



Haverhill
TOWN COUNCIL

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's

CIVIC EVENTS WORKING PARTY

Held on Tuesday 19th March 2024 at 7.00pm

Present: Mayor D Smith
Councillor J Burns (Chair)
Councillor A Brown
Councillor Q Cox
Councillor B Davidson
Councillor D Page
Councillor A Luccarini
Mrs C Thompson
Mr B Thompson
Revd M Drinkwater
Mr Bryan Mills
Mr Danny Kidd

Apologies: None

In Attendance: Colin Poole, Town Clerk
Vicky Phillips, Deputy Town Clerk
Sara Marsh, Comms & Customer Experience Manager
Gary Wilson, Operations Manager

MINUTES

CV24 Welcome

/009 The Chairman welcomed everyone to the meeting.

CV24 Apologies for Absence

/010 No apologies were received.

CV24 Declarations of Interest and requests for Dispensation

/011 None.

CV24 Minutes of the previous meeting

/012 It was proposed by Councillor A Brown, seconded by Councillor D Smith, that the minutes of the meeting held 16th January 2024 be agreed as a true record.

RESOLVED

CV24 Matters Arising not on the agenda

/013 None.

ACTION

CV24 a) Mayor Making (Monday 13th May)

/014 DS would like to a folk band for the interlude between Annual Town Meeting and Town Meeting and suggested Pete Isaacs. SM to contact as she is already in contact with him about June event.

SM

JB – Audio within the auditorium still needs to be resolved, CP and Tech to try to come up with a solution.

CP & Tech

b) D-Day 80 – 6th June 2024

- SM to liaise with CT regarding D-Day commemoration service flags and banners. There are 6 people associated with D Day, 4 Veterans and 2 casualties.
- Bugler - CT that has spoken to Archie and will confirm details with him after the meeting.
- CT will share copies of posters with schools.
- Flag Raising
- The Lamp Light of Peace - will be lit and will be held for the flag raising, it will then be kept at the Church.
- Ring Out for Peace - Church Bells will be rung at 6.30pm
- RBL will provide Standard Bearers
- Proclamation will be read.

SM & CT

CT

CT

c) Suffolk Day

- SM Confirmed both Castle Manor and Samuel Ward Academy are working together to write the Proclamation.
- Save the Dates for Suffolk Day, Suffolk Armed Forces Day and Remembrance have gone out.
- There will be two Suffolk Punches at the event.
- SlackMaGirdle Morris Band and Pete Isaacs are attending.
- Unfortunately, the Pargetting will not be able to take place due to concerns over using lime plaster. TB suggested Thatching. SM will look into this.

CT suggested the Church Tower be opened; Max confirmed this would be OK.

MD will arrange for a choir.

SM explained that due to it being Market Day, Gazebos and entertainment will be at the top end of the Market Square and the market will be at the Argos end.

d) Suffolk Armed Forces Day

Monday 24th June

- Flag raising on the Market Square at 2.00pm
- JB will provide a mic and speaker.
- TB will organise a couple of vehicles.
- DK will organise the Standards Bearers.
- MD will say a few words.
- VP to invite Chair of WSC

VP

Saturday 29th June.

The convoy will leave HAC Car Park at 11.00am and will arrive at the Market Square at 11.30am. A map will be provided of the route of the convoy.

TB / GW / JB

SM has been liaising with Lee Holloway, Suffolk Armed Forces Commissioner, who is very keen to help in any way. He will be contacting the Royal Anglian Regiment, RAF Honington and Wattisham to arrange for their units to come along in Uniform. LH will also try to arrange for an Apache Helicopter.

The Phoenix Pipe and Drum Band are booked. Arrangements will be made for Civic representatives to ride the military vehicles.

SM / LH

CP suggested that if a parade does take place, it could for instance, form up at Haverhill House and parade down Queen Street.

SM to liaise with LH to provide a couple of vehicles.

SM to arrange for the Fire engine and Police to join in.

SM / LH

Entertainment:

SM The Swing Boats and Test Your Strength have confirmed.

SM has been talking to the Silver Band about jazz type music.

JD is working on Social Media marketing and will send JB graphics for the website.

JD

SM mentioned that she had contacted the Red Arrows, but they couldn't arrange a fly past. TB suggested that SM could contact Duxford to see if they could be involved, for example they do Spitfire flight experiences. TB also suggested SM could contact London Taxis Charity who took a group of veterans to Normandy.

SM

AFD 24th June - Flag Raising – 1.00pm

Keep the format, improve audio. Invite Chair of West Suffolk Council.

Advert for the main event.

JB – Grants available.

e) Remembrance

Sunday 10th November 2024

DK to be Parade Master again for 2024

SM to arrange for the Fire Engine and Police Vehicle to be at the beginning of the parade.

SM

Monday 11th November

will be the Act of Remembrance

JB mentioned that decent radios are needed

f) Christmas Civic Service

4th December 2024

VP has contacted schools, but not heard back

VP

g) ATC Sunday (2nd February 2025)

For the diary, this is an ATC event, but HTC will offer help if needed.

CV24 Review of Civic Events So Far

/015 None

CV24 Date of Next Meeting

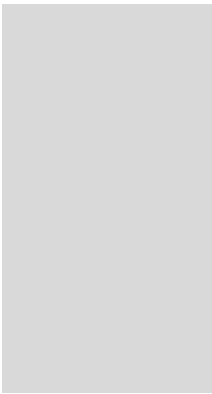
/016 2nd February 2025

SM to send a monthly update.

A separate meeting can be arranged for June events.

CV24 Closure

/017 The Chair declared the meeting closed at 20.19pm



Signed
Chair

Date