

HAVERHILL TOWN COUNCIL
CIVIC EVENTS WORKING PARTY



HAVERHILL
TOWN COUNCIL

Dear Working Party Members

You are hereby requested to attend the meeting of Haverhill Town Council's Civic Events Working Party to be held by video conference on Monday, 16 January 2023 commencing at 7.00pm for the purpose of transacting the following business:

| | | |
|----------------------|-------------------------|--|
| CONSTITUTION: | Town Councillor: | J Burns (Chair) A Brown B Davidson A Luccarini M Marks D Smith Mr B Thompson Mrs C Thompson |
| | | Town Clerk Deputy Clerk |

THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC VIA YOUTUBE. THE LINK TO THE LIVE FEED CAN BE FOUND ON THE DAY HERE:

https://youtu.be/j_0zhM5Mdtw

COUNCILLORS AND PARTICIPANTS:

Join this meeting (ideally 3 mins beforehand) by pasting the following link into your browser:

Join Zoom Meeting

<https://us02web.zoom.us/j/4283744550?pwd=OVd3MUVDeHVjbytwNUIMcUtOODM5QT09>

Meeting ID: 428 374 4550

Passcode: 329

AGENDA

1. **Welcome**
2. **Election of Vice Chair**
This must be a councillor
3. **Apologies for Absence**
Please give any apologies to the office by 5.00pm on the day of the meeting.
4. **Declaration of interests and requests for Dispensations**
 - a. For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
 - i. Disclosable Pecuniary Interests
 - ii. Other Registrable Interests
 - iii. Non-Registrable Interests

5. Co-option of Members of the Public

To consider an invitation to members of the public with an interest in assisting the organisation of community events.

6. Terms of Reference

- a. To note that this Working Party has no delegated authority and may only make recommendations to Leisure & Community Committee. Urgent actions may be taken under delegated authority held by the Clerk.
- b. To agree draft Terms of Reference for the Working Party, to recommend to the Leisure & Community Committee.

7. Civic Events for 2023

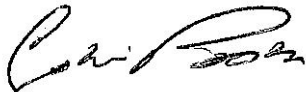
To review the civic events programme and agree plan of action.

- a. Coronation (weekend 6-8th May)
- b. Freedom of the town event
- c. Mayor-Making (15th May)
- d. Armed Forces Day (Monday 19th & Saturday 24th June)
- e. Remembrance Sunday (Sunday 12th November)
- f. Christmas Civic Service (Wednesday 6th December)

8. Date of next Meeting

- a. Monday, 27 March 2023
- b. To agree most convenient time for these meetings

9. Closure



**Colin Poole
Town Clerk**

Date: Monday, 09 January 2023

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website or on request from Haverhill Arts Centre