales Barn Road | Litter pick | Parish Handyman | Complete | 06/03/2018 | Y |
| 07/03/2018 | High Street | Wrestling Poster removal | Parish Handyman | Complete | 07/03/2018 | Y |
| 07/03/2018 | Bevan House | Cut back brambles hanging onto footway | Parish Handyman | Complete | 07/03/2018 | Y |
| 07/03/2018 | Crowland Road | Litter pick | Parish Handyman | Complete | 07/03/2018 | Y |
| 07/03/2018 | Walkway from Waters Edge | Litter pick | Parish Handyman | Complete | 07/03/2018 | Y |

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|------------|---------------------------------|------------------------------------------------------------------------------------------------------------|-----------------|----------|------------|---|
| | housing to New Cangle school | | | | | |
| 07/03/2018 | Chapple Drive shopping area | Litter pick | Parish Handyman | Complete | 07/03/2018 | Y |
| 08/03/2018 | Town Hall Car Park | Removed flytipped rubbish bags | Parish Handyman | Complete | 08/03/2018 | Y |
| 08/03/2018 | Duddery Hill | Litter pick | Parish Handyman | Complete | 08/03/2018 | Y |
| 08/03/2018 | Hollands Road to Rookwood Way | Litter pick | Parish Handyman | Complete | 08/03/2018 | Y |
| 08/03/2018 | High Street alleyways | Litter pick | Parish Handyman | Complete | 08/03/2018 | Y |
| 08/03/2018 | Brybank Road shops | Litter pick | Parish Handyman | Complete | 08/03/2018 | Y |
| 08/03/2018 | Bumpstead Road and Phoenix Road | Litter pick | Parish Handyman | Complete | 08/03/2018 | Y |
| 08/03/2018 | Brooks Service Road | Removed cardboard boxes dumped by bottle bank and put bottles into bank | Parish Handyman | Complete | 08/03/2018 | Y |
| 12/03/2018 | High Street | Removed wrestling posters | Parish Handyman | Complete | 12/03/2018 | Y |
| 12/03/2018 | Strasbourg Square | Removed wrestling posters | Cllr J Burns | Complete | 12/03/2018 | Y |
| 12/03/2018 | Duddery Hill | Removed dangerous broken plastic bollards and highlight hazard with hi-viz paint | Parish Handyman | Complete | 12/03/2018 | Y |
| 12/03/2018 | Camps Road | Removed dangerous wooden bollard (2nd broken) outside Bevan House and highlighted hazard with hi-viz paint | Parish Handyman | Complete | 12/03/2018 | Y |
| 12/03/2018 | Howe Road | Removed overflowing bottles from bottle bank and reported it as full | Parish Handyman | Complete | 12/03/2018 | Y |
| 13/03/2018 | Arts Centre | Clear bin store of leaves and detrious | Parish Handyman | Complete | 13/03/2018 | Y |
| 13/03/2018 | Leiston Centre | Litter pick | Parish Handyman | Complete | 13/03/2018 | Y |
| 13/03/2018 | Leiston Centre | Removed moss from garden side | Nick Keeble | Complete | 13/03/2018 | Y |

