

## **PERSONNEL COMMITTEE MEETING**

**Tuesday 11<sup>th</sup> March 2003 at 8.30 pm**  
**In the meeting room, Bevan House, Camps Road**

**Present:**           **Chair:**                   **Cllr Mrs Mary Martin**  
                          **Town Councillors:** **G Kiernan and Maggie Lee**

### **MINUTES**

**1.     Apologies for Absence**

Apologies for absence had been received from Cllr Millar.

**2.     Declaration of Interest**

No members declared an interest in the matters on the agenda. The Clerk declared an interest, as an employee, in items 7 and 8.

**3.     Minutes of Last Meeting**

Cllr Maggie Lee proposed, and Cllr Gerry Kiernan seconded, all being in favour that the minutes of the meeting held 18<sup>th</sup> June 2002 be adopted as a true record.

**4.     Matters Arising**

There were no matters arising.

**5.     Extension of Appointment of Part-Time Publicity and Events Officer**

The Committee confirmed the Clerk's action in extending the appointment of the part-time Publicity and Events Officer to 30<sup>th</sup> September 2003.

**6.     Extension of Appointment of Part-Time Digital Multimedia Project Officer**

The Committee confirmed the Clerk's action in extending the appointment of the part-time Digital Multimedia Project Officer to 31<sup>st</sup> March 2004. The Committee asked that a full business plan be produced and agreed by Council prior to January 2004 detailing the funding streams for this post.

**7.     Staff Car Parking**

The Committee agreed that existing Arts Centre staff should continue to receive the benefits of free parking in the car park to the rear of the Arts Centre, by the cheapest and most

effective means, and that existing Town Council staff should, on transfer to the Arts Centre, also receive this benefit. The Committee agreed that staff appointed after transfer of Trusteeship of the Arts Centre would not be eligible for this benefit.

**8. Healthy Staff**

The Committee agreed that the healthy staff discount currently available to Arts Centre staff should be continued and extended to all Town Council employees upon transfer of the Trusteeship of the Arts Centre.

**9 Matters of Report**

There were no matters to report.

**10. Matters Raised by Staff**

a) Future car parking

The Committee agreed that this had been decided in item 7.

**11. Closure**

The meeting was closed at 9.04 p.m.