



HAVERHILL
TOWN COUNCIL

PERSONNEL COMMITTEE MEETING

Tuesday 12th June 2012 at 7.00pm
The Studio, Haverhill Arts Centre, High Street

Present: Chair: Town Councillor: M Byrne
Town Councillors: R André, P French, A Samuels and C Turner

No members of the public were present

MINUTES

1. **Election of Committee Chair**
Cllr Byrne was elected as Chair of the Committee.
2. **Election of Vice-Chair of Committee**
Cllr R André was elected as Vice-Chair of the Committee.
3. **Apologies for Absence**
No apologies for absence had been received.
4. **Declarations of Interest**
No Members declared an interest in items on the agenda.
5. **Minutes of the Last Meeting held 14th February 2012**
The minutes of the meeting held 14th February 2012 were agreed as a true record.
6. **Matters Arising**
There were no matters arising from the minutes of the meeting held 14th February 2012.

7.09pm - In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press were excluded from the remainder of the meeting because of the confidential nature of the business to be transacted

7. **Appointment of Town Clerk**

The Town Clerk left the meeting for this item.

Councillors agreed to confirmed the appointment of Will Austin as Town Clerk.

In arriving at the decision, councillors noted:

- That a satisfactory medical report, enhanced CRB check and personal licence had been obtained
- That performance had been satisfactory
- That the CiLCA qualification was well in hand and likely to be

Action

achieved during June

- Will's notable effort in arriving at the current position
- Positive comments of residents

Councillors thanked Will for the open and honest comments made in his written submission to the Committee. They noted the additional tasks imposed after commencing employment, and Will's response to those challenges.

8. Closure

The meeting was closed at 7.32pm.

