



# Haverhill Town Council

## Minutes of a Meeting of Haverhill Town Council's LEISURE AND COMMUNITY COMMITTEE

Held on Tuesday, 11<sup>th</sup> November 2025 at 7.00pm at Haverhill Arts Centre, High Street, Haverhill

**Present:** Councillor J Burns (Chair)  
Councillor A Brown  
Councillor P Hanlon  
Councillor M Martin  
Councillor D Page  
Councillor D Smith (Vice Chair)  
Councillor J Teixeira

**Apologies:** Councillor A Luccarini

**In Attendance:** Colin Poole, Town Clerk  
Daniel Schumann, Creative Director  
Anahita Hughes, Creative Participation Officer

There was one member of the public was present.

### Welcome:

The Chairman welcomed everyone to the meeting and advised that the meeting was being recorded.

### MINUTES

LC25 **Apologies for Absence**  
/095 The above apologies were noted.

**ACTION**

LC25 **Declaration of Interests and requests for dispensation**  
/096 None.

LC25 **Minutes of the Meeting of the Town Council held 9<sup>th</sup> September 2025**  
/097 It was proposed by Councillor P Hanlon, seconded by Councillor A Brown that the minutes of the meeting held 9<sup>th</sup> September 2025 be agreed as a true record.

### RESOLVED

LC25 **To note progress of actions arising from the minutes not covered by this Agenda**  
/098 LC/25 None

**LC25  
/099 Free Food in Haverhill**

Mr Matthew Yarwood gave a presentation on the role of *Free Food in Haverhill*.

The project began around 2023 as a small community food redistribution initiative; it collects surplus food from supermarkets and other suppliers to prevent waste and provide food to the community. Roughly 500 people per week use the service. In 2024, approximately 125 tons of food was saved from going to waste. They expect this to exceed 200 tons in 2025. The work both reduces food waste and supports people struggling with food costs. Food collections happen four to five days a week by volunteers. The group recently received a Thriving Communities grant to help with expenses and runs almost entirely on donations. It is moving into a larger premises, on the same site, to expand operations, pending final licensing approval. Running costs include £500/month rent and utilities, over £500 in pest control, repairs and insurance. Significant recent investments include new fridges and freezers, which came to £1,000. Free Food in Haverhill do not charge for entry or food and only ask only for voluntary donations. Some of the challenges are the rising operating costs threatening sustainability, limited space, parking concerns, and volunteer capacity. They are seeking short-term funding to cover rent and utilities for the next few months while transitioning to the new building. Future plans will include improved storage and equipment, expanded collection capacity and efficiency and seeking more sustainable funding, potentially through the town council, local foundations, or grants. Their long-term goal is to remain free and inclusive, accessible to everyone regardless of income.

Councillors praised the project's impact on food waste and benefits for the community. Concern was raised that grants were being used for day-to-day running costs rather than capital improvements. A question was asked about ways of obtaining payment from those who could afford to pay for food. Mr Yarwood emphasised that keeping the service free and accessible was core to the organisation, and people did make donations.

**LC25  
/100 Public Forum**

A resident mentioned that he had attended two enjoyable evenings of entertainment, the first being *an evening in conversation* with Richard Clifford and Derek Jacobi, which explored Jacobi's life and acting career, the second was *Rock for Heroes*, which he hoped would return next year. The Chairman thanked the resident for his kind feedback.

**LC25/  
101 REPORTS****See Appendix i)****a) Creative Director and Arts Centre**

Dan Schumann gave members an update on the current creative programme. The report had been circulated to members in advance, highlighting that the overall programme continues to perform well, with healthy ticket sales and a strong line-up of forthcoming events, as outlined in the "Future Tickets" section of the report. A recent highlight was the visit and on-stage conversation with Sir Derek Jacobi, led by Richard Clifford, which was extremely well received. This demonstrates how, despite being a relatively small venue, the Arts Centre continues to attract major names and deliver high-quality cultural experiences for the community. Funding for Warm Spaces initiatives for this winter has reduced, from several thousand pounds in previous rounds to approximately £800 this year. Nevertheless, the team intends to deliver

