

Haverhill Town Council

Minutes of the Annual Meeting of Haverhill Town Council's

FULL COUNCIL

Held on Monday 12th May 2025 at 7.30pm at Haverhill Arts Centre, High Street, Haverhill



Present: Mayor Councillor D Smith
Councillor J Burns
Councillor Q Cox
Councillor B Davidson
Councillor P Firman
Councillor P Hanlon
Councillor A Luccarini
Councillor M Martin
Councillor J Mason
Councillor L Miller-Jones
Councillor D Page
Councillor L Smith
Councillor A Stinchcombe

Apologies: Cllr Roger André – Haverhill Town Council
Cllr Tony Brown – Haverhill Town Council
Cllr Jason Crooks – Haverhill Town Council
Cllr Justin Plumb – Chair of Shudy Camps Parish Council
Cllr Kerry Barnes – Chair of Steeple Bumpstead Parish Council
Revd Max Drinkwater – Rector, Haverhill & Withersfield, Diocese of St Edmundsbury & Ipswich
Ms Jacqueline Lowry – Chalkstone Community Centre
Mrs Joan Key – Freedom Recipient
Ms Madeleine Finn – Unity Healthcare Patient Participation Group

In Attendance: Colin Poole (Town Clerk)
Vicky Phillips (Deputy Town Clerk)
Jane Lomas (Committee Administrator)

56 members of the public were present.

Welcome:

Mayor D Smith welcomed everyone to the meeting.

MINUTES

ACTION

C25 Election of New Mayor

/057 Mayor D Smith asked for nominations for the position of Mayor. It was proposed by Councillor P Hanlon, seconded by Councillor L Smith that Councillor Q Cox be elected Mayor of Haverhill Town Council.

RESOLVED

C25 Mayor's Declaration of Office and Acceptance Speech

/058 Councillor Q Cox signed his declaration of office as Mayor.
Councillor D Smith presented Mayor Cox with his chain of office.

Mayor Cox gave a short acceptance speech.

C25 **Vote of Thanks**

/059 Mayor Cox presented a medal to outgoing Town Mayor, Councillor D Smith, in recognition for his service as Mayor for the last two years. Retiring Mayor, Councillor D Smith gave a short address.

C25 **Election of Deputy Mayor**

/060 Mayor Cox asked for nominations for the position of Deputy Mayor. It was proposed by Councillor D Page, seconded by Councillor D Smith, that Councillor L Miller-Jones be elected Deputy Mayor of Haverhill Town Council.
RESOLVED

C25 **Deputy Mayor's Declaration of Office**

/061 Councillor L Miller-Jones signed her declaration of office. Mayor Cox presented Deputy Mayor Miller-Jones with her chain of office. Deputy Mayor Miller-Jones gave a short acceptance speech.

C25 **Vote of Thanks**

/062 It was proposed by Deputy Mayor Miller-Jones, seconded by Councillor D Smith, that a vote of thanks be given to Mayor Cox for his role as Deputy Mayor over the last year.
RESOLVED

C25 **Apologies**

/063 The above apologies were noted.

C25 **To Resolve to suspend Standing Order 3e**

/064 Mayor Cox declared that there would be no public forum during this meeting, on the grounds that it directly followed the Town Meeting.

C25 **Declarations of Interests**

/065 None.

C25 **The Mayor's Allowance**

/066 It was proposed by Councillor L Smith, seconded by Councillor M Martin, that the Mayoral allowance be £1,500, to be spent in accordance with section 15(5) of the Local Government Act 1972.
RESOLVED

C25 **Review of Standing Orders and Financial Regulations**

/067 The Mayor advised that the Standing Orders and Financial Regulations remain up to date following their review in April 2025.
NOTED

C25 **Internal Audit**

/068 It was proposed by Councillor L Miller-Jones, seconded by Councillor P Hanlon, to accept the report from the Internal Auditor which was carried out on Wednesday, 30th April 2025 and the recommendations contained therein.
RESOLVED

C25 **To confirm the appointment of an Independent Internal Auditor**

/069 It was proposed by Councillor A Stinchcombe, seconded by Councillor L Smith that the contract with Heather Heelis of Heelis and Lodge as Internal Auditor for 2025/26 be continued.
RESOLVED

C25 **Responsible Financial Officer**
/070 To note that, under s151 of the Local Government Act 1972, the Town Clerk was appointed 3rd June 2014 as Responsible Financial Office for the Council as part of his contract of employment.

NOTED

C25 **The minutes of the Full Council meeting held 28th April 2025**
/071 It was proposed by Councillor L Miller-Jones, seconded by Councillor D Page, that the minutes of the meeting held Monday, 28th April 2025 be agreed as a true record.

RESOLVED

C25 **Report on any urgent matters arising from the minutes**
/072 None.

C25 **Date of next Meeting:**
/073 The next meeting of the Full Council will be held on 30th June 2025.

C25 **Closure**
/074 The Chairman declared the meeting closed at 7:50pm.

Signed
Chairman

Date.....