

**Personnel Committee held on
Monday 8th December 2003 at 6.30 p.m.
in Bevan House, Camps Road, Haverhill**



**Haverhill
Town Council**
*Bevan House, Camps Road
Haverhill
Suffolk CB9 8HF*

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Present: **Chair:** **Cllr Nick Whelan**
Town Councillors: **S Fanning and Maggie Lee**

Minutes

Cllr Whelan proposed and Cllr Lee seconded, all being in favour, that the public and press be excluded from the entire meeting on the grounds that the matters to be discussed will involve the likely disclosure of exempt information as defined in paragraphs 1 and 7 of Part 1 of Schedule 12(A) of the Local Government Act 1972

1. Apologies for Absence

Apologies for absence had been received from Cllr Thomas.

2. Declaration of Interests

No Members declared an interest in any matter on the agenda

3. Minutes of the Last Meeting

Cllr Whelan proposed, and Cllr Maggie Lee seconded, all being in favour, that the minutes of the meeting held 19th November 2003 be accepted as a true record.

4. Matters Arising

There were no matters arising which were not contained within the agenda.

5. To Deal With Grievances Raised by Staff

Cllr Whelan reported that he had taken advice from SALC and the Standards Board, which had recommended that Full Council be invited to make a formal recommendation for referral. The Clerk reported that he had written to the Chief Executive of St Edmundsbury Borough Council asking her to respond directly to Cllr Whelan. Cllr Whelan reported that he had not received a response from the Chief Executive as yet. Cllr Maggie Lee reported that she had spoken to one of the newly-appointed Directors on the subject. Cllr Maggie Lee confirmed that SALC had advised that there was case law which established that a Council could commence legal proceedings to protect its staff.

The Committee agreed:-

1. to invite the Mayor to call a meeting of the Full Council for Monday 22nd December
2. to invite Cllr Dane to respond by 15th December to the employee's grievance that Cllr Dane had published personal information about that employee on the Haverhill-uk website and despite knowing it to be false had failed to retract it or apologise.

3. to submit the employee's grievance and Cllr Dane's response to Full Council with a recommendation that Full Council consider:-
 - a. formally resolving to report Cllr Dane to the Standards Board
 - b. on behalf of its employee, commencing such legal action against Cllr Dane and others as may be required to prevent further personal attacks
 - c. on behalf of the Town Council, commencing such action against Cllr Dane and others as may be required to prevent claims against the Full Council by its employees

6. **Correspondence**

There were no urgent items of correspondence

7. **Extension of Contract – Events/Publicity Assistant**

The Committee agreed to extend the contract of the Events/Publicity Assistant until 31st March 2003 pending a review of staffing post-transfer of the Arts Centre.

8. **Matters of Report**

There were no urgent Personnel issues

9. **Closure**

The meeting was closed at 8.30 p.m.