a smaller, well-focused project within the reduced budget to continue supporting community wellbeing. Multi-show cinema screenings have now been discontinued due to the high staffing requirements. Instead, the cinema programme has been streamlined to feature fewer but better-attended screenings, resulting in improved efficiency and audience engagement. Additional updates were provided on the comedy and arts programme, which continues to grow in popularity. Quotes are being sought for upcoming extension works to support future activities and ensure the continued success of the programme. Members thanked Mr Schumann for his work and the ongoing achievements of the programme. He then introduced Ana, the newly appointed Creativity and Participation Officer, whose post is funded through the *Suffolk Culture Grant* from Suffolk County Council. Ana has joined the team on a part-time basis, 13 hours per week, typically Thursdays and Fridays. In her first week, she has been setting up her systems, meeting colleagues, and beginning to review a range of forthcoming projects. Members were encouraged to contact Ana with any ideas for participation, community, or creative projects, particularly where potential locality funding could support delivery.

Ana briefly introduced herself, explaining that her background was in acting, youth work, and running community arts programmes, including:

- Warm Spaces Project – delivering activities funded by the current £800 allocation.
- Hay Hill Youth Theatre – developing the existing term-time programme to include holiday and half-term provision, with sessions planned for February and Easter.
- Cultural Diversity and Dance Project – building on the centre's involvement in the National Rural Dance Initiative (the only Eastern region venue selected). The first event will feature a Turkish dance company, with accompanying cultural and food activities, potentially expanding to include other communities and cultures.
- Film Programme Development – exploring new ideas such as baby-friendly screenings and low-cost Saturday family films, in addition to the current dementia-friendly showings.
- Arts and Wellbeing Project – utilising existing wellbeing funding to design activities promoting creativity and mental health.

Members discussed ways to support engagement with local Polish and Filipino communities, offering to share contacts to help build stronger links for future cultural events.

Ana thanked members for the welcome and expressed her eagerness to begin delivering and expanding these initiatives.

b) **Youth Skills Manager**

Councillors reviewed the report and thanked all those involved.

c) **Zone Manager**

The Zone Manager's report was noted. Attendance figures were down compared with previous periods, which was attributed to a combination of factors including the extended two-week school half-term, good weather, and wider national trends showing reduced visitor numbers across the indoor play sector. It was noted that indoor leisure activities are often seen as a non-essential expense, and families are having to make tougher financial decisions. Despite the dip in numbers, operations continue to run smoothly.

**d) Community Wardens**

Members praised the ongoing work, particularly the post office poppy wall and improvements around town. Appreciation was expressed to all involved for their positive impact and commitment to enhancing the town. It was noted that graffiti had appeared of a poppy mural on the side of the cinema, although members agreed it was beautiful, the graffiti artist is breaking the law. There have also been continuing issues with graffiti in other areas of the town.

Members noted that cleaning efforts are ongoing, though removal is challenging due to the quantity of graffiti around town. Members noted it was not possible to apply anti-graffiti coatings to buildings not owned by the Council. Concerns were raised about an apparent increase in tagging, possibly encouraged by previous prolific graffiti activity. Members recognised the artistic skill involved and discussed the potential for channelling local creative talent into authorised art projects as a more positive community outlet. Thanks were given to staff for their hard work and swift response to graffiti incidents.

**LC25/  
102 Grant Policy**

Members discussed updating the Town Council's grants policy. It was noted that the Council does not provide funding automatically or solely for ongoing operational costs; applicants are expected to demonstrate match funding or alternative sources of income. Members agreed that it was important that guidance and training for applicants is available to improve the quality of applications. The use of online forms and clearer website guidance was also discussed to assist applicants and direct them to alternative funding sources where appropriate. The policy aims to prioritise projects with demonstrable community or social benefits, including capital items and specific initiatives, rather than routine operational costs.

CP will draft up a new policy to be taken to Full Council.

**CP**

**LC25/  
103 Grant Requests**

**a) Sudbury District Scouts**

It was proposed by Councillor T Brown seconded by Councillor M Martin that the amount of £167.71 be awarded towards costs of the marching band.

**RESOLVED**

**b) Free Food In Haverhill**

It was proposed by Councillor M Martin and seconded by Councillor D Smith that £2,000.00 be awarded.

**RESOLVED**

**LC25/  
104 Grant Recipient Reports**

- See appendix 3

- a) Haverhill Silver Band
- b) Sudbury District Scouts
- c) Haverhill Scouts and Guides

It was proposed by Councillor M Martin seconded by Councillor D Page that the above grant recipient reports be accepted.

**RESOLVED**

**LC25 Working Parties**

**/105**

a) Community Events Working Party: It was proposed by Councillor T Brown, seconded by Councillor D Page, that the minutes of the meeting held 13<sup>th</sup> October be adopted.

**RESOLVED**

**LC25 Date of Next Meeting**

**/106**

Monday 19<sup>th</sup> January 2026

**LC25 Closure**

**/107**

The Chairman declared the meeting closed at 8.30pm

Signed .....

Date.....

**Chairman**

## **Appendix i) Managers' Reports**

### **a) Arts Centre Report**

#### **Haverhill Arts Centre Report**

##### **Box Office Update**

Notable shows have included:

- Feeling Good (LMSD) - 443 sold over 3 shows
- All Shook Up (Centre Stage) - 573 sold over 5 shows
- Teechers - 111 sold - good for live theatre and included a school booking
- Tina Live - 180 sold
- Take That - 185 sold
- Desperados Eagles Tribute - 187 sold
- Abba Sensation - Sold Out

##### **Future Sales**

The following have all made a particularly healthy start:

- Panto is 400 tickets up on last year and £7,000 up
- Endless Love - Sold Out
- Rock for Heroes - 83% sold
- Magic Queen - Sold Out
- Jack off the Beanstalk - 2 shows sold out

##### **Cinema**

Notable successes within our cinema programme have included:

- Downton Abbey - 177 over 7 shows
- NT Live: Mrs Warren's Profession - 67 sold
- NT Live: Inter Alia - 68 sold

Our Dementia Screenings in partnership with The Terrific Tuesday Club continue to go well. These are being helped with funding from the warm spaces fund.

##### **Pantomime**

All is progressing well with the Pantomime. **Beauty and the Beast** sales so far are 1,556 (£22,245) tickets compared to **Jack and the Beanstalk** which at this point last year we had sold 1,205 tickets (£16,337).

- **Visual Arts Exhibitions**

We were pleased to welcome Haverhill Arts Group back to the Arts Centre. And now have an exhibition showing at from The Hayward Gallery Touring Scheme.

- **Suffolk County Council Culture Fund**

Our project has started, and we have also now launched and finished the first half term of HAVERHILL YOUTH THEATRE ([www.haverhillyouththeatre.com](http://www.haverhillyouththeatre.com)). Our new Creative and Participation Officer (Anahita Hughes) has now started.

- **Arts Centre Improvements**

Our new carpets are mostly complete (toilets and stairs will be completed in December) and we have started work on re-purposing the old Media Hub (now called The Beaumont Room). We have also redesigned the kitchen area and re-purposed an unused room backstage to create a third dressing room to add backstage capacity.

Following a meeting of the Arts Centre Development Group some amendments were requested to the architect drawings. The Architect has completed these and, subject to approval of the new version, we can look to submitting an outline planning application, cost the scheme with the help of a Quantity Surveyor and then resubmitting our application to the Heritage Lottery Fund.

**Daniel Schumann**  
**November 2025**

## **b) Youth Skills Report**

### **Staff Training and Development**

Our team continues to grow in both skill and confidence.

- Callum is progressing well with his Level 2 in Youth Work, due for completion in December 2025.
- Rebekah has successfully completed her Level 2 Certificate in Understanding Children and Young People's Mental

Health and attended the Supervisory Skills and Team Leader Development course delivered by WS.

Investing in our staff development ensures we continue delivering high-quality support, mentoring, and guidance to young people and families in our community.

