

# HAVERHILL TOWN COUNCIL

## PERSONNEL COMMITTEE



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Personnel Committee to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 24<sup>th</sup> November 2015 commencing at 8.00pm for the purpose of transacting the following business:

CONSTITUTION:     Chair:           Cllr M Byrne,  
  Mayor Betty McLatchy  
  Cllr A Bramwell  
  Cllr P Fox  
  Cllr C Turner

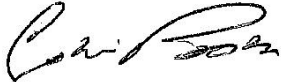
### AGENDA

1.     **Apologies for Absence**  
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
  
2.     **Declarations of Interest and requests for Dispensations**  
For members to declare an interest in items on the agenda and agree any dispensations to stay.
  
3.     **Minutes of the Last Meeting**  
To approve the minutes of the meeting held 2<sup>nd</sup> June 2015.
  
5.     **Non-confidential Matters Arising from the Minutes**  
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 2<sup>nd</sup> June 2015.
  
6.     **Review of Contracts - Update**  
To brief new members of the committee on the current work on modernising the contracts.
  
7.     **To Exclude the Press and Public**  
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted – HR Matters.
  
8.     **Staffing Issues**

8. **Any other Urgent Staff Matters**

To consider any urgent staff matters arising after the agenda is circulated.

9. **Date of Next Meeting**



**Colin Poole**  
Haverhill Town Clerk

17<sup>th</sup> November 2015

*Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*