

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's



HAVERHILL
TOWN COUNCIL

FULL COUNCIL

Held on **Tuesday, 28 April 2026** 7.15pm at Haverhill Arts Centre, High Street, Haverhill

Present: Mayor Councillor Q Cox
Deputy Mayor L Miller-Jones
Councillor J Burns
Councillor J Crooks
Councillor B Davidson
Councillor P Firman
Councillor P Hanlon
Councillor A Luccarini
Councillor J Mason
Councillor D Page
Councillor D Smith
Councillor L Smith
Councillor A Stinchcombe
Councillor J Teixeira

Apologies: Councillor A Brown
Councillor M Martin
Vicky Phillips, Deputy Clerk
Councillor Dinah Pounds, Mayor of Cambridge
Councillor Phil Whittam, Chairman, West Suffolk Council
Mrs Diane Wilkins, Freedom Recipient
Ms Jacqueline Lowry, Chalkstone Community Centre

In Attendance: Colin Poole, Town Clerk
Teresa Wilkinson, HR Advisor/Staff Welfare Officer

There were 22 members of the public present.

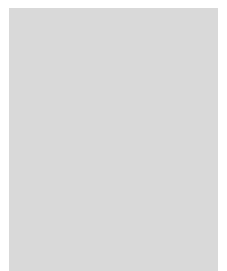
Welcome:

The Mayor welcomed everyone to the meeting and advised the meeting was being recorded.

MINUTES

C26 **Election of Town Mayor**
/066 Mayor Q Cox asked for nominations for the position of Mayor. It was proposed by Councillor P Hanlon, seconded by Councillor D Smith that Councillor L Miller-Jones be elected Mayor of Haverhill Town Council.

C26 **Mayor's Declaration of Office and Acceptance Speech**
/067 Councillor L Miller-Jones signed her declaration of office as Mayor. Councillor Q Cox presented Mayor Miller-Jones with her chain of office.



Mayor L Miller-Jones gave a short acceptance speech.

C26 **Vote of Thanks**

/068 Mayor L Miller-Jones presented a medal to the outgoing Town Mayor, Councillor Q Cox, in recognition for his service as Mayor for the last year. Retiring Mayor, Councillor Q Cox, gave a short address.

C26 **Election of Deputy Mayor**

/069 Mayor L Miller-Jones asked for nominations for the position of Deputy Mayor. It was proposed by Councillor J Teixeira, seconded by Councillor D Page, that Councillor D Smith be elected Deputy Mayor of Haverhill Town Council.
RESOLVED

C26 **Deputy Mayor's Declaration of Office**

/070 Councillor D Smith signed his declaration of office.
Mayor L Miller-Jones presented Deputy Mayor D Smith with his chain of office.
Deputy Mayor D Smith gave a short acceptance speech.
Deputy Mayor D Smith thanked Mayor L Miller-Jones for her role as Deputy Mayor over the last year.

C26 **Apologies for absence**

/071 The above apologies were noted.

C26 **To Resolve to suspend Standing Order 3e**

/072 It was proposed by Mayor L Miller-Jones, seconded by Councillor L Smith, that there would be no public forum during this meeting on the grounds that it directly followed the Town Meeting.
RESOLVED

C26 **Declaration of interests and requests for Dispensations**

/073 None.

C26 **Mayor's Allowance**

/074 It was proposed by Councillor Q Cox, seconded by Councillor J Burns that the Mayoral allowance be £1,500, to be spent in accordance with section 15(5) of the Local Government Act 1972.
RESOLVED

C26 **Review of Standing Orders and Financial Regulations**

/075 The Mayor advised that the Standing Orders and Financial Regulations remain up to date following their review in April 2025.
Noted.

C26 **Internal Audit**

/076 It was proposed by Councillor P Hanlon, seconded by Councillor Q Cox, to accept the report from the Internal Auditor for the year 2025/26, and the recommendations contained therein.
RESOLVED

C26 **Appointment of an Independent Internal Auditor**

/077 i) It was proposed by Councillor A Stinchcombe, seconded by Councillor J Burns that the contract with Heather Heelis of Heelis and Lodge as Internal Auditor for 2026/27 be continued

RESOLVED

ii) It was proposed by Councillor L Smith, seconded by Councillor D Page to approve the letter of appointment.

RESOLVED

C26 **Responsible Financial Officer**

/078 To note that, under s151 of the Local Government Act 1972, the Town Clerk was appointed 3rd June 2014 as Responsible Financial Officer for the Council as part of his contract of employment.

Noted

C26 **Minutes of the Meeting of the Town Council held Tuesday, 28 April 2026**

/079 It was proposed by Councillor Q Cox seconded by Councillor J Teixeira, that the minutes of the meeting held Tuesday, 28 April 2026 be agreed as a true record.

RESOLVED

C26 **To note progress of actions arising from the minutes not covered by this Agenda**

/080

Item C26/061 – HSBC Building – To note that the Clerk has written to the relevant officer at West Suffolk District Council.

Noted

C26 **Date of Next Meeting**

/081

The date of the next meeting of the Full Council will take place on Monday, 29 June 2026.

C26 **Closure**

/082

The Chairman declared the annual meeting closed at 7.51pm

Signed

Chairman

Date.....