### **Wellbeing Hub**

The Wellbeing Hub reopened in mid-September and has quickly become an engaging and supportive space for young people.

We were pleased to welcome Jack Okley, our local community police officer, who delivered an educational session using his drug replica kit. This gave young people the opportunity to learn about the dangers of drug use in an open and safe environment.

The Hub continues to provide a vital connection point for young people to access support around wellbeing, confidence, and community engagement.

### **Sewing Group: Combating Isolation & Building Skills**

Our sewing group continues to grow, welcoming new members alongside regular attendees.

The group promotes skill sharing, with experienced participants teaching newcomers new techniques.

A new focus on recycling and reusing materials—turning old clothes into new creations—has not only encouraged creativity but also strengthened environmental awareness.

### **Yoga and Pilates**

Our weekly sessions promoting both physical and mental wellbeing, which conclude with singing bowls, sound therapy, and guided meditation, have proved highly beneficial for our clients.

Some have shared that they now use these relaxation techniques at home when feeling stressed or anxious, demonstrating a positive impact beyond the sessions themselves.

### **Choices Project**

In May, we successfully secured renewed funding of £15,000 for the Choices Project. With four months remaining, £4,495 of this grant is still available, supporting 25 active clients.

The project continues to thrive, with particularly strong engagement in our mentoring sessions now running weekly at both Samuel Ward and Castle Manor schools. These sessions have proven very popular, offering a relaxed and approachable alternative to counselling. Young people are encouraged to talk openly, set personal goals, and build resilience in a supportive environment.

Recent referrals include three Year 11 students identified as being at risk of becoming NEET. The team responded creatively, planning combined activity sessions at Abbeycroft Leisure Centre, where Callum will lead gym-based sessions to help build confidence and motivation.

Overall, the Choices Project is making a real difference—helping young people stay engaged in education, develop workplace readiness, improve mental wellbeing, and make more positive life choices, ensuring they keep the right side of the law both now and in the future.

### **Junior Signpost Programme**

Junior Signpost relaunched at the start of the school year, with a consistent group of seven young people attending weekly sessions at the Arts Centre. Activities have focused on mindfulness and creativity, including clay modelling, tree planting, and caring for saplings.

Each week, participants complete entries in their Wellbeing Journals, reflecting on progress and emotions.

The group also partnered with Mrs Baldwin from Castle Manor to create mannequins for the Town Council's Halloween Trail, and several participants volunteered as scare actors—showing great enthusiasm and confidence.

### **Adult Signpost Programme**

Our Adult Signpost group will offer some sessions that deliver gaming “Game Plan” following participant feedback. The pilot sessions, featuring a range of gaming consoles, proved a huge success—encouraging social connection, laughter, and stress relief.

The new format will start this week. Taking place at the Zone on a Tuesday to include board games, consoles, PS5, WII, switch and by popular demand the VR. We also have a chess teacher booked in to teach chess in the coming weeks.

### **Parent & Toddler Group**

The Parent and Toddler Group continue to flourish, providing a safe, welcoming space for young parents.

Although several families have transitioned as children move to nursery or school, six parents continue to attend regularly. The group offers valuable opportunities for peer support, confidence building, and early parenting advice, helping parents feel less isolated and more empowered.

### **Funded Counselling**

We are currently funding 7 individuals to attend counselling locally through grants we have pulled down- this combined with our other supportive offers is making a real difference in healing some of our young clients.

### **Partnerships and Outreach**

#### **Riverside Housing**

We have been providing weekly support to Riverside residents through our Jobs Club. These sessions assist residents with job applications, CV and cover letter writing, and offer tailored guidance. We have also supported individuals with applications for college and further education, helping them take the next steps toward their personal and professional goals.

#### **Haverhill Family Practice**

Our partnership with Haverhill Family Practice, where we have access to an office space one afternoon each week, has already proved highly effective. Since starting this arrangement, we've supported 10 new clients—a mix of home-schooled young people, college students struggling with their mental wellbeing, and NEET individuals.