| | | | | | | |
|------------|--------------------------------------------------------------------------|------------------------------------------------------------------------|-----------------|----------|------------|---|
| | | windowsills | | | | |
| 13/03/2018 | Ixworth Road, Leather Lane, York Road, Gipping Close, Fritton Court | Litter pick | Parish Handyman | Complete | 13/03/2018 | Y |
| 13/03/2018 | Western Avenue | Litter pick | Parish Handyman | Complete | 13/03/2018 | Y |
| 13/03/2018 | Cambridge Way walkway to Park Road | Litter pick | Parish Handyman | Complete | 13/03/2018 | Y |
| 13/03/2018 | Riversfield Road between Howe Road and Hales Barn | Litter pick | Parish Handyman | Complete | 13/03/2018 | Y |
| 14/03/2018 | Hamlet Road, Manor Farm Close, Elmhurst Close, Meeting Walk, Tudor Close | Litter pick | Parish Handyman | Complete | 14/03/2018 | Y |
| 14/03/2018 | Lea Walk to Bumpstead Road | Litter pick | Parish Handyman | Complete | 14/03/2018 | Y |
| 14/03/2018 | Colne Valley Road, off Hamlet Road | Litter pick | Parish Handyman | Complete | 14/03/2018 | Y |
| 14/03/2018 | Clements Lane | Litter pick | Parish Handyman | Complete | 14/03/2018 | Y |
| 14/03/2018 | Crowland Road | Straighten 'restricted access to Queens Street' sign to face correctly | Parish Handyman | Complete | 14/03/2018 | Y |
| 14/03/2018 | Crowland Road Jct with Camps Road | Wash down blue signage on roundabout | Parish Handyman | Complete | 14/03/2018 | Y |
| 15/03/2018 | Quakers Lane | Litter pick | Parish Handyman | Complete | 15/03/2018 | Y |
| 15/03/2018 | Keebles Yard | Litter pick | Parish Handyman | Complete | 15/03/2018 | Y |
| 15/03/2018 | Lower Downslade Car park/Francis Close | Cleared dumped bottles into bottle bank | Parish Handyman | Complete | 15/03/2018 | Y |
| 15/03/2018 | Rowan Road to Withersfield Road footpath | Litter pick | Parish Handyman | Complete | 15/03/2018 | Y |
| 15/03/2018 | walkway from Lowry play area to Park Road | Litter pick | Parish Handyman | Complete | 15/03/2018 | Y |
| 15/03/2018 | Brybank Road shops | Litter pick | Parish Handyman | Complete | 15/03/2018 | Y |
| 20/03/2018 | High Street | Removed wrestling posters | Parish Handyman | Complete | 20/03/2018 | Y |

| | | | | | | |
|------------|------------------------------------------|-----------------------------------------------|-----------------|------------------------------------------|------------|---|
| 20/03/2018 | Duddery Hill | Remove banner for wrestling | Parish Handyman | Complete | 20/03/2018 | Y |
| 20/03/2018 | Leiston Centre | Litter pick | Parish Handyman | Complete | 20/03/2018 | Y |
| 20/03/2018 | Boundary Road/Simmos | Litter pick | Town Clerk | Complete | 20/03/2018 | Y |
| 20/03/2018 | Roman Way | Litter pick | Parish Handyman | Complete | 20/03/2018 | Y |
| 21/03/2018 | Fenton Close | Litter pick | Parish Handyman | Complete | 21/03/2018 | Y |
| 21/03/2018 | Osprey Road, Chalkstone | Litter pick | Parish Handyman | Complete | 21/03/2018 | Y |
| 21/03/2018 | Ruffles Road | Litter pick | Parish Handyman | Complete | 21/03/2018 | Y |
| 21/03/2018 | Kestrel Road to Millfields Way alleyways | Check and litter pick | Parish Handyman | Cleared broken glass | 21/03/2018 | Y |
| 21/03/2018 | Jubilee Walk | Litter pick | Parish Handyman | Complete | 21/03/2018 | Y |
| 21/03/2018 | Burton End | Remove banner for wrestling | Parish Handyman | Complete | 21/03/2018 | Y |
| 21/03/2018 | Greenfields Way to layer Road | Litter pick | Parish Handyman | Complete | 21/03/2018 | Y |
| 22/03/2018 | High Street | Turn Servicemens club sign | Cllr J Burns | Complete | 22/03/2018 | Y |
| 22/03/2018 | Helions Walk to Quakers Lane | Litter pick | Parish Handyman | Complete | 22/03/2018 | Y |
| 22/03/2018 | Market Square | Painting blue street furniture | Town Clerk | Complete | 22/03/2018 | Y |
| 23/03/2018 | Leiston Community Centre | Litter pick | Parish Handyman | Complete | 23/03/2018 | Y |
| 23/03/2018 | Leiston Community Centre | Set up committee room for Councillors meeting | Nick Keeble | Complete | 23/03/2018 | Y |
| 23/03/2018 | Camps Road | Remove discarded wooden bollards | Cllr J Burns | Complete | 23/03/2018 | Y |
| 23/03/2018 | Bevan House | Litter pick | Parish Handyman | Complete | 23/03/2018 | Y |
| 23/03/2018 | Camps Road | Correct salvation army sign direction | Cllr J Burns | Complete | 23/03/2018 | Y |
| 26/03/2018 | Jubilee Walk | Correct Victory Clock to BST | Parish Handyman | Completed | 26/03/2018 | Y |
| 27/03/2018 | Sturmer Road | Wash down street signage | Town Clerk | Cleared from roundabout to Falconer Road | 27/03/2018 | Y |

