

HAVERHILL TOWN COUNCIL

PERSONNEL COMMITTEE



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Personnel Committee to be held in Haverhill Arts Centre, High Street, Haverhill, on Tuesday 7th June 2016 commencing at 7:00pm for the purpose of transacting the following business:

CONSTITUTION: Chair: Cllr M Byrne
 Mayor D Roach
 Cllr A Bramwell
 Cllr P Fox
 Cllr B McLatchy
 Cllr C Turner

AGENDA

1. **Apologies for Absence**
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.

2. **Declarations of Interest and requests for Dispensations**
For members to declare an interest in items on the agenda and agree any dispensations to stay.

3. **Minutes of the Last Meeting**
To approve the minutes of the meeting held 12th January 2016.

4. **Non-confidential Matters Arising from the Minutes**
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 12th January 2016.

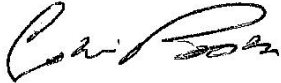
5. **To Exclude the Press and Public**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted – HR Matters.

7. **Staffing Issues**
To hear a report on
 - a) NJC pay agreement
 - b) Annual Incremental increases for staff

8. **Any other Urgent Staff Matters**

To consider any urgent staff matters arising after the agenda is circulated.

9. **Date of Next Meeting**



Colin Poole
Haverhill Town Clerk

1st June 2016

Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre