



## PERSONNEL COMMITTEE MEETING

**Tuesday 14<sup>th</sup> June 2011 at 8.35 pm**  
**In the Studio, Haverhill Arts Centre, High Street**

**Present:** Chair: Town Councillor: Maureen Byrne  
Town Councillors: R Andre, P French, A Samuels and C Turner

**By Invitation:** Town Councillors: P Hanlon

### **AGENDA**

1. **Apologies for Absence**  
There were no apologies for absence.
2. **Declarations of Interest**  
No Members declared an interest in items on the agenda.
3. **Minutes of the Last Meetings**  
The minutes of the meeting held 10<sup>th</sup> May 2011 were agreed as a true record.
4. **Matters Arising**  
There were no actions taken as a result of, and any matters arising from the minutes of the meeting held 10<sup>th</sup> May 2011.

Cllr French proposed and Cllr Byrne seconded, all being in favour, that, in accord with the Provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted.

5. **Staffing Matters**  
The Committee noted actions taken as a result of, and matters arising from, the review of the Duty Management at the Arts Centre.
6. **Closure**  
The meeting was closed at 9.09 p.m.