



HAVERHILL
TOWN COUNCIL

PERSONNEL COMMITTEE MEETING

Tuesday 13th September 2011 at 8.38 pm
In the Studio, Haverhill Arts Centre, High Street

Present: **Chair: Town Councillor: M Byrne**
 Town Councillors: R Andre, A Samuels and C Turner

There were no members of the public present.

MINUTES

1. **Apologies for Absence**
 Apologies for absence had been received from Cllr French.
2. **Declarations of Interest**
 No Members declared an interest in items on the agenda.
3. **Minutes of the Last Meeting held 14th June 2011**
 The minutes of the meeting held 14th June 2011 were agreed as a true record.
4. **Matters Arising**
 There were no matters arising from the minutes of the meeting held 14th June 2011.
5. **Staffing Matters**
 The Committee noted the actions taken to fill the positions of Events Manager and Town Clerk.
6. **Closure**
 The meeting was closed at 9.13 p.m.

Action