

PERSONNEL COMMITTEE MEETING

Tuesday 23rd January 2007 at 7.00 p.m.
In the Studio, Town Hall Arts Centre, High Street



Haverhill Town Council

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Present: Vice-Chair: Councillor Karen Richardson
Town Councillors: L Samples and T Marks.

By Invitation: Town Councillors: E McManus, P McManus, E Morton and
E Trebble

MINUTES

1. **Apologies for Absence**
Apologies for absence had been received from Cllrs Ager and Thomas.
2. **Declaration of Interests**
Cllr Marks declared an interest as a Member of Suffolk County Council.
3. **Minutes of Previous Meetings**
The minutes of the Meeting held 10th October 2006 were agreed as a true record.
4. **Draft Personnel Budget**
The Committee agreed the draft Personnel Committee budget and recommended it to the Finance Committee.
5. **Issues Raised by Staff**
The Committee were updated regarding the on-going investigations into harassment of staff.
6. **Closure**
The meeting was closed at 7.18 p.m.

Personnel Committee Budget

	Annual Total 2006/7 Budget	Proposed Grand Total	Change from 2006/7
Expenditure Detail			
4000 Salaries	£ 234,631	£ 250,718	£ 16,087
4001 Employers National Insurance	£ 14,808	£ 16,288	£ 1,480
4002 Employers Pension	£ 28,225	£ 35,581	£ 7,356
Hartseats Rebate	£ 5,936	£ 6,292	£ 356
4006 Training	£ 5,790	£ 8,990	£ 3,200
4007 Recruitment	£ 300	£ 300	£ -
4009 Clothing/Safety Equipment	£ 693	£ 618	-£ 75
4010 Travel & Subsistence	£ 2,488	£ 1,583	-£ 905
4011 Hospitality	£ 50	£ -	-£ 50
Total Expenditure	£ 292,921	£ 320,370	£ 27,449