

## **PERSONNEL COMMITTEE**

You are hereby summoned to attend the meeting of Haverhill Town Council Personnel Committee to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill, on Tuesday 15<sup>th</sup> March 2011 commencing at 7.30 p.m., or immediately following Town Hall Charity Trustees, whichever is the later, for the purpose of transacting the following business




**HAVERHILL**  
TOWN COUNCIL

### **CONSTITUTION:**

**Chair:** Town Councillor: **L Burgess**  
Town Councillors: **M Byrne, P French,**  
**Mrs Mary Martin and K Richardson**

### **AGENDA**

1. **Apologies for Absence**  
Please give apologies for absence to the Office by 9.00 a.m. of day of meeting.
  2. **Declaration of Interests**  
For Members to declare any interests in items on the agenda.
  3. **Minutes of Previous Meetings**  
To agree the minutes of the meetings held 9<sup>th</sup> November 2010.
  4. **Matters Arising**  
To note actions taken as a result of, and any matters arising from the minutes of the meetings held 9<sup>th</sup> November 2010.
- In accord with the Provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted*
5. **Issues Raised by Staff**  
To consider responses to any issues raised by staff
  6. **To Respond to Any Concerns Raised by the Charity Trustee and the Directors of Hartseats Limited**  
To respond to any concerns raised by the charity trustee and the directors of Hartseats
  7. **Closure**

  
**Gordon Mussett**  
Town Clerk

**8<sup>th</sup> March 2011**