

HAVERHILL TOWN COUNCIL

TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Haverhill Town Council at Haverhill Arts Centre, High Street, Haverhill, on Monday, 15th May 2023 commencing at 7.15pm for the purpose of transacting the following business:



HAVERHILL
TOWN COUNCIL

CONSTITUTION: Town Mayor:
Town Councillors:

Cllr. B Davidson
R André, A Brown, J Burns, Q Cox
J Crooks, P Firman, P Hanlon, A Luccarini,
M Marks, M Martin, J Mason, L Miller-Jones, D
Page, D Smith, L Smith

THIS MEETING IS OPEN TO THE PRESS AND PUBLIC TO ATTEND IN PERSON

YOUTUBE: The meeting may be live-streamed, if so, it will be on the following channel:

<https://youtube.com/live/XKHCfN4h0mc?feature=share>

AGENDA

1. **Election of Town Mayor**
2. **Mayor's Declaration of Office and Acceptance Speech**
 - a) Declaration of Office
 - b) Acceptance Speech
3. **Confirmation that all councillors have signed their declarations of office**

For the Proper Officer to confirm that declarations of office have been received from all councillors.
4. **Vote of Thanks**
 - a. To propose a vote of thanks to the outgoing Town Mayor & presentation.
 - b. Address by the retiring Mayor.
5. **Election of Deputy Mayor**
6. **Deputy Mayor's Declaration of Office**
 - a) Declaration of Office
 - b) Acceptance Speech

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

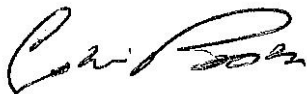
Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

7. **Apologies for Absence**
8. **To Resolve to suspend Standing Order 3e**
No public speaking as this meeting followed the Annual Town Meeting.
9. **Declarations of Interests**
For Members to declare any interests in matters on the agenda.
10. **Mayor's Allowance**
To agree the payment of the Mayor's Allowance in accordance with Section 15(5) of the Local Government Act 1972. The budget allowed for this to be £1,500.
11. **Review of Standing Orders and Financial Regulations**
To note that Standing Orders and Financial Regulations remain up to date following their review in May 2022.
12. **Internal Audit (attached)**
To note the receipt of the Internal audit for the year 2022/23 and that there are no matters of concern to address.
13. **To confirm the appointment of an Independent Internal Auditor**
To confirm the continuation of the contract with Heather Heelis, of Heelis and Lodge.
14. **To note the Town Clerk is appointed Responsible Financial Officer for the Council**
To note that the Town Clerk was appointed 3rd June 2014 as Responsible Financial Officer for the Council as part of his contract of employment.
15. **To adopt the General Power of Competence**
To resolve that under Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 Haverhill Town Council is eligible to use the General Power of Competence, noting that:
 - a) The number of members of the council that have been declared to be elected at the ordinary elections is greater than two-thirds of the total number of members of the council and
 - b) The clerk to the parish council holds the Certificate in Local Council Administration and has undertaken the relevant training in accordance with the national training strategy for parish councils.
16. **To confirm minutes of the meeting held 25th April 2023 (attached)**
17. **To deal with any urgent matters arising from the minutes**

18. Date of Next Meeting

- a) To note that the next meeting of Haverhill Town Council is on 26th June 2023

19. Closure



Colin Poole
Haverhill Town Clerk

Date: 10th May 2023

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre