



HAVERHILL  
TOWN COUNCIL

## PERSONNEL COMMITTEE MEETING

**Tuesday 14<sup>th</sup> February 2012 at 7.25 pm**  
**In the Studio, Haverhill Arts Centre, High Street**

**Present:**      **Chair: Town Councillor: M Byrne**  
                         **Town Councillors: R André, P French, A Samuels and C Turner**

There were no members of the public present.

### **MINUTES**

1.     **Apologies for Absence**  
      There were no apologies for absence.
2.     **Declarations of Interest**  
      No Members declared any interest in items on the agenda.
3.     **Minutes of the Last Meeting held 6<sup>th</sup> December 2011**  
      The minutes of the meeting held 6<sup>th</sup> December 2011 were agreed as a true record.
4.     **Matters Arising**  
      There were no urgent matters arising from the minutes of the meeting held 6<sup>th</sup> December 2011. The Committee agreed to meet on 14<sup>th</sup> April 2012 to review the new Town Clerk's probationary period.
5.     **Draft Personnel Committee Budget 2012/13**  
      The Committee agreed the draft budget for 2012/13.
6.     **Closure**  
      The meeting was closed at 7.55 p.m.

Action