



HAVERHILL
TOWN COUNCIL

PERSONNEL COMMITTEE MEETING

Tuesday 6 December 2011 at 8.04 pm
In the Studio, Haverhill Arts Centre, High Street

Present: Chair: Town Councillor: M Byrne
Town Councillors: R André and C Turner

By invitation: Town councillors: E Goody, G Stroud, J Stroud
and C Turner

There were no members of the public present.

MINUTES

1. **Apologies for Absence**
Apologies for absence had been received from Cllr Samuels.
2. **Declarations of Interest**
W Austin (Town Clerk) declared an interest in agenda item 5.
3. **Minutes of the Last Meeting held 8 November 2011**
The minutes of the meeting held 8 November 2011 were agreed as a true record.
4. **Matters Arising**
There were no urgent matters arising from the minutes of the meeting held 8 November 2011.
5. **Appointment of Town Clerk**

W Austin (Town Clerk) left the meeting for this item only.

The Committee approved a request for limited payment of relocation expenses.
6. **Honoraria**
The Committee approved the payment of honoraria to all staff affected by the absence of a full-time position between October 2010 and September 2011.
7. **Closure**
The meeting was closed at 8.15pm.

Action