



HAVERHILL
TOWN COUNCIL

PERSONNEL COMMITTEE MEETING

Tuesday 11th June 2013 at 7.19pm
The Studio, Haverhill Arts Centre, High Street

Present: Chair: Town Councillor: M Byrne
Town Councillors: R André and C Turner

No members of the public were present

MINUTES

1. **Election of Committee Chair**
Cllr Byrne was elected as Chair of the Committee.
2. **Election of Vice-Chair of Committee**
Cllr R André was elected as Vice-Chair of the Committee.
3. **Apologies for Absence**
No apologies for absence had been received.
4. **Declarations of Interest**
No Members declared an interest in items on the agenda.
5. **Minutes of the Last Meeting held 17th July 2012**
The minutes of the meeting held 17th July 2012 were agreed as a true record.
6. **Matters Arising**
Councillors considered the progress of the most recently appointed Accountant, who was studying for the CIPFA qualification.

Cllr André asked the Town Clerk to develop a proposed scheme for staff long service awards and to bring proposals to a future meeting.
7. **Closure**
The meeting was closed at 7.19pm.

Action

TOWN CLERK