| | | | | | | |
|------------|----------------------------|---------------------------------------------|-----------------|-----------|------------|---|
| 27/03/2018 | Chalkstone Estate | Litter pick | Parish Handyman | Completed | 27/03/2018 | Y |
| 25/04/2018 | Arts Centre | Clean back door of Arts Centre | Town Clerk | Completed | 25/04/2018 | Y |
| 25/04/2018 | Arts Centre | Cut grass | Town Clerk | Completed | 25/04/2018 | Y |
| 25/04/2018 | Cleales Car park | Cut grass | Parish Handyman | Completed | 25/04/2018 | Y |
| 25/04/2018 | Greenfields Way Pump track | Cut grass | Town Clerk | Completed | 25/04/2018 | Y |
| 25/04/2018 | Lower Downslade Car park | Remove dummies from lamp post | Town Clerk | | | |
| 26/04/2018 | Withersfield Road | Clean telephone box outside Haverhill House | Town Clerk | | | |
| 26/04/2018 | Greenfields Way Pump track | Cut back brambles on hedge | Town Clerk | Complete | 27/04/2018 | Y |
| 01/05/2018 | Arts Centre | Remove ivy form fencing | Nick Keeble | | | |

Appendix 4
LC18/041 Youth Strategy Update

| Recommendation | Last Action Reported | Update |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 – On The Spot Van | The OTS team have been attending Rutland Court and talking to residents and some of the young people there, in respect of alleged ASB, at the request of the Police. The OTS team still support the chill-out zone at Abbeycroft Leisure. | The OTS Team have been undertaking training, with SP achieving her L2 Youth Worker qualification. The team are shadowing police in Ipswich on tackling gang activity. We have been commissioned to do some work in Newmarket to assist on some ASB issues. |
| 2 – Social Media Project | No change to report | The YAG received a presentation on a rejuvenated project, with the Town Council taking over this project after the Borough Arts Officer moved on. |
| 3 – Youth Skills Project | See report above | See report above |
| 4 – Skate Park | This project will be revisited as part of the proposals for the Chalkstone Field - If the demand still exists. The Outdoor Parkours element and the skate park element would give us opportunities to work with colleagues in other public bodies to provide a coherent offer in Haverhill. | The Chalkstone Field Community Panel has met. It has agreed a survey is needed to establish whether young people have an interest in this project still. Will Wright from the Borough has been doing some survey work with local schools and is going to work with us in organising a youth survey before schools break up for the summer. |
| 5 Extend Arts Centre | | Now out of scope of the YAG |
| 6 – Creative Arts Strategy | Additional projects are being curated under this strand, see Arts Managers Report. | See Arts Manager's Report |
| 7 – Chill-out Zone at Leisure Centre | This continues to be supported. | Following the announcement of refurbishment at the leisure centre, the Chill-out Zone is moving to Simmo's from the beginning of June, in order to provide a continuing offer. If this change of venue proves successful, then the move will be permanent. Discussions are taking place with Abbeycroft to offer a club night utilising the new climbing/parkour equipment so there is an affordable weekly option for older teenagers. |
| 8 – Councillor Involvement | Ongoing | |