



**HAVERHILL**  
TOWN COUNCIL

# Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's

## COMMUNITY EVENTS WORKING PARTY

Held by videoconference on Monday, 15<sup>th</sup> April 2024 at 7:00pm

- Present:** Councillor A Brown  
Councillor J Burns (Chair)  
Councillor B Davidson  
Councillor P Hanlon  
Councillor A Luccarini  
Councillor D Page  
Councillor D Smith
- Apologies:** Councillor L Miller-Jones  
Joseph Dexter, Marketing Officer
- In Attendance:** Councillor J Mason  
Colin Poole, Town Clerk  
Sara Marsh, Events Manager  
Gary Wilson, Operations Manager  
Jane Lomas, minute taker

0 members of the public were present

## MINUTES

**CE24 Welcome**

/012 The Chair welcomed everyone to the meeting and confirmed that as a Working Party it has no delegated authority, and all decisions must be ratified by the Leisure and Community Committee.

**CE24 Apologies for Absence**

/013 The above apologies were noted.

**CE24 Declarations of Interest and requests for Dispensation**

/014 None.

**CE24 Minutes of the previous meeting**

/015 It was proposed by Councillor B Davidson, seconded by Councillor A Brown, that the minutes of the meeting held on Monday, 22<sup>nd</sup> January 2024 be agreed as a true record.

**RESOLVED**

**ACTION**

**CE24 Matters Arising not on the agenda**

/016 None.

**CE24 Public Speaking**

/017 There were no members of the public present.

**CE24 Community Events for 2024**

/018

Event	Date	Provisional budget
CAMRA Beer Festival	Weekend of 19-21 <sup>st</sup> April	
Science Festival Community Event	Saturday 27 <sup>th</sup> April	
Chalkstone Fun Day	Wednesday 24 <sup>th</sup> July	£1,800
Clements Fun Day	Thursday 25 <sup>th</sup> July	£1,800
Picnic in the Park	Wednesday 31 <sup>st</sup> July	£4,600
Parkway Fun Day	Thursday 1 <sup>st</sup> August	£1,800
Haverhill in the Park	Fri 16 <sup>th</sup> – Sat 17 <sup>th</sup> August	£30,220
Halloween Trail	Friday 1 <sup>st</sup> November	£16,000
Christmas Event	Saturday 30 <sup>th</sup> November	£11,000
Christmas Fireworks	Saturday 30 <sup>th</sup> November	£8,000

a) CAMRA Beer Festival

Cllr Burns is hoping to have the new bar till system up and running. He has a spare till printer for use as a back-up, if required.

This is a joint project between the Arts Centre and CAMRA. SM reported that working closely with the steering group has been a great help and this year for the first time, volunteers will be helping.

106 tickets have been sold in advance, which is double the amount for previous events.

There will be 23 beers and 4 ciders on offer. The Beer Trail is as follows: The Woolpack, The Royal Exchange, Nine Jars, The Drabbet Smock. The Rose & Crown and The Bull were approached but were not interested in getting involved.

There will be evening entertainment: 5.30pm – 7pm an open mic showcase; from 8pm a headline act and background music.

b) Science Festival Community Event

SM reported that the lead Park Ranger for East Town Park is excited about this event and it is great that she is onboard.

Weather permitting, the Planetarium will be moved to East Town Park. If the weather is unkind, it will operate at the Arts Centre.

The following has been arranged: The Merck Curiosity Cube (conducting three experiments); Nick Corston (STEAM Co.) will be building rockets, making cardboard creations and 'zine' productions; Men's Shed will have their caravan and silly games; RSPB; Eco News; CHaOS – Cambridge Hands on Science (a Cambridge University students' outreach group) will have two gazebos and will be conducting a series of experiments. There will also be the playground equipment.

- c) Chalkstone Fun Day  
Jacqueline Lowry at Chalkstone Community Centre is working on this.
- d) Clements Fun Day  
HTC will again be taking the lead on this, this year.
- e) Picnic in the Park  
Aiming for a dinosaur theme this year. Full size dinosaurs are very expensive, so options for miniature ones are being explored.
- f) Parkway Fun Day  
SM has emailed Father John but will chase up as has not had anything back. **SM**
- g) Haverhill in the Park  
SM has no further updates, but she will ask Steve Marsh to email an update to Councillors. **SM**  
SM will ask Joe Dexter to carry out some pre-event advertising on social media as soon as possible so that people can save the date. **SM**
- h) Halloween Trail SM is exploring ways to make  
i) Christmas Event these events different from last  
j) Christmas Fireworks year.

Cllr Burns requested that Councillors are sent an email update once a month, and more regularly once events get closer. **SM**

**CE24** **Any Other Business**  
**/019** None.

**CE24** **Date of Next Meeting**  
**/020** Monday, 15 July 2024

**CE24** **Exclusion of Press and Public**  
**/021** To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted - Personal private 3<sup>rd</sup> party matters. Proposed by Councillor A Luccarini, seconded by Councillor A Brown.

**RESOLVED**

The public part of the meeting closed at 8:17pm.

**CE24** **Knife Angel**  
**/022** Councillors discussed the Knife Angel and how fundraising is progressing.

- A recent cake sale went well.
- A raffle is planned.
- The gofundme page has raised £1,185 so far.

The Town Council has paid a refundable deposit of £4,000 which is repaid at the end of delivering a successful event. The event itself will cost many thousands of pounds and this was to be covered by fundraising. The fundraising plan may now be difficult to achieve and on a practical basis it will be difficult to withdraw from hosting. The reasons for these issues was discussed fully.

There is the possibility of attracting funding from other sources, eg Suffolk Community Foundation and a possible church-based organisation. These organisations will be approached and further opportunities explored.

It was proposed by Councillor A Brown, seconded by Councillor P Hanlon that avenues for further funding be explored and Knife Angel be added to the agenda of the Full Council meeting on 29<sup>th</sup> April 2024.

**RESOLVED**

**CE24 Closure**

**/023** The Chairman declared the meeting closed at 20:19pm

**SM**

Signed .....  
**Chairman**

Date .....