Given the complexity of some cases, we've found it beneficial for two team members to attend appointments whenever possible. This approach ensures we can provide both emotional

support and practical guidance during initial meetings. Whilst safeguarding staff, as these appointments can be draining on staff emotions too.

Encouragingly, most clients have chosen to continue engaging with our services—whether through one-to-one mentoring, participation in our group projects, or both. This collaboration with the Family Practice is helping us reach young people who might otherwise remain isolated or disengaged from support.

#### Jobs Fairs

We proudly represented our services at several community events, including:

- Samuel Ward Upper School Jobs Fair
- Job Centre and Suffolk Skills Department Careers Fair at the Arts Centre
- Wednesday Wellbeing Mental Health Fair

These events have helped us connect with employers, promote opportunities, and highlight the support available for young people moving towards education, training, or employment.

#### Job Centre

The Job Club is currently being delivered from the Job Centre to provide a more joined-up approach to support. JCP clients within our target age group are now mandated to attend appointments arranged with our team. This partnership working has strengthened communication and coordination between services, resulting in a more effective and streamlined process.

#### Feedback from Partner Organisations

*"I had a chat with Graeson about how it has impacted him having the bike, and he said he now feels confident getting to and from college without worrying about the long walk.*

*It's also helped him personally—he's now happy to go to the shops or the pump track, something he was reluctant to do before.*

*It's safe to say it's had a massively positive impact on his confidence, independence, and mental health, reducing the isolation he previously experienced. Thank you for organising this and offering this fabulous support!"*

#### Feedback from Client

*"All the groups have such a friendly and welcoming atmosphere, where it's easy to connect with people who share similar interests. I was completely new to sewing but was amazed by how quickly I picked it up, and I love the creative freedom it gives me. Yoga was also something new, and I really value how relaxed and supportive the sessions are—there's never any pressure to be perfect. Being part of these groups has really helped me build confidence, develop new skills, improve my mental health and enable me to secure and maintain a job.2*

This feedback reinforces the differences our practical support can make—helping young people overcome barriers, build confidence, and feel part of their community.

#### Funding Applications

We have applied for Tesco Stronger Starts Grant for the sum of £1500 to work with our Signpost groups.

We have shown an expression of interest to Suffolk Futures for £10,000 a year for 3 years to work with young people addressing employment and mental health issues

**Karen Chapple**

November 2025

## c) Zone and Youth Work

### The Zone

#### Staffing

The Zone. Ciara (Youth worker, Arts Centre) and Charlie from the Arts Centre have stepped in when we have been short staffed. Training continues.

#### Training

All Zone staff have completed Allergy & Anaphylaxis training for Schools; some are undertaking/completed sexual Harassment training for Managers and Supervisors. Vicky, Carla, Phoebe, and Maddy completed Introduction to Supervisory Skills and Team Leader Development. First Aid training will take place in November for those needing to refresh their skills. At the moment we continue to do on-line training using Highspeed, Alison.com, West Suffolk college, Community Action Suffolk.

#### Parties:

Parties have been slightly lower than last year. We still have an outside agency who deliver laser tag, dodge ball and football parties.

Numbers of **parties** booked in 2024 and 2025

	<b>2024</b>	<b>2025</b>
September	8	6
October	12	9

#### **Soft Play: Attendees**

	<b>2024</b>	<b>2025</b>
September	1168	1021 + 133 Party attendees (This includes the children/parents)
October	1562	1657 + 213 Party attendees (This includes the children/parents)

#### Zone Annual Comparison between 2024 - 2025

Please refer to John Burns figures detailing the comparisons.

#### School Special - Free Entry Before 10 on a Wed, Thurs, Fri

The first two days of this special proved very busy. Unsure whether it was the offer or first two days back at school. It was rainy one of the days. When asking people who came before 10 if they were aware of the offer, most said no and just came ready to pay. We had hoped it would increase spending in the café, but this didn't show much of an increase.

#### Toddler Time (Parents attending and are responsible for their children)

This session takes place during term time only stops during the school holidays. We have lost a lot of our regulars due to their children starting school, but this is normal. Numbers are still lower than last year. Toddler Time still suits customers who prefer just having preschool

children here and it's usually a calmer session. Good time for parents and children to make new friendships.

### **Halloween**

Friday 31<sup>st</sup> we had a Halloween party with games. Free entry before 10. We had 149 customers in, and the children enjoyed playing party games. Staff also enjoyed dressing up.

### **Events for The Zone**

We have invited the Pottery Shed to The Zone and are planning to have a baby photographer in to enable parents to make presents for the family for Christmas.

### **SEND Sessions**

Funded by Activities Unlimited take place every other Monday during term time. This ensures we only have a maximum of 25 children plus parents/carers have the opportunity to chat with others who are experiencing similar concerns but also sharing what works for them. Unlimited squash and some healthy snacks are offered to the children. This group has a good uptake. Any children/parents who find our main sessions that are open to the public challenging are given information regarding our Monday SEND session. Our funding application to Activities Unlimited has been submitted for April 2026 to March 2027. Sessions that were postponed due to the very hot weather have been rebooked.

### **Funding**

We continue to look for funding to enable us to offer different projects/ activities at The Zone.

### **Youth Work**

**Staffing** – Youth Workers availability is dependent on their other job requirements and family commitments. One new starter will no longer be continuing with youth work and Steph has started another job offering more regular longer hours and we wish her all the best.

**Training** – We will be looking at putting our new youth workers through recognised youth worker training when it is available and accessible to them.

**Funding** – We continue to look for funding to help us deliver our youth projects and work with Youth Skills.

**Pride Alliance Group** – Continues at Castle Manor (term time) for an hour on a Wednesday to meet with Miss Sparks and young people to discuss matters regarding LGQBT+ and other topics of interest. We usually have between 12 to 16 young people attend. There are new attendees who started in September, and others have moved on. The school is very supportive regarding any concerns or issues the young people come up against.

### **Detached**

We have been going out weekly and visiting areas that have been highlighted as areas of concern from various organisations and the police. I went out with PC Jack Oakley and another officer and visited various places and spoke with shop keepers, young people. We continue to work with the police, communities within Haverhill, Havebury, and other professionals to enable us to provide the best service possible to the young people. Below are a couple of the interactions, we have had whilst out on detached.

### **Adult Drinker**

Known to us. Getting very agitated and being confrontational to passers-by, kept saying he wanted to hurt someone. We continued to try and calm him down as we were concerned he was going to get hurt. One passer-by suggested he listened to what we were saying. We offered to walk him back to the Cangle in the hope to keep him out of trouble. Stayed with him talking for 15 mins. A family member came by, and we left them together.

### **Adult Drinkers**

We helped to diffuse a situation where we could see 3 teenage females talking with some adult drinkers in the town. Close by there were 3 teenage males known to us. We could sense something was wrong and asked if the girls were okay and they said yes and moved on. (They spoke with us later that evening.) Speaking to the teenage boys and listening to the adult drinkers we felt that something could quickly flair up. We asked the young people if they would move on and they did further up the street. We listened to both versions of what had happened. We once again suggested that the young people move right away as the adult drinkers were heavily under the influence. We carried out a couple more visits to the town centre during this session and were pleased to see all had moved away from the area.

### **SEND Youth Night**

This session invites young people with their families/carers to access pool, table tennis, giant Jenga, giant connect four, colouring, football, basketball and also the chance for the young people and their families to meet up. We welcome younger siblings if this is the only way SEND young people can visit us, but the youngest is usually about 11. These are great evenings and thank you to Activities Unlimited for the funding.

### **Wellbeing Youth Hub**

Young people can play football, basketball, PlayStation 5, giant Jenga and giant connect four. Arts and crafts are available, pool, table tennis and air hockey. Some of the young people like to just sit and chill and catch up with their mates. We invite other professionals in to deliver other activities.

### **Youth Skills**

We continue to work with the Youth Skills to support activities for young people.

### **On Spot Van**

Has visited the Market Square at the request of some young people. Not all the group choosing to come on the van but have engaged with us outside of the van. Discussions that took place were electric scooters and vaping. FC 26 has now been purchased for the PlayStation 5 on the van.

The van supported the Havebury Clements Community and Volunteer Day. We shared information with other professionals and had a group of 4 young people (known to us) chat about things that are affecting them at this time. We have since found out after the conversations we had 1 young person has taken positive steps to change their situation.

Thanks for your continued support.

**Sandra Linnane**

November 20256

## **d) Community Warden Reports**

### **Ad hoc jobs recently:**

- HAC
  - Freezer room kit moved to kitchen and painting of cleared room ready to become dressing room / door rehung
  - Old white goods removed to recycle agency
- Clements Community Centre
  - Clear out of historic items including chairs, damaged tables, kit left by hirers, etc
  - repairs to kitchen cupboards

### Events team work:

- Halloween trail
- Remembrance
- Removal of town centre bunting and banners

- Zone

Many, many small jobs including toilet plumbing

- Splashpad - gate and steps repaired
- Painting of boards outside post office to make good after graffiti sprayed
- Graffiti removed: almost everywhere in town centre as there is an epidemic of tagging (constant work - literally)
- Repainting and touch-ups: steps handrail Burton end (school lane side) / bridges across river Stour
- Vegetation and trees cut back: Elmhurst Close / Clements estate / Railway Walk / Wratting Road / The Glebe / Splashpad / town centre
- Various small jobs around door including closers fixed around hac, plumbing, etc
- Barclays room cleared

### **Regular jobs as before:**

- Trimming of all vegetation at council properties: Zone/HAC/splashpad/pump track
- Signage at all sites/notice boards
- Plumbing work across all sites
- Clearing gutters at all sites
- Regular cleaning of splashpad

- Plumbing at all sites
- Helping partner agencies where required (Chalkstone door, for example)
- Working with team to deliver banners and bunting around town

We received a thank you email from a member of the public who asked for assistance:

*I had an issue with brambles at the rear of my property on Elmhurst Drive. I complained to Suffolk County Council and could not get assistance to get them cut back as I am a pensioner with health problems and the access to my garage was inhibited. Aaron Luccarini helped by contacting your good selves if you could assist here. I would like to thank HTC and especially the handyman involved for a job very well done. Please pass on my thanks to the person concerned.*

Thank you  
Mrs King

**Gary Wilson**  
Operations Manager

**Appendix ii)**  
**Grant Recipient Reports**

**Report for HTC: Sudbury District Scouts St Georges Day Parade 2025**

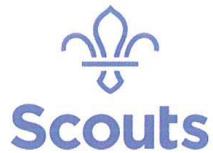
As an organisation we annually celebrate St George's Day and this is a time for all the leaders and young people involved in our District's Scouting activities to celebrate our patron saint and renew our Scouts promise. We strive to provide young people from all backgrounds to be able to safely access experiences and a sense of self worth along with the benefits of being part of a team.

Awards both to youngsters and Adult Leaders are also presented recognising service to the Community of Scouting throughout Sudbury District.

We estimate there were approximately 800 Scouts at this year's event - both leaders and young people. In addition to this the streets were lined with supporters to watch the parade. We were also lucky enough to have attendance by Mayors of Sudbury, Haverhill and Hadleigh who got to witness the positive impact of this event.

The grant monies received were used to pay towards the cost of the Colchester Pipe and Drum marching band.

## Haverhill Scouts and Guides



HAVERHILL  
SCOUTS AND GUIDES  
HEADQUARTERS COMMITTEE  
CHARITY NUMBER 305678

### **Report to Haverhill Town Council**

Thank you very much for the grant of £651.60, this was used to purchase three hand dryers for our unisex toilets and accessible wet room.

We have been very fortunate that the local community have been using the building for their own events in addition to the regular Scout and Guide meetings. We have also had some local Scout groups come and camp over the summer. Everyone has commented on the much improved facilities especially the hot water for handwashing and the lack of mess from paper towels eliminated by having the hand dryers installed. I have attached a picture of the dryers in situ for your records.

Thank you for your kind donation and helping us to complete the project.

