

HAVERHILL TOWN COUNCIL

COMMUNITY EVENTS WORKING PARTY



**HAVERHILL
TOWN COUNCIL**

Dear Councillor,

You are hereby requested to attend the meeting of Haverhill Town Council's Community Events Working Party to be held by video conference on Monday, 23 January 2023 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION:	Town Councillor:	A Brown
		J Burns
		B Davidson
		P Hanlon
		A Luccarini
		M Marks
		L Miller-Jones

THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC VIA YOUTUBE. THE LINK TO THE LIVE FEED CAN BE FOUND ON THE DAY HERE:

https://youtu.be/8c5M5g0_Ypo

COUNCILLORS AND PARTICIPANTS:

Join this meeting (ideally 3 mins beforehand) by pasting the following link into your browser:

Join Zoom Meeting

<https://us02web.zoom.us/j/4283744550?pwd=OVd3MUVDdeHVjbytwNUIMcUtOODM5QT09>

Meeting ID: 428 374 4550

Passcode: 329

AGENDA

- Election of Chair**
This must be a Councillor
- Election of Vice Chair**
This must be a councillor
- Apologies for Absence**
Please give any apologies to the office by 5.00pm on the day of the meeting.
- Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
 - Disclosable Pecuniary Interests
 - Other Registrable Interests
 - Non-Registrable Interests
- Co-option of Members of the Public**
To consider an invitation to members of the public with an interest in assisting the organisation of community events.

6. **Terms of Reference**

- i) To note that this Working Party has no delegated authority and may only make recommendations to Leisure & Community Committee. Urgent actions may be taken under delegated authority held by the Clerk.
- ii) To receive a briefing from the Clerk on the community event planning process.
- iii) To agree draft Terms of Reference for the Working Party, to recommend to the Leisure & Community Committee.

7. **Community Events for 2023**

To review the community events programme in the light of budget pressures and agree plan of action.

Event	Date	Provisional budget
Beer Weekend ¹		£0
Historic Vehicle Rally ²		£0
Big Day Out	Wednesday 26 th July	£9,000
Picnic in the Park	Tuesday 1 st August	£4,200
Haverhill in The Park	Fri 18 th - Sun 20 th August	£35,000
Chalkstone Fun Day	Wednesday 2 nd August	£1,700
Clements Fun Day	Friday 28 th July	£1,700
Parkway Fun Day ³		£1,700
Halloween Trail	Friday 27 th October	£19,000
Single Christmas Event ⁴	Saturday 2 nd December	£10,000
Christmas Fireworks	Saturday 2 nd December	£8,000

¹ Historically, the beer weekend has a staff cost but is cost-neutral in terms of event costs.

² We have reached out to the HCVS to see if an event is possible this year.

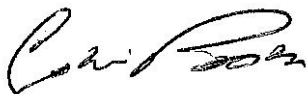
³ This is included but we do not have a community partner to assist in delivering an event on the Parkway.

⁴ As discussed at the Full Council in December 2022, the council will not be supporting a late-night shopping event in 2023 but instead inviting charity stalls to the Saturday event.

8. **Date of next Meeting**

- a. Monday, 17 April 2023
- b. To agree most convenient time for these meetings

9. **Closure**



Colin Poole
Town Clerk

Date: Monday, 16 January 2023

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website or on request from Haverhill Arts Centre