



HAVERHILL TOWN COUNCIL

ENERGY AND SUSTAINABILITY WORKING PARTY

Dear Councillor,

You are hereby requested to attend the meeting of Haverhill Town Council's Energy and Sustainability Working Party to be held by videoconference, on Monday, 01 November 2021 commencing at 6.00pm for the purpose of transacting the following business:

CONSTITUTION:

Chair: A Brown
Town Councillors: J Burns
A Luccarini
L Miller-Jones
L Smith
A Stinchcombe

In attendance: Town Clerk
Operations Manager
Communications Manager
Climate Change Project Officer

**THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC
YOUTUBE:**

https://youtu.be/k50tG_LrY4M

COUNCILLORS AND PARTICIPANTS:

Join this meeting (ideally 3 mins beforehand) by pasting the following link into your browser:

<https://us02web.zoom.us/j/4283744550?pwd=OVd3MUVDdeHVjbytwNUIMcUtOODM5QT09>

Meeting ID: 428 374 4550

Passcode: 329

or by phone on 0203 481 5237

When prompted, enter the Meeting ID and passcode.

AGENDA

1. Welcome

2. Apologies for Absence

Please notify the office by 5.00 p.m. on the day of the meeting if you are unable to attend.

3. Declarations of Pecuniary Interest and requests for Dispensations

Members to declare any interests they may have on the agenda and agree any dispensations to stay.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

4. Minutes of the previous meeting

To confirm the minutes of the meeting held Monday, 23 August 2021 as a true record

5. Actions from the previous meeting not on the agenda

- a) ES21/031(a)ii: Follow-up with professionals and WSDC regarding Installation of solar panels to HTC buildings (Gary Wilson)
- b) ES21/042(b)i: Visit to EfW plant at Great Blakenham
- c) ES21/054: Big Green Week (Sara & Colin)
- d) ES21/056: Commuting Survey – closed 25/10 (Colin)

6. Public Forum

For the public to speak on matters within the remit of the Committee.

7. Chalkstone Open Space Community Orchard

- a) To agree any specific terms in respect of the landscape architect work being delivered by Groundwork East.
- b) To agree a budget for the orchard.

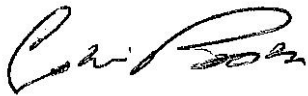
8. Items for next meeting

For members to propose agenda items for the next meeting:

9. Date of Next Meeting

TBA

10. Closure



Colin Poole
Haverhill Town Clerk

Date: Wednesday, 27 October 2021

Budget for Community orchard

Item	Description	Supplier	Unit cost	Total
Staff costs	Cutting grass with power scythe 2x staff x 7 hours	Internal	11.41	159.74
Hire: Power Scythe		GR8 Hire, Saffron Walden	109	109.00
Tools	Garden border fork & spade set x 2,	Amazon	56.66	113.32
	Contractor's fork x 2	Amazon	37.49	74.98
	Grafter's Spade x 2	Amazon	28.33	56.66
	Post Driver x 1	Amazon	36.54	36.54
Landscape Architect	Julia Watts (allocate 50% of cost)	Groundwork East	1500.00	750.00
Trees	Apple: St Edmunds Russet x2	Applesandorchards.org.uk	15.50	31.00
	Apple: Sturmer Pippin x2	fruit-trees.com	20.00	40.00
	Apple: Wickhambrook Honey Pippin x2	Applesandorchards.org.uk	15.50	31.00
	Apple: Sudbury Red Miller x2	Applesandorchards.org.uk	15.50	31.00
	Plum: BSE Coe's Late Red x2	Applesandorchards.org.uk	15.50	31.00
	Plum: BSE Coe's Golden Drop x2	Applesandorchards.org.uk	15.50	31.00
	Pear: Suffolk Thorn x2	Not found		0
	Cobnut: Filbert Cosford x2	botanicaplantnursery.co.uk	26.00	52.00
Stakes	1.8m x 20	sure-green.com/	1.83	36.60
Tree Protection	1.2m biodegradable tree guard x 20	green-tech.co.uk/	3.00	60.00
Root growth promoter	Root hormone x 1 pack	Barcham	12.50	12.50
Soil improver	Tree and shrub compost	Springbridge	88.00	88.00
Refreshments	Tea, coffee biscuits for volunteers tree planting	HTC cafe		20.00
Information board	Lectern-style display panel	greenbarnes.co.uk	1000.00	1000.00
			Sub-Total	2764.34
		Contingency 10%		276.00
			Total	3040.34