



HAVERHILL
TOWN COUNCIL

PERSONNEL COMMITTEE MEETING

The next meeting of the Personnel Committee of Haverhill Town Council will be held in The Studio, Town Hall, High Street, Haverhill, on Wednesday 11th June 2014 commencing at 7.30pm or immediately following closure of the Appeals Committee meeting, whichever is the later, for the purpose of transacting the following business:

Town Councillors: R André, M Byrne, P French, A Samuels and C Turner

AGENDA

1. **Election of Committee Chair**
To elect a Chair of Committee
2. **Election of Vice-Chair of Committee**
To elect a Vice-Chair of Committee
3. **Apologies for Absence**
Please notify the office by 5.00p.m. on the day of the meeting if you are unable to attend.
4. **Declarations of Interest**
For Members to declare an interest in items on the agenda.
5. **Minutes of the Last Meetings**
To approve the minutes of the meeting held 11th June 2013.
6. **Matters Arising**
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 11th June 2013.
7. **To Exclude the Press and Public**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.
8. **Review of Staff Terms and Conditions**
Committee will examine the terms, conditions, disciplinary records and sickness records and make specific recommendations to Council as appropriate.
7. **Closure**

Signed

LOCUM TOWN CLERK

4 June 2014

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre