

PERSONNEL COMMITTEE

You are hereby summoned to attend the meeting of Haverhill Town Council Personnel Committee to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill, on Tuesday 20th January 2009 commencing at 7.30 p.m., or immediately following Community First Committee, whichever is the later, for the purpose of transacting the following business



HAVERHILL
TOWN COUNCIL

**CONSTITUTION: Town Councillors: M Byrne, P French,
M Martin, K Richardson, and A Sisson**

AGENDA

1. **Apologies for Absence**
Please give apologies for absence to the Office by 9.00 a.m. of day of meeting.
2. **Declaration of Interests**
For Members to declare any interests in items on the agenda.
3. **Minutes of Previous Meetings**
To agree the minutes of the Meeting held 14th October 2008.
4. **Matters Arising**
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 14th October 2008.
5. **To Agree the Draft Personnel Committee Budget for 2009/10**
To agree the Draft Personnel Committee budget for 2009/10 (attached).
6. **Issues Raised by Staff**
To consider responses to any issues raised by staff
7. **Closure**

Gordon Mussett
Town Clerk

13th January 2009