

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's



CIVIC EVENTS WORKING PARTY

Held on Tuesday 14th July 2026 at 7.00pm

Present: Councillor J Burns (Chair)
Councillor Q Cox
Councillor B Davidson
Councillor D Page
Mrs C Thompson
Mr B Thompson

Apologies: Mayor L Miller Jones
Councillor A Luccarini
Revd. M Drinkwater
Gary Wilson, Operations Manager

In Attendance: Colin Poole, Town Clerk
Vicky Phillips, Deputy Town Clerk
Sara Marsh, Comms & Customer Experience Manager
Joe Dexter, Marketing & Communications Officer
Stephen Gibson, Royal British Legion
Adam Olivant, Royal Airforce Air Cadets

MINUTES

CV26 Welcome

/019 The Chairman welcomed everyone to the meeting.

CV26 Apologies for Absence

/020 The above apologies were noted.

CV26 Declarations of Interest and requests for Dispensation

/021 None.

CV26 Minutes of the previous meeting

/022 It was proposed by Councillor B Davidson and seconded by Councillor Q Cox, that the minutes of the meeting held Monday 18th May 2026 be agreed as a true record, subject to a minor amendment.

RESOLVED

CV26 Matters Arising not on the agenda

/023 None.

CV26 Civic Events 2026 – review

/024 a) Suffolk Day, 21st June 2026
Councillor J Burns reported that he had raised the flag.

ACTION

- b) Armed Forces Week Flag Raising, Monday 22nd June
Councillor J Burns reported that the flag raising event went well and has filmed the event. The Clerk thought that the format on the day worked, so to carry on with that format going forward. There was a good turnout.
- c) Armed Forces Day, Saturday 27th June
S Gibson requested that the National Anthem or Rule Britannia be played behind the veterans at next time and that this was a bit flat, Councillor J Burns agreed that the event was slightly disjointed, the Clerk suggested that perhaps there could be a stage manager for the event, to introduce things and co-ordinate people.
A Olivant highlighted that the feedback was good. Due to new regulations, the cadets had to amend their uniform due to the extreme weather conditions.
Councillor J Burns reported that he had filmed the event.
S Marsh will bring back the Glen Morriston Band and Bluebird Girls if there are no objections. It was also agreed that that the vehicles did not block the Bluebird Girls next year.
Councillor J Burns mentioned that there was a Colchester Pipe Band, which could be a potential alternative.
- d) 250th Anniversary of US Declaration of Independence
Councillor T Brown and Councillor J Burns raised the flag and played the national anthem.
The Clerk reported that he had received a letter from the Mayor of Massachusetts thanking us for the letter we sent them.

CV26 Civic Events for 2026

/025 a) Remembrance Sunday (8th November 2026)

Councillor J Burns raised that he would continue to film and live stream the event. The Deputy Clerk to contact the Care Homes to see if they watch the event.

A walkabout will be arranged in September.

A Olivant has drafted the PME, and has organised the additional security requirements and will run these past Gary Wilson.

Road Closure has been arranged.

S Gibson reported that the Poppy Appeal had raised £40,500. The cadets had been involved in fundraising this year. He also reported that a lady was due to celebrate her 50th anniversary of collecting for the Poppy Appeal.

b) Christmas Civic Service (2nd December 2026)

The Deputy Clerk and Rev. Max will liaise with the Mayor.

CV26 Date of Next Meeting

/026 Tuesday, 14 July 2026

CV26 Closure

/027 The Chair declared the meeting closed at 7.44pm.

Signed Date
Chair