

# Haverhill Community Trust

Registered Charity No. 288092



**HAVERHILL**  
TOWN COUNCIL

## TRUSTEE MEETING

Minutes of a Meeting of Haverhill Community Trust held on Tuesday 20<sup>th</sup> June 2017 at 9.30pm at Haverhill Arts Centre, High Street, Haverhill

**Present:** Mayor D Roach  
Deputy Mayor A Brown  
A Bramwell  
J Burns  
M Byrne  
J Crooks  
P Fox  
Q Fox  
P Hanlon  
B Robbins  
L Smith  
C Turner  
A Williams

**Apologies:** B McLatchy  
I McLatchy  
W Yang

**Absent:** None

**In Attendance:** Colin Poole (Clerk to the Trustees)

### Welcome:

The Chairman welcomed everyone to the meeting.

## MINUTES

### HCT Election of Chair of Trustees

17/08 It was proposed by C Turner, seconded by J Burns, that Mayor D Roach be elected Chair of Trustees.

**RESOLVED**

### HCT Election of Vice-Chair of Trustees

17/09 It was proposed by P Fox, seconded by B Robbins, that Deputy Mayor A Brown be elected Vice-Chair of Trustees.

**RESOLVED**

### ACTION

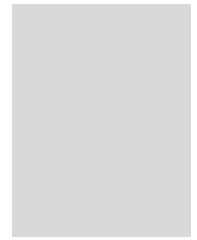
- HCT 17/10** **Apologies for absence**  
B McLatchy, I McLatchy and W Yang had sent apologies.
- HCT 17/11** **Minutes of the Last Meeting**  
The minutes of the meeting held on 7<sup>th</sup> March 2017 were agreed as a true record.
- HCT 17/12** **Matters Arising**  
HCT16/06 – Pump track – The Clerk advised he has continued to work with the Resident’s Committee and that a tender document had been created. We were waiting for a final go-ahead from the People’s Health Trust for a launch of the tendering process in July, with a closing date in September.  
HCT 16/08 – Credit card sales in the bar – Cabling has been completed this week. The Clerk has now taken over the job of sourcing a provider for the terminal and merchant services. He was awaiting information from Lloyds Bank before recommending a final provider to the Town Council.  
HCT 17/04 – Haverhill Corn Exchange – The meeting agreed that this matter, having been discussed at length at the previous meeting of the Town Council, therefore did not require further discussion by Trustees.  
HCT 17/05 – Leiston Community Centre Transfer – The Transfer papers have all been signed and returned via the solicitor to the legal department of the Borough.
- HCT 17/13** **Adoption of 2016/17 Accounts for Hartseats Ltd**  
It was proposed by C Turner, seconded by M Byrne, that the Annual Accounts for Hartseats Ltd be adopted.  
**RESOLVED**
- HCT 17/14** **Election of Directors for Hartseats Ltd**  
It was proposed by J Burns, seconded by C Turner, that P Hanlon and C Poole continue in their appointments as Directors of Hartseats Ltd.  
**RESOLVED**
- HCT 17/15** **Appointment of Company Secretary for Hartseats**  
It was proposed by D Roach, seconded by B Robbins, that C Poole continue in their appointment as Company Secretary of Hartseats Ltd.  
**RESOLVED**
- HCT 17/16** **Adoption of 2016/17 Accounts for Haverhill Community Trust**  
It was proposed by C Turner, seconded by P Fox, that the Annual Accounts for Haverhill Community Trust be adopted.  
**RESOLVED**

**HCT**    **Vote of Thanks**

**17/17**    On behalf of the Trustees, the Chairman thanked the Clerk to the Trust for his work for both the Trust and as Company Secretary of Hartseats.

**HCT**    **Closure**

**17/07**    The Chairman declared the meeting closed at 9.52pm



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Chairman

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Date