

# HAVERHILL TOWN COUNCIL

## TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Haverhill Town Council at Haverhill Arts Centre, High Street, Haverhill, on Monday, 12<sup>th</sup> May 2025 commencing at 7.15pm for the purpose of transacting the following business:



HAVERHILL  
TOWN COUNCIL

CONSTITUTION: Town Mayor:  
Town Councillors:

Cllr D Smith  
R André, A Brown, J Burns, Q Cox  
J Crooks, B Davidson, P Firman, P Hanlon,  
A Luccarini, M Martin, J Mason, L Miller-Jones,  
D Page, L Smith, A Stinchcombe

**THIS MEETING IS OPEN TO THE PRESS AND PUBLIC TO ATTEND IN PERSON**

**YOUTUBE:** The meeting may be live-streamed, if so, it will be on the following channel:  
<https://youtube.com/live/yT25aI96Enc?feature=share>

### AGENDA

1. Election of Town Mayor
2. Mayor's Declaration of Office and Acceptance Speech
  - a) Declaration of Office
  - b) Acceptance Speech
3. Vote of Thanks
  - a. To propose a vote of thanks to the outgoing Town Mayor & presentation.
  - b. Address by the retiring Mayor.
4. Election of Deputy Mayor
5. Deputy Mayor's Declaration of Office
  - a) Declaration of Office
  - b) Acceptance Speech
6. Apologies for Absence
7. To Resolve to suspend Standing Order 3e

No public speaking as this meeting followed the Annual Town Meeting.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

**8. Declarations of Interests**

For Members to declare any interests in matters on the agenda.

**9. Mayor's Allowance**

To agree the payment of the Mayor's Allowance in accordance with Section 15(5) of the Local Government Act 1972. The budget allowed for this to be £1,500.

**10. Review of Standing Orders and Financial Regulations**

To note that Standing Orders and Financial Regulations remain up to date following their review in April 2025.

**11. Internal Audit (attached)**

To note the Internal audit for the year 2024/25.

**12. To confirm the appointment of an Independent Internal Auditor**

To confirm the continuation of the contract with Heather Heelis, of Heelis and Lodge.

**13. To note the Town Clerk is appointed Responsible Financial Officer for the Council**

To note that the Town Clerk was appointed 3<sup>rd</sup> June 2014 as Responsible Financial Officer for the Council as part of his contract of employment.

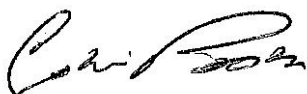
**14. To confirm minutes of the meeting held 28<sup>th</sup> April 2025 (attached)**

**15. To deal with any urgent matters arising from the minutes**

**16. Date of Next Meeting**

a) To note that the next meeting of Haverhill Town Council is on 30<sup>th</sup> June 2024

**17. Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 5<sup>th</sup> May 2025

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

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